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OUTSTANDING MATTERS			March 1, 2010
CORPORATE SERVICES			
Date	Dept.	Description	Status
March 23/09	Finance	CORP-2009-24-GP&A – Annual Investment Report	Manager of Finance to bring forward amendment to Policy to reflect requirements for a financial analysis prior to redeeming an investment
Aug. 31/09	Clerk	Council Attendance	Clerk requested to review the Procedural By-Law for inclusion of a Vice Chair System to ensure coverage when Committee Chairs are absent
Jan. 25/10	Clerk	Lottery Licensing Process – Concern from Local Charities	Staff be directed to bring forward a report outlining the lottery licensing system and the consequences of no longer providing the service.
Feb. 1/10	Finance	Policy on the use of Project Contingencies	Staff directed to prepare a report on the Purchasing Policy with a focus on the use of project contingencies in relation to Section 11 of the Procurement By-Law, and provide recommendations on improvements to the current practice
CORRESPONDENCE REFERRED TO STAFF			
Sept. 14/09	Clerk P&PW	903-09 - Mr. John Mackey – Port Perry Marina Lease – request to commence negotiations to continue the lease arrangements	Commissioner and Clerk authorized to commence lease negotiations with Mr. Mackey and report back to Council

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OUTSTANDING MATTERS			March 1, 2010
CORPORATE SERVICES			
Date	Dept.	Description	Status
Jan. 25/10	Finance	Corr. No. 22-10 from Mr. Kemp regarding CORP-2009-24-GP&A, March 23, 2009 Annual Investment Report - 2008 (Rpt#1); CORP-2009-40-GP&A, June 1, 2009 Reserves and Reserve Funds (Rpt#2) and CORP-2009-65-GP&A, November 2, 2009 Reserves and Reserve Funds (Rpt#3).	Referred to the Director of Finance/Treasurer to respond directly to Mr. Kemp
TABLED STAFF REPORTS – NIL			
Nov. 16/09	CAO	Formal closure of the Information and Business Centre	CAO advised that the letter has been received and that a request for the Business Plan has been made
Dec. 7/09			Committee Tabled Staff Report CORP-2009-76-GP&A until after the Township gets information on the 2010 OMPF allocation.
Feb. 16/10			CAO advised that she is seeking to initiate a meeting and anticipates a report in March
ITEMS REFERRED TO BUDGET – 2010			