



Pledge No. \_\_\_\_\_

**TOWNSHIP OF SCUGOG  
ADOPT-A-PARK PROGRAM  
VOLUNTEER GROUP PLEDGE**

The Township of Scugog ADOPT-A-PARK PROGRAM is an environmental stewardship and public service program, whereby a volunteer group pledges to the municipality to collect refuse and debris from a designated park area on a periodic basis. The program is an effective way for environmentally conscious individuals and community groups to show their civic pride by contributing to a cleaner and more scenic local parks system.

---

***This section to be completed by Township Staff:***

The Corporation of the Township of Scugog recognizes:

\_\_\_\_\_  
(the "Volunteer Group")

as responsible for the adoption of \_\_\_\_\_ Park(s)

The Volunteer Group named above, volunteers to pick up litter **a minimum of two (2) times per year, for a three (3) year period**, in its adopted park

beginning, \_\_\_\_\_, 20\_\_\_\_, and ending \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Representative (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position Title

\_\_\_\_\_  
Date

***This section to be completed by the Authorized Group Representative:***

Under the ADOPT-A-PARK PROGRAM, \_\_\_\_\_  
(name of group or individual/  
name to appear on signs)

Pledge to adopt the following park and keep it clean.

Township Park Name: \_\_\_\_\_

Municipal Address: \_\_\_\_\_

\_\_\_\_\_  
Authorized Group Representative (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
Business Phone Number

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Is This a Pledge Renewal? (Yes/No)

Only volunteers who are safety-minded are allowed to participate in this program. The volunteers are aware of the potentially hazardous nature of the work to be performed and agree to not hold the Township of Scugog responsible for any injuries or damages that they may cause or suffer as a result of participation in the program and agree that signs bearing the Volunteer Group's name shall be installed solely at the discretion of the Township. **Youths (18 years of age and under) involved in the program should have permission from a parent or guardian (19 years of age or older) and be supervised at all times while participating in this program.**

## ***TERMS AND CONDITIONS***

### **PURPOSE:**

The Township of Scugog ADOPT-A-PARK PROGRAM has been established as a public service program for volunteers to enhance local litter collection activities. It is a way for environmentally conscious citizens to make a personal contribution to a cleaner environment by picking-up litter in select Township parks.

Under the program, groups or individuals agree to adopt a section of Township Park and keep it clean. In addition to a cleaner environment, the Volunteer Group is recognized by a sign erected by the Township which formally acknowledges the Volunteer Group's efforts.

### **PARTICIPATION IN ADOPT-A-PARK PROGRAM:**

Participant and group safety is of primary importance in all Township decisions related to the ADOPT-A-PARK PROGRAM.

Only groups and individuals determined by the Township to be responsible and to exhibit the desire and the ability to achieve ADOPT-A-PARK PROGRAM objectives within the parameters of these TERMS AND CONDITIONS will be permitted to adopt a park. The Township may refuse to grant a request to adopt a section if, in its opinion, granting the request would jeopardize the program, be counter-productive to its purpose, create a public safety hazard, or be in conflict with government or Township policies.

Volunteers are not considered as Officers, Employees, or Agents of the Township. Any injuries, claims, liabilities, suits or costs arising from the volunteers' actions relating to the Adopt-A-Park Program shall be the sole responsibility of the volunteers. Volunteers shall indemnify the Township and agree to abide by the Township's guidelines and to not hold the Township responsible for any injuries or damages that they may cause or suffer as a result of their participation in the ADOPT-A-PARK PROGRAM.

Volunteers are encouraged to recycle materials collected from the adopted park whenever and wherever possible.

### **PLEDGE:**

Volunteers wishing to participate in the ADOPT-A-PARK PROGRAM must complete and submit the attached PLEDGE to the Township. A Township

Representative must approve participation of the group before clean-up activities can begin.

### **VOLUNTEER GROUP RESPONSIBILITIES:**

The Volunteer Group participating in the ADOPT-A-PARK PROGRAM pledges to:

- Pick up litter a **minimum of two (2) times a year for a period of three (3) years** to maintain a clean park area.
- Appoint an Authorized Group Representative to act on behalf of the group.
- Obey and abide by all laws and regulations relating to safety and such conditions as may be required by the Township.
- Give the Municipal office 48 hours notice prior to beginning a litter pick-up.
- Ensure provision of all transportation, supervision, safety equipment and medical/first aid service.
- Ensure appropriate arrangements for parking or shuttle bus-type of travel to the park site, as required.
- Park all vehicles at the park site as far away as possible from the travelled portion of the road.
- Wear appropriate safety apparel during the pick-up.
- Wear clothing that will not impair vision or movement during the pick-up and not wear attire that might divert the attention of motorists during clean-up activities.
- Provide supervision by one adult (19 years of age or older) for every five (5) or less volunteers. The Township reserves the right to limit the number of volunteers on an adopted section of park.
- Ensure no volunteer possesses or consumes illegal drugs or alcoholic beverages immediately before or during clean-up activities.

- Ensure that no signs, posters, or other display material are brought to the adopted section during or between clean-ups.
- Ensure that no pets are present at the clean-up site.
- Suspend litter pick-up when weather conditions become inclement (i.e. fog, rain, drizzle, high wind, electrical storms, etc.).
- Work only during daylight hours (1 hour after sunrise and 1 hour before sunset) or hours specified by the Township.
- Collect litter only from the designated park area only;
- Endeavour to sort litter into appropriate categories for recycling where practical.
- Place filled trash bags at the designated pick-up site(s) as pre-arranged by the Township Representative and the Authorized Group Representative.
- Flag closed containers, heavy objects, or suspected hazardous materials for pick-up and disposal by Township staff.
- Surrender items of value (wallet, purse, camera, etc.) found on Township property to the nearest police station (or Township Representative).

### **TOWNSHIP OF SCUGOG RESPONSIBILITIES:**

The Township will:

- Participate and approve the selection of the specific Township Park Area to be adopted.
- Provide trash bags and gloves.
- Provide safety training to the volunteers. All participants must receive and be familiar with the contents of the Township's safety brochure "Safety Guidelines for Volunteers" before participating in the clean-up of the adopted park area.

- Erect sign(s) with the Volunteer Group's name displayed at each adopted park, unless, in the opinion of Township, erecting the signs would jeopardize the program, be counter-productive to its purpose, create a hazard to the safety of the public, or be in conflict with government of Township policies. The Township must approve the name, titles, or words placed on ADOPT-A-PARK signs.
- Pay the tipping fees to dispose of collected refuse.
- Remove large, heavy, or hazardous items litter that have been flagged from the adopted right-of-way section.
- Monitor to ensure the objectives of the program are being met.

### **MODIFICATION/RENEWAL/TERMINATION OF THE AGREEMENT OR PROGRAM:**

The ADOPT-A-PARK pledge or program may be modified in scope or altered in any manner at the discretion of the Township.

Volunteers will have the option of renewing their pledge, subject to the approval of the Township and continuation of the program. Updated volunteer information is required at the time of the renewal.

The Township may terminate the arrangement and/or remove the ADOPT-A-PARK signs bearing the Volunteer Group's name if it finds that:

- The Volunteer Group is not meeting the conditions of the pledge;
- One or more volunteers of the Volunteer Group have not acted responsibly or contrary to the guidelines of the program; or
- The adoption is proving to be counter-productive to the program's objective or is resulting in undesirable effects such as increased litter, vandalism, or sign theft.
- The Township of Scugog acknowledges that the Volunteer Group's pledge is not a contract at law, but a pledge to provide a community service without compensation. The Volunteer Group may terminate the pledge at any time on giving written notice to the Township if the Volunteer Group is no longer able to meet the provisions of this pledge.