



EMPLOYMENT OPPORTUNITY
Part-time Arena Attendant – 1
(C.U.P.E. Local 1785-01)
\$31.75 per hour
COMMUNITY SERVICES DEPARTMENT

Reporting to the Manager of Parks, Recreation and Culture and under the direction of the Working Foreman, the incumbent will:

- Provide operational and maintenance services for the Scugog Community Recreation Centre (SCRC), Birdseye Pool, Community Halls and all associated equipment and facilities;
- Perform ice making and resurfacing duties;
- As required, supervise part-time workers and event staff;
- Assemble and disassemble event related equipment and custodial duties in all areas of the SCRC;
- Liaison with and assist the general public and user groups as required;
- Assist in facility maintenance and complete and maintain all necessary records and logs;
- Ensure operational equipment is inspected and meets all government regulations i.e.: Technical Standards & Safety Authority, Ministry of Labour, Ministry of Transportation and Health and Safety regulations;
- Communicate in a positive, inclusive, professional manner with management, user groups, the general public and other staff members; and
- Ensure facilities are safe and healthy for public use.

Required experience and education will include:

- Grade 12 education;
- Class "G" Drivers license with a good driving record;
- Completion of Basic Arena Refrigeration course offered by Ontario Recreation Facilities Association;
- Certified Ice Technician designation through the Ontario Recreation Facilities Association preferred;
- Operating experience of an Olympia ice re-surfacer preferred;
- Experience working with HVAC systems, carpentry, plumbing, electrical and refrigeration equipment;
- Working knowledge of pool maintenance and water sampling;
- General knowledge of cleaning chemicals (WHMIS); and
- Certification in: Basic First Aid, WHMIS/GHS, Propane Safety. (Preferred).

Skills and competencies required:

- Ability to work independently and follow instructions;
- Ability to lead and direct others; and
- Must be physically fit to perform required job duties.
- Must be able to lift 50 pounds

NOTE: We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

Please submit a detailed application outlining current experience, background and education. The application must be received by Valerie Ratchford, Human Resources no later than 4:30 p.m. on **Monday May 27, 2024**, at resumes@scugog.ca.

The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), please contact Human Resources.