



# 2020 Draft Operating Budget

Amended February 10, 2020



**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**ALL DEPARTMENTS \*amended**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
<b>Operating Expenditures</b>	17,609,540	17,425,500	19,239,500	1,814,000	10.41%
<b>Revenues / Recoveries</b>	(5,801,348)	(4,510,800)	(5,493,700)	(982,900)	-21.79%
<b>Net Operating Budget</b>	<b>11,808,192</b>	<b>12,914,700</b>	<b>13,745,800</b>	831,100	6.44%
		Growth	(111,800)		-0.87%
		PIL	(90,000)		-0.70%
		<b>Total Tax Levy</b>	<b>13,544,000</b>		<b>4.87%</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	75,000		
Progression	7,400		
Change in Overtime	(30,200)		
New Retiree (5)	24,500		
Group Benefits for retirees expired (7)	(12,700)		
New Accounting Analyst as per Long Range Staffing Strategy	41,300		
New Public Works Operator as per Long Range Staffing Strategy	40,400		
New Parks Attendant as per the Long Range Staffing Strategy (starts November 1)	12,700		
Conversion of Planner to Planning Manager	6,300		
Statutory payroll costs / benefit premiums	(16,900)		
		<u>147,800</u>	1.14%

**Part Time (PT) Wages & Statutory Payroll Costs**

Wage rate increase	2,700		
Eliminate Seasonal for new Public Works Operator	(21,800)		
Decrease to Volunteer Firefighter allocation	(16,600)		
Increase in Seasonal offset by decrease in Students	21,600		
Decrease in Students offset by increase in Seasonal	(22,200)		
Crossing Guards	5,900		
Increase in hours for PT rec programmer for summer, offset by one less student	(200)		
Increased hours for Youth Room to open in summer	5,200		
Increase in Arena staff hours for weekend front counter coverage	1,600		
Increase in Daycamp staff due to one additional week of summer vacation	11,600		
Increase in Inclusion Councillors due to one additional week of summer vacation	11,600		
Slight increase in staffing requirements due to additional week of summer vacation	2,400		
Statutory payroll costs	200		
		<u>2,000</u>	
<b>Total Wages &amp; Benefits</b>		<u>149,800</u>	1.16%

**Tranfers to Reserves**

3% Roads Levy Reserve	387,500		
0.5% levy directed to Building and Facilities Reserve	67,800		
0.5% levy directed to Vehicle & Equipment Reserve	67,700		
		<u>523,000</u>	4.05%

**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**ALL DEPARTMENTS** \*amended

**Roads and Related Expenditure Increases / (Decreases)**

Addition of contract patching to assist with road maintenance in spring	60,000		
Decrease in winter emergency limestone based on prior year actuals	(35,500)		
Increase in culverts as a result of an increase in internal ditching	30,000		
Increase in sand and salt based on new tender rates and quantities	21,600		
Removal of a Shanley St stormpipe repair, costs to be recovered	(10,000)		
Road sweeping:			
New Region water fee required for road sweeping	9,000		
New road sweeping to be done in the fall	3,900		
Increase in road sweeping costs based on new tender	8,700	21,600	
			87,700    0.68%

**Major Revenues**

Increase in bank and investment interest income	(110,000)		
Decrease in projected Planning revenue for 2020	27,200		
Transfer OCIF grant funding to capital	23,500		
Increase Day camp revenue due to an extra week of summer vacation	(20,000)		
Decrease in culvert revenue based on lower demand	18,400		
Slight decrease in OMPF funding for 2020	13,700		
Increase in site alteration fees based on prior year actuals	(12,000)		
Increase in Summer Student grant based on prior year actuals	(17,000)		
Increase in pickleball revenue	(10,000)		
Durham College grant for Inclusion councillors for special needs campers	(8,400)		
User Fee Changes:			
Minor Hockey - SCRC	42,400		
Non-res Youth - SCRC	(6,200)		
Mojacks	3,600		
Spring & summer rentals	(3,100)		
Adult Leagues - SCRC	3,100		
PP Figure Skating - SCRC	1,600		
Room Rentals	(1,500)		
Private Adult Groups - SCRC	(700)		
Curling Club - BRC	4,500		
Figure Skating - BRC	1,400		
Minor Hockey - BRC	200		
Room Rentals	100		
Private Groups - BRC	(500)		
<b>Net Increase in Revenues</b>			(49,700)    -0.38%

**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**ALL DEPARTMENTS** \*amended

**Major Operating Expenditure Increases / (Decreases)**

Eliminate transfers from reserve for election and hospice donation	67,500	
Increase in fleet repairs based on prior year actuals and aging fleet	45,000	
Future staffing needs related to growth	44,700	
Decrease in contracted snow plowing as parking lots will be salted by new parks attendant	(30,000)	
2020 Growth assessment transfer to Major Facilities Reserve	28,000	
New Cell phone plan initiated in 2019 plus additional telecommunication savings	(21,000)	
Increase in catch basin costs due to new legislation of proper disposal of contaminated waste	19,300	
Decrease in tree replacement program due to several volunteer group plantings	(15,000)	
New caretaking agreement resulting in lower fees	(15,000)	
Decrease in grader rental for snow clearing due to newer fleet	(10,000)	
New budget for clean out of Oil Grit Separators and annual inspections	10,000	
Decrease in recreation waste disposal costs as long term contract ended	(8,600)	
Increase in SCRC building maintenance based on prior year actuals and aging facility	7,200	
New security installation at Museum for Log Cabin, Lee House and Church	3,000	
New Storage container required for SCRC	3,000	
Insurance	(1,300)	
misc	(6,500)	
<b>Total Major Operating Expenditure Increases / (Decreases)</b>	<b>120,300</b>	<b>0.93%</b>
<b>Net Increase in 2020 Operating Budget</b>	<b>831,100</b>	<b>6.44%</b>

	13,745,800	6.44%
Growth	(111,800)	-0.87%
PIL	(90,000)	-0.70%
<b>Total 2019 Levy</b>	<b>13,544,000</b>	<b>4.87%</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<i>Mayor &amp; Council *amended</i>	272,285	323,300	322,700	(600)	(0.19%)	(600)	0					322,700
<b>Office of the CAO</b>	444,534	579,800	625,400	45,600	7.86%	7,200	2,400	(36,700)		72,700		625,400
<b>Corporate Services</b>	753,911	795,300	875,900	80,600	10.13%	62,500	800	300		800	16,200	875,900
<b>Finance</b>	19,856	317,400	250,000	(67,400)	(21.24%)	(106,200)	(2,000)			40,800		250,000
<b>Fire &amp; Emergency Services</b>	1,527,615	1,793,800	1,760,800	(33,000)	(1.84%)	(27,100)					(5,900)	1,760,800
<i>Community Services - Public Works *amended</i>	5,991,201	5,910,300	6,593,800	683,500	11.56%	69,200	97,900	(4,200)		526,100	(5,500)	6,593,800
<b>Community Services - Parks</b>	584,706	616,300	646,100	29,800	4.84%	12,200	3,000			12,700	1,900	646,100
<b>Community Services - Rec &amp; Culture</b>	1,012,642	1,161,100	1,160,400	(700)	(0.06%)	21,700	(15,500)			5,500	(12,400)	1,160,400
<b>Development Services</b>	524,021	740,000	826,500	86,500	11.69%	45,100	(3,200)	40,600		15,700	(11,700)	826,500
<b>Library</b>	677,424	677,400	684,200	6,800	1.00%	6,800						684,200
<b>Total Organization</b>	11,808,195	12,914,700	13,745,800	831,100	6.44%	90,800	83,400			674,300	(17,400)	13,745,800

Growth (111,800) -0.87%  
PIL (90,000) -0.70%

<b>Total Levy</b>	<b>13,544,000</b>	<b>4.87%</b>
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**TOWNSHIP OF SCUGOG**  
2020 Operating Budget Summary

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	8,021,606	8,717,000	<b>8,901,800</b>	<b>184,800</b>	<b>2.12%</b>	70,900		35,000		78,900		<b>8,901,800</b>
<i>Administrative Expenditures *amended</i>	1,026,248	947,500	884,000	(63,500)	(6.70%)	(27,800)	3,400	(45,600)		8,800	700	887,000
Professional Services	157,218	280,900	261,000	(19,900)	(7.08%)	(10,500)	(1,000)	(500)			(7,900)	261,000
Building Maintenance	324,072	308,200	333,800	25,600	8.31%	14,700		8,000		7,200	(4,300)	333,800
<i>Materials *amended</i>	2,471,703	2,382,100	1,760,800	(621,300)	(26.08%)	(1,200)	33,900	(658,200)		10,000	(2,300)	1,764,300
Contracted Services	255,901	338,900	279,800	(59,100)	(17.44%)	(33,500)	7,000	(600)		(30,000)	(2,000)	279,800
Vehicles & Equipment	946,601	845,600	868,100	22,500	2.66%	2,000		4,000			16,500	868,100
Information Technology	193,298	205,800	267,100	61,300	29.79%	6,700	(2,100)	65,000		7,000	(15,300)	267,100
Repairs & Maintenance	278,538	255,600	334,500	78,900	30.87%	35,200	60,000	(5,500)			(10,800)	334,500
Insurance	305,128	314,300	323,000	8,700	2.77%	(2,200)		10,900				323,000
Utilities	624,744	753,800	749,300	(4,500)	(0.60%)	(4,500)						749,300
Committees	8,039	16,100	19,100	3,000	18.63%	200	800	500			1,500	19,100
Rent / Debentures	195,221	195,400	195,300	(100)	(0.05%)	(100)						195,300
Grants	759,916	761,000	760,300	(700)	(0.09%)	7,300		(8,000)				760,300
Other Expenditures	79,690	124,000	121,600	(2,400)	(1.94%)	(200)	(2,200)					121,600
Transfers to / from Reserves	1,961,620	979,300	3,180,000	2,200,700	224.72%			1,555,000		645,700		3,180,000
<b>Total Expenditures (Less Payroll)</b>	9,587,937	8,708,500	<b>10,337,700</b>	<b>1,629,200</b>	<b>18.71%</b>	(13,900)	99,800	925,000		648,700	(23,900)	<b>10,344,200</b>
<b>Total Expenditures</b>	17,609,543	17,425,500	<b>19,239,500</b>	<b>1,814,000</b>	<b>10.41%</b>	57,000	99,800	960,000		727,600	(23,900)	<b>19,246,000</b>
Revenues	(3,610,235)	(2,259,700)	(3,395,400)	(1,135,700)	50.26%	(70,500)	(9,500)	(982,400)		(53,300)	(20,000)	(3,395,400)
Grants	(1,412,255)	(1,400,200)	(1,390,200)	10,000	(0.71%)	18,400	(8,400)					(1,390,200)
User Fees	(781,042)	(783,400)	(708,100)	75,300	(9.61%)	48,400	4,500	22,400				(708,100)
Transfers from Reserve	2,184	(67,500)		67,500	0.00%	37,500					30,000	
<b>Total Revenues</b>	<b>(5,801,348)</b>	<b>(4,510,800)</b>	<b>(5,493,700)</b>	<b>(982,900)</b>	<b>21.79%</b>	33,800	(13,400)	(960,000)		(53,300)	10,000	<b>(5,493,700)</b>
<b>Grand Total</b>	11,808,195	12,914,700	<b>13,745,800</b>	<b>831,100</b>	<b>6.44%</b>	90,800	86,400			674,300	(13,900)	<b>13,752,300</b>
		Growth	(111,800)		-0.87%							
		PIL	(90,000)		-0.70%							
		<b>Total Levy</b>	<b>13,544,000</b>		<b>4.87%</b>							

**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**MAYOR & COUNCIL\* amended**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	302,717	323,300	322,700	(600)
<b>Revenues / Recoveries</b>	(30,432)	-	-	-
<b>Net Operating Budget</b>	<b>272,285</b>	<b>323,300</b>	<b>322,700</b>	<b>(600)</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	3,700	
Statutory payroll costs / benefit premiums	<u>(1,600)</u>	2,100

**Other Expenditures / Revenues**

New cell phone plan initiated in 2019	(2,700)	
Slight increase for conference expenditures based on prior year actuals	2,300	
Decrease in legal fees for Integrity Commissioner related to Conflict of Interest	(2,000)	
Slight increase in insurance based on corporation allocation	600	
Miscellaneous	<u>(900)</u>	(2,700)

**Net Decrease in Mayor & Council 2020 Operating Budget** **(600)**





**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
OFFICE OF THE CAO & HUMAN RESOURCES**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	444,534	579,800	625,400	45,600
<b>Revenues / Recoveries</b>			-	-
<b>Net Operating Budget</b>	<b>444,534</b>	<b>579,800</b>	<b>625,400</b>	<b>45,600</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	4,900	
Change in Overtime	(1,200)	
Progressions	5,000	
Statutory payroll costs / benefit premiums	500	
	<u>9,200</u>	9,200

**Budget Neutral**

Transfer conference funds for OPPI to new Planning Manager	(1,300)	
Transfer meeting funds for OPPI to new Planning Manager	(400)	
Transfer future staffing related to growth to Planning for Planning Manager	<u>(35,000)</u>	(36,700)

**Other Expenditures / Revenues**

Future staffing needs related to growth	44,700	
2020 Growth assessment transfer to Major Facilities Reserve	28,000	
Elimination of Employer First Membership for Health and Safety as all training and manual updates are done in house	(4,700)	
Increase in training to support leadership development and succession planning initiative	2,400	
Miscellaneous Expenditures	<u>2,700</u>	
		73,100

<b>Net Increase in Office of the CAO &amp; HR 2020 Operating Budget</b>	<u><b>45,600</b></u>
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**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Office of the CAO & HR

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Office of the CAO &amp; HR</b>												
<b>Payroll</b>	<b>369,233</b>	<b>402,800</b>	<b>412,000</b>	<b>9,200</b>	<b>2.28%</b>	<b>9,200</b>						<b>412,000</b>
Administrative Expenditures	23,742	46,700	45,900	(800)	(1.71%)	(1,500)	2,400	(1,700)				45,900
Professional Services	25,759	69,500	69,000	(500)	(71.94%)	(500)						69,000
Grants	4,000	4,000	4,000									4,000
Transfers to / from Reserves	21,800	56,800	94,500	37,700	66.37			(35,000)		72,700		94,500
<b>Total Expenditures (Less Payroll)</b>	<b>75,301</b>	<b>177,000</b>	<b>213,400</b>	<b>36,400</b>	<b>20.56%</b>	<b>(2,000)</b>	<b>2,400</b>	<b>(36,700)</b>		<b>72,700</b>		<b>213,400</b>
<b>Total Expenditures</b>	<b>444,534</b>	<b>579,800</b>	<b>625,400</b>	<b>45,600</b>	<b>7.86%</b>	<b>7,200</b>	<b>2,400</b>	<b>(36,700)</b>		<b>72,700</b>		<b>625,400</b>
Revenues												
<b>Total Revenues</b>												
<b>Total Office of the CAO</b>	<b>444,534</b>	<b>579,800</b>	<b>625,400</b>	<b>45,600</b>	<b>7.86%</b>	<b>7,200</b>	<b>2,400</b>	<b>(36,700)</b>		<b>72,700</b>		<b>625,400</b>

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
CORPORATE SERVICES**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	1,264,995	1,324,200	1,325,300	1,100
<b>Revenues / Recoveries</b>	(511,084)	(528,900)	(449,400)	79,500
<b>Net Operating Budget</b>	<b>753,911</b>	<b>795,300</b>	<b>875,900</b>	<b>80,600</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	7,400	
Progressions	15,200	
Change in Overtime	(2,900)	
Statutory payroll costs / benefit premiums	1,400	
	21,100	21,100

**Budget Neutral Expenditures / Revenues**

Elevator maintenance contract moved to Building Department	(1,900)	
Budget neutral transfer of insurance costs from Public Works	1,700	
Transfer from Planning funds for Heritage consulting	500	
	300	300

**Other Expenditures / Revenues**

Increase in Heritage Committee Budget	1,500	
Increase in Housing Committee Budget	1,000	
	2,500	2,500

**Computer software / hardware**

Increase in Office 365 licencing due to required upgrade	9,300	
Replacement of aging laptop fleet and desktop swaps	7,500	
Replacement of Firehall phone system completed in 2019	(7,500)	
One time purchase of server licences completed in 2019	(3,800)	
New Cyber training software	2,500	
One time windows anti-virus licencing in 2020	2,000	
One time purchase of digital camera completed 2019	(1,500)	
Computer replacement program eliminated need for computer upgrades	(1,500)	
	7,000	7,000

Eliminate transfers from reserve for election and hospice donation amounts are now built into tax base	67,500
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Slight decrease in OMPF funding for 2020	13,700
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One time purchase of cellular hardware completed in 2019	(12,000)
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Decrease in office supplies based prior year actuals	(9,300)
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Decrease in photocopy/printer usage based on prior year actuals	(5,500)
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**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
CORPORATE SERVICES**

Revenue for Marriage Licences	(5,200)	
Increase in election expenses	2,500	
Decrease in rent income G1 unit - SCA lease expiring	3,500	
New elevator maintenance contract resulting in corporate savings	(3,500)	
Decrease in postage as postage for tax bill mailing is tracked through Finance	(1,700)	
Insurance	(2,100)	
Misc expenses and revenues	<u>1,800</u>	49,700
<b>Net Increase in Corporate Services 2020 Operating Budget</b>		<b><u>80,600</u></b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Corporate Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Corporate Services</b>												
<b>Payroll</b>	<b>587,269</b>	<b>625,200</b>	<b>646,300</b>	<b>21,100</b>	<b>3.37%</b>	<b>21,100</b>						<b>646,300</b>
Administrative Expenditures	68,515	109,000	64,900	(44,100)	(40.46%)	(8,000)		(36,100)				64,900
Professional Services	25,694	35,000	36,000	1,000	2.86%	1,000						36,000
Building Maintenance			800	800				800				
Materials	89,015	109,500	36,800	(72,700)	(66.39%)	(10,500)		(62,200)				36,800
Information Technology	75,149	70,400	132,800	62,400	88.64%	9,600		65,600		2,500	(15,300)	132,800
Insurance	103,456	103,700	103,300	(400)	(0.39%)	(2,100)		1,700				103,300
Utilities												
Committees	8,039	16,100	19,100	3,000	18.63%	200	800	500			1,500	19,100
Rent / Debentures	53,197	53,300	53,300									53,300
Grants	44,261	45,500	45,500									45,500
Transfers to / from Reserves	210,400	156,500	186,500	30,000	19.17%			30,000				186,500
<b>Total Expenditures (Less Payroll)</b>	<b>677,726</b>	<b>699,000</b>	<b>679,000</b>	<b>(20,000)</b>	<b>(2.86%)</b>	<b>(9,800)</b>	<b>800</b>	<b>300</b>		<b>2,500</b>	<b>(13,800)</b>	<b>679,000</b>
<b>Total Expenditures</b>	<b>1,264,995</b>	<b>1,324,200</b>	<b>1,325,300</b>	<b>1,100</b>	<b>0.08%</b>	<b>11,300</b>	<b>800</b>	<b>300</b>		<b>2,500</b>	<b>(13,800)</b>	<b>1,325,300</b>
Revenues	(51,945)	(15,900)	(17,600)	(1,700)	10.69%					(1,700)		(17,600)
Grants	(459,139)	(445,500)	(431,800)	13,700	(3.08%)	13,700						(431,800)
Transfers from Reserve		(67,500)		67,500	0.00%	37,500					30,000	0
<b>Total Revenues</b>	<b>(511,084)</b>	<b>(528,900)</b>	<b>(449,400)</b>	<b>79,500</b>	<b>(15.03%)</b>	<b>51,200</b>				<b>(1,700)</b>	<b>30,000</b>	<b>(449,400)</b>
<b>Total Corporate Services</b>	<b>753,911</b>	<b>795,300</b>	<b>875,900</b>	<b>80,600</b>	<b>10.13%</b>	<b>62,500</b>	<b>800</b>	<b>300</b>		<b>800</b>	<b>16,200</b>	<b>875,900</b>

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
FINANCE**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	1,990,108	1,121,600	2,121,300	999,700
<b>Revenues / Recoveries</b>	(1,970,252)	(804,200)	(1,871,300)	(1,067,100)
<b>Net Operating Budget</b>	<b>19,856</b>	<b>317,400</b>	<b>250,000</b>	<b>(67,400)</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	8,100	
Progression	5,000	
Changes in Overtime	(5,300)	
Group Benefits for retirees expired (1)	(1,400)	
New Accounting Analyst as per Long Range Staffing Strategy	41,300	
Statutory payroll costs / benefit premiums	(1,200)	
	<u>46,500</u>	46,500

**Other Expenditures / Revenues**

Increase in bank and investment interest income	(110,000)	
Decrease audit budget based on prior year actuals	(5,000)	
Lower sales tax administration revenue based on prior year actuals	2,700	
Elimination of vacancy rebates	(2,000)	
Misc expenditures and revenues	400	
	<u>(113,900)</u>	(113,900)

**Net Decrease in Finance 2020 Operating Budget**

**(67,400)**

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Finance

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Finance</b>												
<b>Payroll</b>	<b>705,437</b>	<b>796,800</b>	<b>843,300</b>	<b>46,500</b>	<b>5.84%</b>	<b>5,200</b>				<b>41,300</b>		<b>843,300</b>
Administrative Expenditures	343,843	262,300	260,500	(1,800)	(0.69%)	200	(2,000)					260,500
Professional Services	35,329	62,500	57,500	(5,000)	(8.00%)	(5,000)						57,500
Transfers to / from Reserves	905,499		960,000	960,000				960,000				960,000
<b>Total Expenditures (Less Payroll)</b>	<b>1,284,671</b>	<b>324,800</b>	<b>1,278,000</b>	<b>953,200</b>	<b>293.47%</b>	<b>(4,800)</b>	<b>(2,000)</b>	<b>960,000</b>				<b>1,278,000</b>
<b>Total Expenditures</b>	<b>1,990,108</b>	<b>1,121,600</b>	<b>2,121,300</b>	<b>999,700</b>	<b>89.13%</b>	<b>400</b>	<b>(2,000)</b>	<b>960,000</b>		<b>41,300</b>		<b>2,121,300</b>
Revenues	(1,968,292)	(802,700)	(1,869,800)	(1,067,100)	132.94%	(106,600)		(960,000)		(500)		(1,869,800)
Grants	(1,960)	(1,500)	(1,500)									(1,500)
<b>Total Revenues</b>	<b>(1,970,252)</b>	<b>(804,200)</b>	<b>(1,871,300)</b>	<b>(1,067,100)</b>	<b>132.69%</b>	<b>(106,600)</b>		<b>(960,000)</b>		<b>(500)</b>		<b>(1,871,300)</b>
<b>Total Finance</b>	<b>19,856</b>	<b>317,400</b>	<b>250,000</b>	<b>(67,400)</b>	<b>(21.24%)</b>	<b>(106,200)</b>	<b>(2,000)</b>			<b>40,800</b>		<b>250,000</b>

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
FIRE & EMERGENCY SERVICES**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	1,596,257	1,896,000	1,861,500	(34,500)
<b>Revenues / Recoveries</b>	(68,642)	(102,200)	(100,700)	1,500
<b>Net Operating Budget</b>	<b>1,527,615</b>	<b>1,793,800</b>	<b>1,760,800</b>	<b>(33,000)</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	(1,200)	
Progression	(18,400)	
New Retiree (1)	4,900	
Group Benefits for retirees expired (1)	(300)	
Statutory payroll costs / benefit premiums	(1,600)	
	<u>          </u>	(16,600)

**Part Time (PT) Wages & Statutory Payroll Costs**

Salary / wage rate increase	2,700	
Decrease to Volunteer Firefighter allocation	(16,600)	
Statutory payroll costs	200	
	<u>          </u>	(13,700)

**Other Expenditures / Revenues**

One time SCBA cleaning station in Station 61 completed in 2019	(4,000)	
Slight decrease in burn violation fines due to greater enforcement	2,500	
Response monitor and computer two year project initiated in 2020	2,000	
Increase in fuel due to prior year actuals	2,000	
Telecommunication	(1,400)	
New special inspection fee	(1,000)	
Insurance	(300)	
Misc expenditures and revenues	(2,500)	
	<u>          </u>	(2,700)

**Net Decrease in Fire & Emergency 2020 Operating Budget** **(33,000)**



**TOWNSHIP OF SCUGOG**  
2020 Operating Budget Summary - Fire & Emergency Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	1,207,040	1,490,000	<b>1,459,700</b>	<b>(30,300)</b>	<b>(2.03%)</b>	(30,300)						<b>1,459,700</b>
Administrative Expenditures	99,576	101,700	99,600	(2,100)	(2.06%)	(2,100)						99,600
Professional Services	225	1,000	1,000									1,000
Building Maintenance	13,958	23,100	23,100			500				(500)		23,100
Materials	70,310	76,200	76,200									76,200
Contracted Services	1,842	1,700	1,700									1,700
Vehicles & Equipment	127,247	124,400	125,000	600	0.48%	6,000				(5,400)		125,000
Information Technology	34,877	38,100	36,600	(1,500)	(3.94%)	(1,500)						36,600
Insurance	13,659	13,800	13,500	(300)	(2.17%)	(300)						13,500
Utilities	21,786	26,000	25,100	(900)	(3.46%)	-900						25,100
Transfers to / from Reserves	5,737											
<b>Total Expenditures (Less Payroll)</b>	389,217	406,000	401,800	<b>(4,200)</b>	<b>(11.16%)</b>	1,700					(5,900)	<b>401,800</b>
<b>Total Expenditures</b>	1,596,257	1,896,000	<b>1,861,500</b>	<b>(34,500)</b>	<b>(1.82%)</b>	(28,600)					(5,900)	<b>1,861,500</b>
Revenues	(76,110)	(87,000)	(85,500)	1,500	(1.72%)	1,500						(85,500)
Grants	7,468	(15,200)	(15,200)									(15,200)
Transfers from Reserve												
<b>Total Revenues</b>	(68,642)	(102,200)	(100,700)	<b>1,500</b>	<b>(1.47%)</b>	1,500						<b>(100,700)</b>
<b>Total Fire &amp; Emergency Services</b>	1,527,615	1,793,800	<b>1,760,800</b>	<b>(33,000)</b>	<b>(1.84%)</b>	(27,100)					(5,900)	<b>1,760,800</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Fire & Emergency Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>FIRE DEPARTMENT</b>												
<b>Payroll</b>	<b>776,744</b>	<b>853,500</b>	<b>839,800</b>	<b>(13,700)</b>	<b>(1.61%)</b>	<b>(13,700)</b>						<b>839,800</b>
Administrative Expenditures	99,576	101,700	99,600	(2,100)	(2.06%)	(2,100)						99,600
Professional Services	225	1,000	1,000									1,000
Building Maintenance	13,958	23,100	23,100			500					(500)	23,100
Materials	70,310	76,200	76,200									76,200
Contracted Services	1,842	1,700	1,700									1,700
Vehicles & Equipment	127,248	124,400	125,000	600	0.48%	6,000					(5,400)	125,000
Information Technology	34,877	38,100	36,600	(1,500)	(3.94%)	(1500)						36,600
Insurance	13,659	13,800	13,500	(300)	(2.17%)	(300)						13,500
Utilities	21,786	26,000	25,100	(900)	(3.46)	(900)						25,100
Transfer to / from Reserves	5,737											
<b>Total Expenditures (Less Payroll)</b>	<b>389,218</b>	<b>406,000</b>	<b>401,800</b>	<b>(4,200)</b>	<b>(1.03%)</b>	<b>1,700</b>					<b>(5,900)</b>	<b>401,800</b>
<b>Total Expenditures</b>	<b>1,165,962</b>	<b>1,259,500</b>	<b>1,241,600</b>	<b>(17,900)</b>	<b>(1.42%)</b>	<b>(12,000)</b>					<b>(5,900)</b>	<b>1,241,600</b>
Revenues	(76,110)	(87,000)	(85,500)	1,500	(1.72%)	1,500						(85,500)
Grants	7,468	(15,200)	(15,200)		0.00%							(15,200)
<b>Total Revenues</b>	<b>(68,642)</b>	<b>(102,200)</b>	<b>(100,700)</b>	<b>1,500</b>	<b>(1.47%)</b>	<b>1,500</b>						<b>(100,700)</b>
<b>Total Fire Department</b>	<b>1,097,320</b>	<b>1,157,300</b>	<b>1,140,900</b>	<b>(16,400)</b>	<b>(1.42%)</b>	<b>(10,500)</b>					<b>(5,900)</b>	<b>1,140,900</b>
<b>FIRE DEPARTMENT VOLUNTEER</b>												
<b>Payroll</b>	<b>430,295</b>	<b>636,500</b>	<b>619,900</b>	<b>(16,600)</b>	<b>(2.61%)</b>	<b>(16,600)</b>						<b>619,900</b>
<b>Total Expenditures (Less Payroll)</b>												
<b>Total Expenditures</b>	<b>430,295</b>	<b>636,500</b>	<b>619,900</b>	<b>(16,600)</b>	<b>(2.61%)</b>	<b>(16,600)</b>						<b>619,900</b>
<b>Total Revenues</b>												
<b>Total Fire Department Volunteer</b>	<b>430,295</b>	<b>636,500</b>	<b>619,900</b>	<b>(16,600)</b>	<b>(2.61%)</b>	<b>(16,600)</b>						<b>619,900</b>
<b>Total Fire &amp; Emergency Services</b>	<b>1,527,615</b>	<b>1,793,800</b>	<b>1,760,800</b>	<b>(33,000)</b>	<b>(1.84%)</b>	<b>(27,100)</b>					<b>(5,900)</b>	<b>1,760,800</b>

**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**COMMUNITY SERVICES - PUBLIC WORKS \*amended**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	6,932,405	6,884,800	7,544,700	659,900
<b>Revenues / Recoveries</b>	(941,204)	(974,500)	(950,900)	23,600
<b>Net Operating Budget</b>	<b>5,991,201</b>	<b>5,910,300</b>	<b>6,593,800</b>	<b>683,500</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	22,200	
Group Benefits for retirees expired (3)	(4,100)	
Progressions	7,100	
New Public Works Operator as per Long Range Staffing Strategy	40,400	
Statutory payroll costs / benefit premiums	(11,200)	

**Part Time (PT) Wages & Statutory Payroll Costs**

Eliminate Seasonal for new Public Works Operator	(21,800)	54,400
Crossing Guards	5,900	
	(15,900)	

**Budget Neutral**

Decrease in grading resurface as transferring to capital	(600,000)	
Increase in roads levy transfer from grading resurfacing	600,000	
Budget neutral transfer of insurance to Development Services	(2,500)	
Budget neutral transfer of insurance to Corp Services	(1,700)	
	(4,200)	

**Other Expenditures / Revenues**

**Capital Transfers**

3% Roads Levy Reserve	387,500	
0.5% levy directed to Building and Facilities Reserve	67,800	
0.5% levy directed to Vehicle & Equipment Reserve	67,700	523,000

**Roads and Related Expenditure Increases / (Decreases)**

Addition of contract patching to assist with road maintenance in spring	60,000	
Decrease in winter emergency limestone based on prior year actuals	(35,500)	
Increase in culverts as a result of an increase in internal ditching	30,000	
Increase in sand and salt based on new tender rates and quantities	21,600	
Removal of a Shanley St stormpipe repair, costs to be recovered by owner	(10,000)	

*Road sweeping:*

New Region water fee required for road sweeping	9,000	
New road sweeping to be done in the fall	3,900	
Increase in road sweeping costs based on new tender	8,700	21,600
		87,700

**TOWNSHIP OF SCUGOG**  
**2020 OPERATING BUDGET SUMMARY**  
**COMMUNITY SERVICES - PUBLIC WORKS \*amended**

**Other**

Increase in Fleet repairs based on prior year actuals and aging fleet	45,000
Decrease in contracted snow plowing as parking lots will be salted by new parks attendant	(30,000)
Transfer OCIF grant funding to capital	23,500
Increase in catch basin costs due to new legislation for disposal of material as contaminated waste	19,300
Decrease in tree replacement program due to several volunteer group plantings	(15,000)
Decrease in grader rental for snow clearing due to newer fleet	(10,000)
New budget for clean out and annual inspection of Oil Grit Separators	10,000
New legislation for Ontario One Calls resulting in increased expenditures	7,000
Removed consulting fee for Shanly Street Storm Design as owner to hire engineer	(7,500)
Increase in Canada Summer Grant revenue based on prior year actuals	(6,000)
Decrease in Telecommunications based on new contracts	(5,200)
Eliminate Boat Launch cost recovery as already identified in by-law	5,000
Slight decrease in shared maintenance of Whitby Townline road based on actuals	(5,000)
New hours of service tracking software for operations staff for 2020	4,500
Increase on contracted snow removal in downtown core to three times per year	4,000
<i>Addition of budget for inclusive furniture</i>	2,000
Decrease in Crossing Guard supplies as clothing is only needed for new staff	(1,200)

**Revenues**

Decrease in culvert revenue based on lower demand	18,400	
Increase in site alteration fees based on prior year actuals	(12,000)	
Increase in pit and quarry revenue based on prior year actuals	(5,000)	
Higher Road occupancy permits being issued	(3,000)	
Decrease in Canada Day Revenue based on prior year actuals	2,000	400
Insurance		(500)
Misc expenses and revenues		(1,800)
		649,200
<b>Net Increase in Community Service - Public Works 2020 Operating Budget</b>		<b>683,500</b>

**TOWNSHIP OF SCUGOG**

2020 Operating Budget Summary - Community Services - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	<b>2,131,258</b>	<b>2,288,200</b>	<b>2,326,700</b>	<b>38,500</b>	<b>1.68%</b>	<b>19,900</b>				<b>18,600</b>		<b>2,326,700</b>
Administrative Expenditures	161,298	65,800	61,200	(4,600)	(6.99%)	(4,600)						61,200
Professional Services	21,030	23,500	17,000	(6,500)	(27.66%)	1,000					(7,500)	17,000
Building Maintenance			600	600				600				600
<i>Materials *amended</i>	<i>2,271,607</i>	<i>2,159,800</i>	<i>1,604,500</i>	<i>(555,300)</i>	<i>(25.71%)</i>	<i>8,800</i>	<i>33,900</i>	<i>(600,000)</i>		<i>10,000</i>	<i>(8,000)</i>	<i>1,604,500</i>
Contracted Services	138,860	198,000	164,000	(34,000)	(17.17%)	(8,000)	4,000			(30,000)		164,000
Vehicles & Equipment	730,685	610,000	610,000			(10,000)					10,000	610,000
Information Technology	55,390	62,200	63,500	1,300	2.09%	(2,600)		(600)		4,500		63,500
Repairs & Maintenance	191,067	168,500	273,500	105,000	62.31%	45,000	60,000					273,500
Insurance	109,815	118,400	113,700	(4,700)	(3.97%)	(500)		(4,200)				113,700
Utilities	174,630	228,600	227,300	(1,300)	(0.57%)	(1,300)						227,300
Rent / Debentures	142,025	142,100	142,000	(100)	(0.07%)	(100)						142,000
Other Expenditures	38,740	53,700	51,700	(2,000)	(3.72%)	(2,000)						51,700
Transfers to / from Reserves	766,000	766,000	1,889,000	1,123,000	146.61%			600,000		523,000		1,889,000
<b>Total Expenditures (Less Payroll)</b>	<b>4,801,147</b>	<b>4,596,600</b>	<b>5,218,000</b>	<b>621,400</b>	<b>13.52%</b>	<b>25,700</b>	<b>97,900</b>	<b>(4,200)</b>		<b>507,500</b>	<b>(5,500)</b>	<b>5,218,000</b>
<b>Total Expenditures</b>	<b>6,932,405</b>	<b>6,884,800</b>	<b>7,544,700</b>	<b>659,900</b>	<b>9.58%</b>	<b>45,600</b>	<b>97,900</b>	<b>(4,200)</b>		<b>526,100</b>	<b>(5,500)</b>	<b>7,544,700</b>
Revenues	(95,109)	(102,900)	(95,000)	7,900	(7.68%)	7,900						(95,000)
Grants	(846,095)	(871,600)	(855,900)	15,700	(1.80%)	15,700						(855,900)
Transfers from Reserve												
<b>Total Revenues</b>	<b>(941,204)</b>	<b>(974,500)</b>	<b>(950,900)</b>	<b>23,600</b>	<b>(2.42%)</b>	<b>23,600</b>						<b>(950,900)</b>
<b>Total Community Services - Public Works</b>	<b>5,991,201</b>	<b>5,910,300</b>	<b>6,593,800</b>	<b>683,500</b>	<b>11.56%</b>	<b>69,200</b>	<b>97,900</b>	<b>(4,200)</b>		<b>526,100</b>	<b>(5,500)</b>	<b>6,593,800</b>



**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>CULVERT THAWING</b>												
Payroll	21,206	13,900	14,800	900	6.47%	900						14,800
Materials	24,782	2,000	2,000									2,000
<b>Total Expenditures (Less Payroll)</b>	<b>24,782</b>	<b>2,000</b>	<b>2,000</b>									<b>2,000</b>
<b>Total Expenditures</b>	<b>45,988</b>	<b>15,900</b>	<b>16,800</b>	<b>900</b>	<b>5.66%</b>	<b>900</b>						<b>16,800</b>
<b>Total Revenues</b>												
<b>Total Culvert Thawing</b>	<b>45,988</b>	<b>15,900</b>	<b>16,800</b>	<b>900</b>	<b>5.66%</b>	<b>900</b>	-					<b>16,800</b>
<b>PATCHING</b>												
Payroll	125,408	159,400	161,000	1,600	1.00%	(800)				2,400		161,000
Materials	138,361	108,300	108,300									108,300
Repairs & Maintenance			60,000	60,000			60,000					60,000
<b>Total Expenditures (Less Payroll)</b>	<b>138,361</b>	<b>108,300</b>	<b>168,300</b>	<b>60,000</b>	<b>55</b>		<b>60,000</b>					<b>168,300</b>
<b>Total Expenditures</b>	<b>263,769</b>	<b>267,700</b>	<b>329,300</b>	<b>61,600</b>	<b>23.01%</b>	<b>(800)</b>	<b>60,000</b>			<b>2,400</b>		<b>329,300</b>
<b>Total Revenues</b>												
<b>Total Patching</b>	<b>263,769</b>	<b>267,700</b>	<b>329,300</b>	<b>61,600</b>	<b>23.01%</b>	<b>(800)</b>	<b>60,000</b>			<b>2,400</b>		<b>329,300</b>
<b>SWEEPING</b>												
Payroll	14,608	28,200	29,600	1,400	4.96%	1,400						29,600
Materials	68,443	53,000	74,600	21,600	40.75	17,700	3,900					74,600
<b>Total Expenditures (Less Payroll)</b>	<b>68,443</b>	<b>53,000</b>	<b>74,600</b>	<b>21,600</b>	<b>40.75</b>	<b>17,700</b>	<b>3,900</b>					<b>74,600</b>
<b>Total Expenditures</b>	<b>83,051</b>	<b>81,200</b>	<b>104,200</b>	<b>23,000</b>	<b>28.33%</b>	<b>19,100</b>	<b>3,900</b>					<b>104,200</b>
<b>Total Revenues</b>												
<b>Total Sweeping</b>	<b>83,051</b>	<b>81,200</b>	<b>104,200</b>	<b>23,000</b>	<b>28.33%</b>	<b>19,100</b>	<b>3,900</b>					<b>104,200</b>







**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>BRUSHING</b>												
Payroll	12,182	28,200	29,600	1,400	4.96%	1,400						29,600
Materials	106,197	105,900	105,900									105,900
<b>Total Expenditures (Less Payroll)</b>	<b>106,197</b>	<b>105,900</b>	<b>105,900</b>									<b>105,900</b>
<b>Total Expenditures</b>	<b>118,379</b>	<b>134,100</b>	<b>135,500</b>	<b>1,400</b>	<b>1.04%</b>	<b>1,400</b>						<b>135,500</b>
<b>Total Revenues</b>												
<b>Total Brushing</b>	<b>118,379</b>	<b>134,100</b>	<b>135,500</b>	<b>1,400</b>	<b>1.04%</b>	<b>1,400</b>						<b>135,500</b>
<b>WINTER CONTROL - STANDBY</b>												
Payroll	92,123	90,100	93,600	3,500	3.88%	3,500						93,600
<b>Total Expenditures (Less Payroll)</b>												
<b>Total Expenditures</b>	<b>92,123</b>	<b>90,100</b>	<b>93,600</b>	<b>3,500</b>	<b>3.88%</b>	<b>3,500</b>						<b>93,600</b>
<b>Total Revenues</b>												
<b>Total Winter Control - Standby</b>	<b>92,123</b>	<b>90,100</b>	<b>93,600</b>	<b>3,500</b>	<b>3.88%</b>	<b>3,500</b>						<b>93,600</b>
<b>DITCHING</b>												
Payroll	130,357	137,700	145,500	7,800	5.66%	5,200				2,600		145,500
Materials	32,509	53,100	53,700	600	1.13	600						53,700
<b>Total Expenditures (Less Payroll)</b>	<b>32,509</b>	<b>53,100</b>	<b>53,700</b>	<b>600</b>	<b>1.13</b>	<b>600</b>						<b>53,700</b>
<b>Total Expenditures</b>	<b>162,866</b>	<b>190,800</b>	<b>199,200</b>	<b>8,400</b>	<b>4.40%</b>	<b>5,800</b>				<b>2,600</b>		<b>199,200</b>
<b>Total Revenues</b>												
<b>Total Ditching</b>	<b>162,866</b>	<b>190,800</b>	<b>199,200</b>	<b>8,400</b>	<b>4.40%</b>	<b>5,800</b>				<b>2,600</b>		<b>199,200</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>LITTER PICKUP</b>												
Payroll	4,664	13,900	14,800	900	6.47	900						14,800
Materials	469	1,000	1,000									1,000
Contracted Services	8,133											
Repairs & Maintenance	3,364	3,500	3,500									3,500
<b>Total Expenditures (Less Payroll)</b>	<b>11,966</b>	<b>4,500</b>	<b>4,500</b>									<b>4,500</b>
<b>Total Expenditures</b>	<b>16,630</b>	<b>18,400</b>	<b>19,300</b>	<b>900</b>	<b>4.89%</b>	<b>900</b>						<b>19,300</b>
<b>Total Revenues</b>												
<b>Total Litter Pickup</b>	<b>16,630</b>	<b>18,400</b>	<b>19,300</b>	<b>900</b>	<b>4.89%</b>	<b>900</b>						<b>19,300</b>
<b>CATCH BASINS</b>												
Payroll	1,034											
Materials	2,880	55,300	74,600	19,300	34.90%	19,300						74,600
<b>Total Expenditures (Less Payroll)</b>	<b>2,880</b>	<b>55,300</b>	<b>74,600</b>	<b>19,300</b>	<b>34.90%</b>	<b>19,300</b>						<b>74,600</b>
<b>Total Expenditures</b>	<b>3,914</b>	<b>55,300</b>	<b>74,600</b>	<b>19,300</b>	<b>34.90%</b>	<b>19,300</b>						<b>74,600</b>
<b>Total Revenues</b>												
<b>Total Catch Basins</b>	<b>3,914</b>	<b>55,300</b>	<b>74,600</b>	<b>19,300</b>	<b>34.90%</b>	<b>19,300</b>						<b>74,600</b>
<b>BRIDGES / CULVERTS</b>												
Payroll	84,273	50,600	54,300	3,700	7.31%	3,700						54,300
Administrative Expenditures		10,000	10,000									10,000
Materials	188,984	90,000	120,000	30,000	33.33%		30,000					120,000
<b>Total Expenditures (Less Payroll)</b>	<b>188,984</b>	<b>100,000</b>	<b>130,000</b>	<b>30,000</b>	<b>30.00%</b>		<b>30,000</b>					<b>130,000</b>
<b>Total Expenditures</b>	<b>273,257</b>	<b>150,600</b>	<b>184,300</b>	<b>33,700</b>	<b>22.38%</b>	<b>3,700</b>	<b>30,000</b>					<b>184,300</b>
<b>Total Revenues</b>												
<b>Total Bridges / Culverts</b>	<b>273,257</b>	<b>150,600</b>	<b>184,300</b>	<b>33,700</b>	<b>22.38%</b>	<b>3,700</b>	<b>30,000</b>					<b>184,300</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>SIGNS</b>												
Payroll	28,857	56,300	59,100	2,800	4.97%	2,800						59,100
Materials	29,547	38,000	38,000	0	0.00%							38,000
<b>Total Expenditures (Less Payroll)</b>	<b>29,547</b>	<b>38,000</b>	<b>38,000</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>						<b>38,000</b>
<b>Total Expenditures</b>	<b>58,404</b>	<b>94,300</b>	<b>97,100</b>	<b>2,800</b>	<b>2.97%</b>	<b>2,800</b>						<b>97,100</b>
<b>Total Revenues</b>												
<b>Total Signs</b>	<b>58,404</b>	<b>94,300</b>	<b>97,100</b>	<b>2,800</b>	<b>2.97%</b>	<b>2,800</b>						<b>97,100</b>
<b>SIDEWALKS</b>												
Payroll	647											
Repairs & Maintenance	31,299	35,000	35,000									35,000
<b>Total Expenditures (Less Payroll)</b>	<b>31,299</b>	<b>35,000</b>	<b>35,000</b>									<b>35,000</b>
<b>Total Expenditures</b>	<b>31,946</b>	<b>35,000</b>	<b>35,000</b>									<b>35,000</b>
<b>Total Revenues</b>												
<b>Total Sidewalks</b>	<b>31,946</b>	<b>35,000</b>	<b>35,000</b>									<b>35,000</b>
<b>PW ADMIN</b>												
Payroll	937,109	916,300	884,400	(31,900)	(3.48%)	(34,900)				3,000		884,400
Administrative Expenditures	160,295	53,300	49,900	(3,400)	(6.38%)	(3,400)						49,900
Professional Services	21,030	23,500	17,000	(6,500)	(27.66%)	1,000					(7,500)	17,000
Materials	13,381	10,000	10,000							10,000	(10,000)	10,000
Contracted Services	13,771	3,000	10,000	7,000	233.33%	7,000						10,000
Vehicles & Equipment	270,729	250,000	250,000	0	0.00%							250,000
Information Technology	53,791	60,100	59,000	(1,100)	(1.83%)	(5,600)				4,500		59,000
Repairs & Maintenance	1,018											
Insurance	109,815	118,400	113,700	(4,700)	(3.97%)	(500)		(4,200)				113,700
Rent / Debentures	142,025	142,100	142,000	(100)	(0.07%)	(100)						142,000
Other Expenditures	38,740	53,700	51,700	(2,000)	(3.72%)	(2,000)						51,700
Transfers to / from Reserves	766,000	766,000	1,889,000	1,123,000	146.61%			600,000		523,000		1,889,000
<b>Total Expenditures (Less Payroll)</b>	<b>1,590,595</b>	<b>1,480,100</b>	<b>2,592,300</b>	<b>1,112,200</b>	<b>75.14%</b>	<b>(3,600)</b>		<b>595,800</b>		<b>537,500</b>	<b>(17,500)</b>	<b>2,592,300</b>
<b>Total Expenditures</b>	<b>2,527,704</b>	<b>2,396,400</b>	<b>3,476,700</b>	<b>1,080,300</b>	<b>45.08%</b>	<b>(38,500)</b>		<b>595,800</b>		<b>540,500</b>	<b>(17,500)</b>	<b>3,476,700</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
Revenues	(95,109)	(102,900)	(95,000)	7,900	(7.68%)	7,900						(95,000)
Grants	(846,095)	(871,600)	(855,900)	15,700	(1.80)	15,700						(855,900)
Transfers from Reserve												
<b>Total Revenues</b>	<b>(941,204)</b>	<b>(974,500)</b>	<b>(950,900)</b>	<b>23,600</b>	<b>(2.42%)</b>	<b>23,600</b>						<b>(950,900)</b>
<b>Total PW Admin</b>	<b>1,586,500</b>	<b>1,421,900</b>	<b>2,525,800</b>	<b>1,103,900</b>	<b>77.64%</b>	<b>(14,900)</b>	<b>-</b>	<b>595,800</b>	<b>-</b>	<b>540,500</b>	<b>(17,500)</b>	<b>2,525,800</b>
<b>PP DEPOT</b>												
<b>Payroll</b>	<b>95,962</b>	<b>161,900</b>	<b>168,900</b>	<b>7,000</b>	<b>4.32%</b>	<b>4,200</b>				<b>2,800</b>		<b>168,900</b>
Building Maintenance			300	300				300				300
Materials	12,627	14,100	14,100									14,100
Vehicles & Equipment	13,598	12,500	12,500									12,500
Information Technology	1,264	1,600	2,700	1,100	68.75	1,700		(600)				2,700
Utilities	12,618	13,600	13,600									13,600
<b>Total Expenditures (Less Payroll)</b>	<b>40,107</b>	<b>41,800</b>	<b>43,200</b>	<b>1,400</b>	<b>3.35%</b>	<b>1,700</b>		<b>(300)</b>				<b>43,200</b>
<b>Total Expenditures</b>	<b>136,069</b>	<b>203,700</b>	<b>212,100</b>	<b>8,400</b>	<b>4.12%</b>	<b>5,900</b>		<b>(300)</b>		<b>2,800</b>		<b>212,100</b>
<b>Total Revenues</b>												
<b>Total PP Depot</b>	<b>136,069</b>	<b>203,700</b>	<b>212,100</b>	<b>8,400</b>	<b>4.12%</b>	<b>5,900</b>		<b>(300)</b>		<b>2,800</b>		<b>212,100</b>
<b>BLACKSTOCK DEPOT</b>												
<b>Payroll</b>	<b>38,898</b>	<b>37,900</b>	<b>40,800</b>	<b>2,900</b>	<b>7.65%</b>	<b>2,900</b>						<b>40,800</b>
Building Maintenance			300	300				300				300
Materials	14,285	15,800	15,800									15,800
Vehicles & Equipment	12,666	12,500	12,500									12,500
Information Technology	336	500	1,800	1,300	260.00	1,300						1,800
Utilities	10,114	15,000	13,700	(1,300)	(8.67%)	(1,300)						13,700
<b>Total Expenditures (Less Payroll)</b>	<b>37,401</b>	<b>43,800</b>	<b>44,100</b>	<b>300</b>	<b>0.68%</b>			<b>300</b>				<b>44,100</b>
<b>Total Expenditures</b>	<b>76,299</b>	<b>81,700</b>	<b>84,900</b>	<b>3,200</b>	<b>3.92%</b>	<b>2,900</b>		<b>300</b>				<b>84,900</b>
<b>Total Revenues</b>												
<b>Total Blackstock Depot</b>	<b>76,299</b>	<b>81,700</b>	<b>84,900</b>	<b>3,200</b>	<b>3.92%</b>	<b>2,900</b>		<b>300</b>				<b>84,900</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>PATCHING - LOOSETOP</b>												
Materials	5,062											
<b>Total Expenditures (Less Payroll)</b>	<b>5,062</b>											
<b>Total Expenditures</b>	<b>5,062</b>											
<b>Total Revenues</b>												
<b>Total Patching - Loosetop</b>	<b>5,062</b>							-				
<b>LOOSETOP</b>												
Payroll	30,900											
<b>Total Expenditures (Less Payroll)</b>												
<b>Total Expenditures</b>	<b>30,900</b>											
<b>Total Revenues</b>												
<b>Total Loosetop</b>	<b>30,900</b>											
<b>LINE PAINTING</b>												
Materials *amended	17,991	25,000	27,000	2,000	8.00%						2,000	27,000
<b>Total Expenditures (Less Payroll)</b>	<b>17,991</b>	<b>25,000</b>	<b>27,000</b>	<b>2,000</b>	<b>8.00%</b>						<b>2,000</b>	<b>27,000</b>
<b>Total Expenditures</b>	<b>17,991</b>	<b>25,000</b>	<b>27,000</b>	<b>2,000</b>	<b>8.00%</b>						<b>2,000</b>	<b>27,000</b>
<b>Total Revenues</b>												
<b>Total Line Painting</b>	<b>17,991</b>	<b>25,000</b>	<b>27,000</b>	<b>2,000</b>	<b>8.00%</b>						<b>2,000</b>	<b>27,000</b>
<b>SHARED SERVICES</b>												
Materials		20,000	15,000	(5,000)	(25.00)	(5,000)						15,000
Contracted Services	76,926	130,000	100,000	(30,000)	(23.08%)					(30,000)		100,000
Repairs & Maintenance	155,386	130,000	175,000	45,000	34.62%	45,000						175,000
<b>Total Expenditures (Less Payroll)</b>	<b>232,312</b>	<b>280,000</b>	<b>290,000</b>	<b>10,000</b>	<b>3.57%</b>	<b>40,000</b>				<b>(30,000)</b>		<b>290,000</b>
<b>Total Expenditures</b>	<b>232,312</b>	<b>280,000</b>	<b>290,000</b>	<b>10,000</b>	<b>3.57%</b>	<b>40,000</b>				<b>(30,000)</b>		<b>290,000</b>
<b>Total Revenues</b>												
<b>Total Shared Services</b>	<b>232,312</b>	<b>280,000</b>	<b>290,000</b>	<b>10,000</b>	<b>3.57%</b>	<b>40,000</b>				<b>(30,000)</b>		<b>290,000</b>



**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Public Works

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>EQUIPMENT</b>												
Vehicles & Equipment	433,690	335,000	335,000			(10,000)					10,000	335,000
<b>Total Expenditures (Less Payroll)</b>	<b>433,690</b>	<b>335,000</b>	<b>335,000</b>			<b>(10,000)</b>					<b>10,000</b>	<b>335,000</b>
<b>Total Expenditures</b>	<b>433,690</b>	<b>335,000</b>	<b>335,000</b>			<b>(10,000)</b>					<b>10,000</b>	<b>335,000</b>
<b>Total Revenues</b>												
<b>Total Equipment</b>	<b>433,690</b>	<b>335,000</b>	<b>335,000</b>			<b>(10,000)</b>					<b>10,000</b>	<b>335,000</b>
<b>BOAT LAUNCH</b>												
Materials	5,517	5,000	5,000									5,000
<b>Total Expenditures (Less Payroll)</b>	<b>5,517</b>	<b>5,000</b>	<b>5,000</b>									<b>5,000</b>
<b>Total Expenditures</b>	<b>5,517</b>	<b>5,000</b>	<b>5,000</b>									<b>5,000</b>
<b>Total Revenues</b>												
<b>Total Boat Launch</b>	<b>5,517</b>	<b>5,000</b>	<b>5,000</b>									<b>5,000</b>
<b>Total Community Services - Public Works</b>	<b>5,991,201</b>	<b>5,910,300</b>	<b>6,593,800</b>	<b>683,500</b>	<b>11.56%</b>	<b>69,200</b>	<b>97,900</b>	<b>(4,200)</b>		<b>526,100</b>	<b>(5,500)</b>	<b>6,593,800</b>



**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
COMMUNITY SERVICES - PARKS**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	647,572	669,400	705,200	35,800
<b>Revenues / Recoveries</b>	(62,866)	(53,100)	(59,100)	(6,000)
<b>Net Operating Budget</b>	<b>584,706</b>	<b>616,300</b>	<b>646,100</b>	<b>29,800</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	10,900	
New Parks Attendant as per the Long Range Staffing Strategy (starts November 1)	12,700	
New Retiree (1)	4,900	
Statutory payroll costs / benefit premiums	<u>(1,600)</u>	26,900

**Part Time (PT) Wages & Statutory Payroll Costs**

Increase in Seasonal offset by decrease in Students	21,600	
Decrease in Students offset by increase in Seasonal	<u>(22,200)</u>	(600)

**Other Expenditures / Revenues**

Replace parks pickup truck sanding unit	8,000	
New zero turn mower for 2020	7,000	
Increase in fuel based on prior year actuals	6,000	
One time floor replacement at Joe Fowler washroom completed in 2019	(5,000)	
Increase in Ball Diamond revenue based on prior year actuals	(4,800)	
One time increase in tree maintenance costs for Birdseye park completed in 2019	(4,500)	
Increased frequency of cleaning portable toilets in Palmer Park	3,000	
Decrease in splash pad maintenance due to capital project at splash pad	(2,800)	
Two benches for splashpad	2,700	
One time ball diamond laser grading completed in 2019	(2,000)	
Reduction in clothing costs due to elimination of rental of Parks staff clothing	(1,700)	
Slight decrease in playground maintenance due to replacement program	(1,500)	
Higher Gazebo rental income based on prior year actuals	(1,200)	
Telecommunications	300	
Misc expenses and revenues	<u>-</u>	3,500

**Net Increase in Community Services - Parks 2020 Operating Budget**

**29,800**

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget Summary - Community Services - Parks

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	<b>392,838</b>	<b>417,200</b>	<b>443,500</b>	<b>26,300</b>	<b>6.30%</b>	<b>13,600</b>				<b>12,700</b>		<b>443,500</b>
Administrative Expenditures	12,941	15,500	13,000	(2,500)	(16.13%)	(2,500)						13,000
Building Maintenance	15,199	15,200	9,700	(5,500)	(36.18%)	(500)					(5,000)	9,700
Materials	21,608	22,600	25,300	2,700	11.95%	500					2,200	25,300
Contracted Services	51,193	56,700	56,900	200	0.35%	(800)	3,000				(2,000)	56,900
Vehicles & Equipment	60,110	55,200	76,200	21,000	38.04%	6,000					15,000	76,200
Information Technology	2,089	3,100	3,400	300	9.68%	300						3,400
Repairs & Maintenance	55,299	46,100	37,400	(8,700)	(18.87%)	(1,400)					(7,300)	37,400
Insurance	13,895	14,200	14,200									14,200
Utilities	14,874	20,100	20,500	400	1.99%	400						20,500
Other Expenditures	5,342	3,500	5,100	1,600	45.71%	2,600					(1,000)	5,100
Transfers to / from Reserves	2,184											
<b>Total Expenditures (Less Payroll)</b>	<b>254,734</b>	<b>252,200</b>	<b>261,700</b>	<b>9,500</b>	<b>3.77%</b>	<b>4,600</b>	<b>3,000</b>				<b>1,900</b>	<b>261,700</b>
<b>Total Expenditures</b>	<b>647,572</b>	<b>669,400</b>	<b>705,200</b>	<b>35,800</b>	<b>5.35%</b>	<b>18,200</b>	<b>3,000</b>			<b>12,700</b>	<b>1,900</b>	<b>705,200</b>
Revenues	(55,250)	(43,800)	(49,800)	(6,000)	13.70%	(6,000)						(49,800)
Grants	(9,800)	(9,300)	(9,300)									(9,300)
Transfers from Reserves	2,184											
<b>Total Revenues</b>	<b>(62,866)</b>	<b>(53,100)</b>	<b>(59,100)</b>	<b>(6,000)</b>	<b>11.30%</b>	<b>(6,000)</b>						<b>(59,100)</b>
<b>Total Community Services - Parks</b>	<b>584,706</b>	<b>616,300</b>	<b>646,100</b>	<b>29,800</b>	<b>4.84%</b>	<b>12,200</b>	<b>3,000</b>			<b>12,700</b>	<b>1,900</b>	<b>646,100</b>





**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Parks

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>CARTWRIGHT FIELD</b>												
Repairs & Maintenance		1,700	1,700									1,700
<b>Total Expenditures (Less Payroll)</b>		<b>1,700</b>	<b>1,700</b>									<b>1,700</b>
<b>Total Expenditures</b>		<b>1,700</b>	<b>1,700</b>									<b>1,700</b>
Revenues	(5,500)	(5,500)	(5,500)									(5,500)
<b>Total Revenues</b>	<b>(5,500)</b>	<b>(5,500)</b>	<b>(5,500)</b>									<b>(5,500)</b>
<b>Total Cartwright Field</b>	<b>(5,500)</b>	<b>(3,800)</b>	<b>(3,800)</b>									<b>(3,800)</b>
<b>Total Community Services - Parks</b>	<b>584,706</b>	<b>616,300</b>	<b>646,100</b>	<b>29,800</b>	<b>4.84%</b>	<b>12,200</b>	<b>3,000</b>			<b>12,700</b>	<b>1,900</b>	<b>646,100</b>

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
COMMUNITY SERVICES - RECREATION & CULTURE**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	2,503,253	2,540,000	2,534,700	(5,300)
<b>Revenues / Recoveries</b>	(1,490,611)	(1,378,900)	(1,374,300)	4,600
<b>Net Operating Budget</b>	<b>1,012,642</b>	<b>1,161,100</b>	<b>1,160,400</b>	<b>(700)</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	9,900	
Progression	(25,800)	
Change in Overtime	(22,500)	
New Retirees (2)	9,800	
Group Benefits for retirees expired (2)	(6,900)	
Statutory payroll costs / benefit premiums	<u>(13,300)</u>	(48,800)

**Part Time (PT) Wages & Statutory Payroll Costs**

Increase in hours for PT rec programmer for summer, offset by one less student	(200)	
Increased hours for Youth Room to open in summer	5,200	
Increase in Arena staff hours for weekend front counter coverage	1,600	
Increase in Daycamp staff due to one additional week of summer vacation	11,600	
Increase in Inclusion Councillors due to one additional week of summer vacation	11,600	
Slight increase in staffing requirements due to additional week of summer vacation	<u>2,400</u>	32,200

**Other Expenditures / Revenues**

Increase Day camp revenue due to an extra week of summer vacation	(20,000)
Increase in pickleball revenue	(10,000)
Increase in Summer Student grant based on prior year actuals	(11,000)
One time shower valve replacement at SCRC	13,000
One time roof, gutter repair and cleaning at SCRC	10,900
Decrease in waste disposal costs as long term contract ended	(8,600)
Durham College grant for Inclusion councillors for special needs campers	(8,400)
Increase in SCRC building maintenance based on prior year actuals and aging facility	7,200
One time Museum Wifi installation completed in 2019	(6,000)
Decrease in public skating admissions based on prior year actuals	3,500
One time pool repairs completed in 2019	(3,500)
New Storage container required for SCRC	3,000
New security installation at Museum for Log Cabin, Lee House and Church	3,000
Slight decrease in advertising revenue based on prior year actuals	3,000
Additional recreation programs offered in 2020	(3,000)

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
COMMUNITY SERVICES - RECREATION & CULTURE**

Slight decrease in Museum special event revenue based on prior year actuals	2,000	
Utilities	(1,500)	
Slight increase in pool admissions based on prior year actuals	(1,000)	
Decrease in pool supplies based on prior year actuals	(1,200)	
SEAC Pilot recycling project at BRC	1,000	
New rectangular tables for BRC	1,800	
Slight decrease in recreation supplies required for 2020	(1,900)	
New Recreation staff scheduling software for students	1,200	
Reactivate Prince Albert Hall elevator	2,200	
Slight increase in Greenbank Hall grant	500	
Insurance	300	(23,500)
User Fee Changes:		
Minor Hockey - SCRC	42,400	
Non-res Youth - SCRC	(6,200)	
Mojacks	3,600	
Spring & summer rentals	(3,100)	
Adult Leagues - SCRC	3,100	
PP Figure Skating - SCRC	1,600	
Room Rentals	(1,500)	
Private Adult Groups - SCRC	(700)	
Curling Club - BRC	4,500	
Figure Skating - BRC	1,400	
Minor Hockey - BRC	200	
Room Rentals	100	
Private Groups - BRC	(500)	44,900
Other Miscellaneous Expenses and Revenues		(5,500)
<b>Net Decrease in Community Services - Recreation 2020 Operating Budget</b>		<b>(700)</b>

**TOWNSHIP OF SCUGOG**

2020 Operating Budget Summary - Community Services - Recreation & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	<b>1,535,728</b>	<b>1,511,900</b>	<b>1,495,300</b>	<b>(16,600)</b>	<b>(1.10%)</b>	<b>(16,600)</b>						<b>1,495,300</b>
Administrative Expenditures	93,932	99,600	92,200	(7,400)	(7.43%)	(4,700)		(4,700)		2,000		92,200
Professional Services	4,470	5,000	5,000									5,000
Building Maintenance	269,817	238,900	276,800	37,900	15.86%	17,000		4,700		3,000	13,200	276,800
Materials	19,163	14,000	18,000	4,000	28.57%			4,000				18,000
Contracted Services	33,253	35,500	25,800	(9,700)	(27.32%)	(9,700)						25,800
Vehicles & Equipment	26,409	51,000	47,900	(3,100)	(6.08%)						(3,100)	47,900
Information Technology	14,576	17,200	18,400	1,200	6.98%	3,300	(2,100)					18,400
Repairs & Maintenance	30,863	34,500	23,600	(10,900)	(31.59%)	(3,400)		(4,000)			(3,500)	23,600
Insurance	59,139	60,200	68,500	8,300	13.79%	300		8,000				68,500
Utilities	365,431	420,300	418,800	(1,500)	(0.36%)	(1,500)						418,800
Grants	34,229	34,100	26,600	(7,500)	(21.99%)	500		(8,000)				26,600
Other Expenditures	16,243	17,800	17,800			(1,000)					1,000	17,800
<b>Total Expenditures (Less Payroll)</b>	<b>967,525</b>	<b>1,028,100</b>	<b>1,039,400</b>	<b>11,300</b>	<b>1.10%</b>	<b>800</b>	<b>(2,100)</b>			<b>5,000</b>	<b>7,600</b>	<b>1,039,400</b>
<b>Total Expenditures</b>	<b>2,503,253</b>	<b>2,540,000</b>	<b>2,534,700</b>	<b>(5,300)</b>	<b>(0.21%)</b>	<b>(15,800)</b>	<b>(2,100)</b>			<b>5,000</b>	<b>7,600</b>	<b>2,534,700</b>
Revenues	(615,219)	(538,400)	(589,700)	(51,300)	9.53%	100	(9,500)	(22,400)		500	-20,000	(589,700)
Grants	(94,350)	(57,100)	(76,500)	(19,400)	33.98%	(11,000)	(8,400)					(76,500)
User Fees	(781,042)	(783,400)	(708,100)	75,300	(9.61%)	48,400	4,500	22,400				(708,100)
<b>Total Revenues</b>	<b>(1,490,611)</b>	<b>(1,378,900)</b>	<b>(1,374,300)</b>	<b>4,600</b>	<b>(0.33%)</b>	<b>37,500</b>	<b>(13,400)</b>			<b>500</b>	<b>-20,000</b>	<b>(1,374,300)</b>
<b>Total Community Services - Recreation &amp; Culture</b>	<b>1,012,642</b>	<b>1,161,100</b>	<b>1,160,400</b>	<b>(700)</b>	<b>(0.06%)</b>	<b>21,700</b>	<b>(15,500)</b>			<b>5,500</b>	<b>(12,400)</b>	<b>1,160,400</b>



**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Rec & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Community Services - Rec &amp; Culture</b>												
<b>MUSEUM</b>												
<b>Payroll</b>	<b>119,863</b>	<b>123,700</b>	<b>124,400</b>	<b>700</b>	<b>0.57%</b>	<b>700</b>						<b>124,400</b>
Administrative Expenditures	9,251	7,900	7,800	(100)	(1.27%)	(100)						7,800
Professional Services	4,470	5,000	5,000									5,000
Building Maintenance	14,078	20,300	14,300	(6,000)	(29.56%)	(3,000)				3,000	(6,000)	14,300
Contracted Services	671	1,000	700	(300)	(30.00)	(300)						700
Information Technology	(466)	2,900	800	(2,100)	(72.41)		(2,100)					800
Repairs & Maintenance												
Insurance	2,049	2,100	2,100									2,100
Utilities	10,207	9,500	9,800	300	3.16%	300						9,800
Other Expenditures	16,243	17,800	17,800			(1,000)					1,000	17,800
<b>Total Expenditures (Less Payroll)</b>	<b>56,503</b>	<b>66,500</b>	<b>58,300</b>	<b>(8,200)</b>	<b>(12.33%)</b>	<b>(4,100)</b>	<b>(2,100)</b>			<b>3,000</b>	<b>(5,000)</b>	<b>58,300</b>
<b>Total Expenditures</b>	<b>176,366</b>	<b>190,200</b>	<b>182,700</b>	<b>(7,500)</b>	<b>(3.94%)</b>	<b>(3,400)</b>	<b>(2,100)</b>			<b>3,000</b>	<b>(5,000)</b>	<b>182,700</b>
Revenues	(26,762)	(30,100)	(27,600)	2,500	(8.31%)	2,000				500		(27,600)
Grants	(22,627)	(25,100)	(25,100)									(25,100)
<b>Total Revenues</b>	<b>(49,389)</b>	<b>(55,200)</b>	<b>(52,700)</b>	<b>2,500</b>	<b>(4.53%)</b>	<b>2,000</b>				<b>500</b>		<b>(52,700)</b>
<b>Total Museum</b>	<b>126,977</b>	<b>135,000</b>	<b>130,000</b>	<b>(5,000)</b>	<b>(3.70%)</b>	<b>(1,400)</b>	<b>(2,100)</b>			<b>3,500</b>	<b>(5,000)</b>	<b>130,000</b>
<b>POOL</b>												
<b>Payroll</b>	<b>61,275</b>	<b>61,600</b>	<b>66,800</b>	<b>5,200</b>	<b>8.44%</b>	<b>5,200</b>						<b>66,800</b>
Administrative Expenditures	8,922	8,800	7,600	(1,200)	(13.64)	(1,200)						7,600
Materials	16,463	11,000	15,000	4,000	36.36			4,000				15,000
Information Technology	223	400	400									400
Repairs & Maintenance	2,585	7,500		(7,500)				(4,000)			(3,500)	0
Insurance	1,579	1,600	1,600									1,600
Utilities	8,645	9,000	9,000									9,000
<b>Total Expenditures (Less Payroll)</b>	<b>38,417</b>	<b>38,300</b>	<b>33,600</b>	<b>(4,700)</b>	<b>(12.27%)</b>	<b>(1,200)</b>					<b>(3,500)</b>	<b>33,600</b>
<b>Total Expenditures</b>	<b>99,692</b>	<b>99,900</b>	<b>100,400</b>	<b>500</b>	<b>0.50</b>	<b>4,000</b>					<b>(3,500)</b>	<b>100,400</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Rec & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
Revenues	(33,866)	(33,000)	(33,800)	(800)	2.42%	(800)						(33,800)
Grants	(20,798)	(12,000)	(18,000)	(6,000)	50.00%	(6,000)						(18,000)
<b>Total Revenues</b>	<b>(54,664)</b>	<b>(45,000)</b>	<b>(51,800)</b>	<b>(6,800)</b>	<b>15.11%</b>	<b>(6,800)</b>						<b>(51,800)</b>
<b>Total Pool</b>	<b>45,028</b>	<b>54,900</b>	<b>48,600</b>	<b>(6,300)</b>	<b>(11.48%)</b>	<b>(2,800)</b>					<b>(3,500)</b>	<b>48,600</b>
<b>DAYCAMP</b>												
<b>Payroll</b>	<b>149,680</b>	<b>167,700</b>	<b>184,000</b>	<b>16,300</b>	<b>9.72%</b>	<b>16,300</b>						<b>184,000</b>
Administrative Expenditures	23,296	23,600	25,900	2,300	9.75	2,300						25,900
Information Technology												
<b>Total Expenditures (Less Payroll)</b>	<b>23,296</b>	<b>23,600</b>	<b>25,900</b>	<b>2,300</b>	<b>9.75%</b>	<b>2,300</b>						<b>25,900</b>
<b>Total Expenditures</b>	<b>172,976</b>	<b>191,300</b>	<b>209,900</b>	<b>18,600</b>	<b>9.72%</b>	<b>18,600</b>						<b>209,900</b>
Revenues	(217,670)	(212,000)	(232,000)	(20,000)	9.43%						(20,000)	(232,000)
Grants	(49,756)	(20,000)	(33,400)	(13,400)	67.00%	(5,000)	(8,400)					(33,400)
<b>Total Revenues</b>	<b>(267,426)</b>	<b>(232,000)</b>	<b>(265,400)</b>	<b>(33,400)</b>	<b>14.40%</b>	<b>(5,000)</b>	<b>(8,400)</b>				<b>(20,000)</b>	<b>(265,400)</b>
<b>Total Daycamp</b>	<b>(94,450)</b>	<b>(40,700)</b>	<b>(55,500)</b>	<b>(14,800)</b>	<b>36.36%</b>	<b>13,600</b>	<b>(8,400)</b>				<b>(20,000)</b>	<b>(55,500)</b>
<b>SCUGOG RECREATION CENTRE</b>												
<b>Payroll</b>	<b>636,581</b>	<b>678,600</b>	<b>664,600</b>	<b>(14,000)</b>	<b>(2.06%)</b>	<b>(14,000)</b>						<b>664,600</b>
Administrative Expenditures	20,508	20,700	19,400	(1,300)	(6.28%)	(1,300)						19,400
Professional Services												
Building Maintenance	153,944	122,200	161,100	38,900	31.83	22,900					16,000	161,100
Contracted Services	11,546	12,500	3,900	(8,600)	(68.80)	(8,600)						3,900
Vehicles & Equipment	24,480	47,000	43,900	(3,100)	(6.60%)						(3,100)	43,900
Information Technology	3,414	2,000	3,200	1,200	60.00%	1,200						3,200
Repairs & Maintenance	28,278	27,000	23,600	(3,400)	(12.59)	(3,400)						23,600
Insurance	25,424	25,900	26,100	200	0.77%	200						26,100
Utilities	277,792	323,600	322,300	(1,300)	(0.40%)	(1,300)						322,300
<b>Total Expenditures (Less Payroll)</b>	<b>545,386</b>	<b>580,900</b>	<b>603,500</b>	<b>22,600</b>	<b>3.89%</b>	<b>9,700</b>					<b>12,900</b>	<b>603,500</b>
<b>Total Expenditures</b>	<b>1,181,967</b>	<b>1,259,500</b>	<b>1,268,100</b>	<b>8,600</b>	<b>0.68%</b>	<b>(4,300)</b>					<b>12,900</b>	<b>1,268,100</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Rec & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
Revenues	(197,579)	(119,900)	(141,000)	(21,100)	17.60%	(4,600)	(6,500)	(10,000)				(141,000)
Grants	(1,169)											
User Fees	(686,904)	(671,700)	(614,400)	57,300	(8.53%)	47,300		10,000				(614,400)
<b>Total Revenues</b>	<b>(885,652)</b>	<b>(791,600)</b>	<b>(755,400)</b>	<b>36,200</b>	<b>(4.57%)</b>	<b>42,700</b>	<b>(6,500)</b>					<b>(755,400)</b>
<b>Total Scugog Recreation Centre</b>	<b>296,315</b>	<b>467,900</b>	<b>512,700</b>	<b>44,800</b>	<b>9.57%</b>	<b>38,400</b>	<b>(6,500)</b>				<b>12,900</b>	<b>512,700</b>
<b>RECREATION PROGRAMS</b>												
<b>Payroll</b>	<b>223,899</b>	<b>216,000</b>	<b>223,800</b>	<b>7,800</b>	<b>3.61%</b>	<b>7,800</b>						<b>223,800</b>
Administrative Expenditures	20,851	22,400	20,000	(2,400)	(10.71%)	(2,400)						20,000
Information Technology	9,701	10,500	11,700	1,200	11.43%	1,200						11,700
<b>Total Expenditures (Less Payroll)</b>	<b>30,552</b>	<b>32,900</b>	<b>31,700</b>	<b>(1,200)</b>	<b>(3.65%)</b>	<b>(1,200)</b>						<b>31,700</b>
<b>Total Expenditures</b>	<b>254,451</b>	<b>248,900</b>	<b>255,500</b>	<b>6,600</b>	<b>2.65%</b>	<b>6,600</b>						<b>255,500</b>
Revenues	(59,651)	(62,000)	(65,000)	(3,000)	4.84%		(3,000)					(65,000)
<b>Total Revenues</b>	<b>(59,651)</b>	<b>(62,000)</b>	<b>(65,000)</b>	<b>(3,000)</b>	<b>4.84%</b>		<b>(3,000)</b>					<b>(65,000)</b>
<b>Total Recreation Programs</b>	<b>194,800</b>	<b>186,900</b>	<b>190,500</b>	<b>3,600</b>	<b>1.93%</b>	<b>6,600</b>	<b>(3,000)</b>					<b>190,500</b>
<b>BLACKSTOCK ARENA</b>												
<b>Payroll</b>	<b>98,616</b>	<b>119,300</b>	<b>121,100</b>	<b>1,800</b>	<b>1.51%</b>	<b>1,800</b>						<b>121,100</b>
Administrative Expenditures		4,300		(4,300)	0.00%			(4,300)				
Building Maintenance	62,882	48,300	53,600	5,300	10.97%			4,300			1,000	53,600
Contracted Services	2,492	3,700	2,900	(800)	(21.62)	(800)						2,900
Vehicles & Equipment	1,929	4,000	4,000									4,000
Information Technology	976	400	1,300	900	225.00%	900						1,300
Insurance	18,136	18,500	18,500									18,500
Utilities	55,362	62,700	63,700	1,000	1.59%	1,000						63,700
<b>Total Expenditures (Less Payroll)</b>	<b>141,777</b>	<b>141,900</b>	<b>144,000</b>	<b>2,100</b>	<b>1.48%</b>	<b>1,100</b>					<b>1,000</b>	<b>144,000</b>
<b>Total Expenditures</b>	<b>240,393</b>	<b>261,200</b>	<b>265,100</b>	<b>3,900</b>	<b>1.49%</b>	<b>2,900</b>					<b>1,000</b>	<b>265,100</b>
Revenues	(29,722)	(25,500)	(37,800)	(12,300)	48.24	100		(12,400)				(37,800)
User Fees	(94,138)	(111,700)	(93,700)	18,000	(16.11%)	1,100	4,500	12,400				(93,700)
<b>Total Revenues</b>	<b>(123,860)</b>	<b>(137,200)</b>	<b>(131,500)</b>	<b>5,700</b>	<b>(4.15%)</b>	<b>1,200</b>	<b>4,500</b>					<b>(131,500)</b>
<b>Total Blackstock Arena</b>	<b>116,533</b>	<b>124,000</b>	<b>133,600</b>	<b>9,600</b>	<b>7.74%</b>	<b>4,100</b>	<b>4,500</b>				<b>1,000</b>	<b>133,600</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Rec & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>REC &amp; CULTURE ADMIN</b>												
Payroll	245,812	145,000	110,600	(34,400)	(23.72%)	(34,400)						110,600
Administrative Expenditures	11,748	11,500	11,500			(2,000)				2,000		11,500
<b>Total Expenditures (Less Payroll)</b>	<b>11,748</b>	<b>11,500</b>	<b>11,500</b>			<b>(2,000)</b>				<b>2,000</b>		<b>11,500</b>
<b>Total Expenditures</b>	<b>257,560</b>	<b>156,500</b>	<b>122,100</b>	<b>(34,400)</b>	<b>(21.98%)</b>	<b>(36,400)</b>				<b>2,000</b>		<b>122,100</b>
Revenues	(6,219)	(8,000)	(6,200)	1,800	(22.50)	1,800						(6,200)
<b>Total Revenues</b>	<b>(6,219)</b>	<b>(8,000)</b>	<b>(6,200)</b>	<b>1,800</b>	<b>(22.50)</b>	<b>1,800</b>						<b>(6,200)</b>
<b>Total Rec &amp; Culture Admin</b>	<b>251,341</b>	<b>148,500</b>	<b>115,900</b>	<b>(32,600)</b>	<b>(21.95%)</b>	<b>(34,600)</b>				<b>2,000</b>		<b>115,900</b>
<b>MARINA</b>												
Building Maintenance	1,324	2,900	2,400	(500)	(17.24)	(500)						2,400
Materials	2,700	3,000	3,000									3,000
Insurance	2,672	2,700	2,700									2,700
<b>Total Expenditures (Less Payroll)</b>	<b>6,696</b>	<b>8,600</b>	<b>8,100</b>	<b>(500)</b>	<b>(5.81%)</b>	<b>(500)</b>						<b>8,100</b>
<b>Total Expenditures</b>	<b>6,696</b>	<b>8,600</b>	<b>8,100</b>	<b>(500)</b>	<b>(5.81%)</b>	<b>(500)</b>						<b>8,100</b>
Revenues	(25,812)	(25,300)	(26,200)	(900)	3.56%	(900)						(26,200)
<b>Total Revenues</b>	<b>(25,812)</b>	<b>(25,300)</b>	<b>(26,200)</b>	<b>(900)</b>	<b>3.56%</b>	<b>(900)</b>						<b>(26,200)</b>
<b>Total Marina</b>	<b>(19,116)</b>	<b>(16,700)</b>	<b>(18,100)</b>	<b>(1,400)</b>	<b>8.38%</b>	<b>(1,400)</b>						<b>(18,100)</b>
<b>COMMUNITY HALL &amp; FACILITIES</b>												
Building Maintenance	28,460	33,100	35,300	2,200	6.65%						2,200	35,300
Insurance	5,153	5,200	5,300	100	1.92%	100						5,300
<b>Total Expenditures (Less Payroll)</b>	<b>33,613</b>	<b>38,300</b>	<b>40,600</b>	<b>2,300</b>	<b>6.01%</b>	<b>100</b>					<b>2,200</b>	<b>40,600</b>
<b>Total Expenditures</b>	<b>33,613</b>	<b>38,300</b>	<b>40,600</b>	<b>2,300</b>	<b>6.01%</b>	<b>100</b>					<b>2,200</b>	<b>40,600</b>
<b>Total Revenues</b>												
<b>Total Community Hall &amp; Facilities</b>	<b>33,613</b>	<b>38,300</b>	<b>40,600</b>	<b>2,300</b>	<b>6.01%</b>	<b>100</b>					<b>2,200</b>	<b>40,600</b>





**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Community Services - Rec & Culture

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>GREENBANK</b>												
Grants	8,292	8,200	8,700	500	6.10	500						8,700
<b>Total Expenditures (Less Payroll)</b>	<b>8,292</b>	<b>8,200</b>	<b>8,700</b>	<b>500</b>	<b>6.10</b>	<b>500</b>						<b>8,700</b>
<b>Total Expenditures</b>	<b>8,292</b>	<b>8,200</b>	<b>8,700</b>	<b>500</b>	<b>6.10</b>	<b>500</b>						<b>8,700</b>
<b>Total Revenues</b>												
<b>Total Greenbank</b>	<b>8,292</b>	<b>8,200</b>	<b>8,700</b>	<b>500</b>	<b>6.10</b>	<b>500</b>						<b>8,700</b>
<b>CAESAREA</b>												
Grants	3,500	3,500	3,500									3,500
<b>Total Expenditures (Less Payroll)</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>Total Expenditures</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>Total Revenues</b>												
<b>Total Caesarea</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>TOWN HALL 1873</b>												
Insurance			5,400	5,400				5,400				5,400
Grants	5,300	5,400		(5,400)				(5,400)				0
<b>Total Expenditures (Less Payroll)</b>	<b>5,300</b>	<b>5,400</b>	<b>5,400</b>									<b>5,400</b>
<b>Total Expenditures</b>	<b>5,300</b>	<b>5,400</b>	<b>5,400</b>									<b>5,400</b>
<b>Total Revenues</b>												
<b>Total Town Hall 1873</b>	<b>5,300</b>	<b>5,400</b>	<b>5,400</b>									<b>5,400</b>
<b>UTICA</b>												
Grants	3,500	3,500	3,500									3,500
<b>Total Expenditures (Less Payroll)</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>Total Expenditures</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>Total Revenues</b>												
<b>Total Utica</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>									<b>3,500</b>
<b>Total Community Services - Rec &amp; Culture</b>	<b>1,012,642</b>	<b>1,161,100</b>	<b>1,160,400</b>	<b>(700)</b>	<b>(0.06%)</b>	<b>21,700</b>	<b>(15,500)</b>			<b>5,500</b>	<b>(12,400)</b>	<b>1,160,400</b>

**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
DEVELOPMENT SERVICES**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	1,250,279	1,409,000	1,514,500	105,500
<b>Revenues / Recoveries</b>	(726,258)	(669,000)	(688,000)	(19,000)
<b>Net Operating Budget</b>	<b>524,021</b>	<b>740,000</b>	<b>826,500</b>	<b>86,500</b>

**Budget Summary**

**Full Time Wages & Benefits**

Salary / wage rate increase	9,100	
Progressions	19,300	
Conversion of Planner to Planning Manager	6,300	
<b>Budget Neutral</b> transfer of future staffing budget from CAO for conversion	35,000	
Change in Overtime	1,700	
New Retiree (1)	4,900	
Statutory payroll costs / benefit premiums	11,700	
	<hr/>	88,000

**Budget Neutral**

Transfer to Heritage Committee	(500)	
Transfer Insurance funds from Public Works	2,500	
Transfer Elevator Maintenance from Corporate Services	1,900	
Transfer conference funds from Office of the CAO	1,300	
Transfer meeting funds from Office of the CAO	400	
	<hr/>	5,600

**Other Expenditures / Revenues**

Decrease in projected Planning revenue for 2020	27,200
New caretaking agreement resulting in lower fees	(15,000)
One time purchase of water softener for Municipal Office completed in 2019	(8,000)
Eliminate funding for office painting as staff do not have time to coordinate	(5,000)
Reduce planning legal fees based on prior year actuals	(5,000)
Boat Launch budget already recorded in Public Works	(5,000)
Savings in mileage offset by new fuel budget for new building vehicle	(4,100)
New mandatory Electrical Safety Authority (ESA) program starting in 2020	4,200
Decrease in Provincial Offences Fines (POA) based on prior year actuals	3,300
Slight increase in animal shelter operating expenses per Uxbridge estimates	2,700
Eliminate Discovery Guide promotion in 2020	(2,200)
Eliminate Development sign revenue as requiring developers to put up signs	1,600
Professional membership annual fees for new staff	1,500



**TOWNSHIP OF SCUGOG  
2020 OPERATING BUDGET SUMMARY  
DEVELOPMENT SERVICES**

New mileage reimbursement for Engineering Tech to do inspections	1,400	
Building Business Forum not occurring in Scugog in 2020	(500)	
Insurance	700	
Other miscellaneous expenses and revenues	<u>(4,900)</u>	(7,100)
<b>Net Increase in Development Services 2020 Operating Budget</b>		<b><u>86,500</u></b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget Summary - Development Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Payroll</b>	<b>817,971</b>	<b>897,300</b>	<b>985,300</b>	<b>88,000</b>	<b>9.81%</b>	<b>46,700</b>		<b>35,000</b>		<b>6,300</b>		<b>985,300</b>
Administrative Expenditures	197,814	220,800	220,000	(800)	(0.36%)	(6,000)		(2,300)		6,800	700	220,000
Professional Services	43,423	79,400	72,500	(6,900)	(8.69%)	(5,000)	(1,000)	(500)			(400)	72,500
Building Maintenance	25,097	31,000	22,800	(8,200)	(26.45%)	(2,300)		1,900		4,200	(12,000)	22,800
Contracted Services	30,753	47,000	31,400	(15,600)	(33.19%)	(15,000)		(600)				31,400
Vehicles & Equipment	2,149	5,000	9,000	4,000	80			4,000				9,000
Information Technology	9,210	10,200	10,500	300	2.94%	300						10,500
Repairs & Maintenance	1,309	6,500		(6,500)		(5,000)		(1,500)				0
Insurance	5,165	4,000	8,400	4,400	110.00%	(200)		4,600				8,400
Utilities	48,023	58,800	57,600	(1,200)	(2.04%)	(1,200)						57,600
Committees												
Other Expenditures	19,365	49,000	47,000	(2,000)	(4.08%)	200	(2,200)					47,000
Transfers to / from Reserves	50,000		50,000	50,000						50,000		50,000
<b>Total Expenditures (Less Payroll)</b>	<b>432,308</b>	<b>511,700</b>	<b>529,200</b>	<b>17,500</b>	<b>3.42%</b>	<b>(34,200)</b>	<b>(3,200)</b>	<b>5,600</b>		<b>61,000</b>	<b>(11,700)</b>	<b>529,200</b>
<b>Total Expenditures</b>	<b>1,250,279</b>	<b>1,409,000</b>	<b>1,514,500</b>	<b>105,500</b>	<b>7.49%</b>	<b>12,500</b>	<b>(3,200)</b>	<b>40,600</b>		<b>67,300</b>	<b>(11,700)</b>	<b>1,514,500</b>
Revenues	(717,879)	(669,000)	(688,000)	(19,000)	2.84%	32,600				(51,600)		(688,000)
Transfers from Reserve	(8,379)											
<b>Total Revenues</b>	<b>(726,258)</b>	<b>(669,000)</b>	<b>(688,000)</b>	<b>(19,000)</b>	<b>2.84%</b>	<b>32,600</b>				<b>(51,600)</b>		<b>(688,000)</b>
<b>Total Development Services</b>	<b>524,021</b>	<b>740,000</b>	<b>826,500</b>	<b>86,500</b>	<b>11.69%</b>	<b>45,100</b>	<b>(3,200)</b>	<b>40,600</b>		<b>15,700</b>	<b>(11,700)</b>	<b>826,500</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Development Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>Development Services</b>												
<b>PLANNING</b>												
<b>Payroll</b>	<b>158,363</b>	<b>189,500</b>	<b>238,000</b>	<b>48,500</b>	<b>25.59%</b>	<b>7,200</b>		<b>35,000</b>		<b>6,300</b>		<b>238,000</b>
Administrative Expenditures	2,972	7,100	11,300	4,200	59.15%	(2,300)		3,900		2,600		11,300
Professional Services	37,421	70,000	64,500	(5,500)	(7.86)	(5,000)		(500)				64,500
Transfers to / from Reserves	50,000		50,000	50,000						50,000		50,000
<b>Total Expenditures (Less Payroll)</b>	<b>90,393</b>	<b>77,100</b>	<b>125,800</b>	<b>48,700</b>	<b>63.16%</b>	<b>(7,300)</b>		<b>3,400</b>		<b>52,600</b>		<b>125,800</b>
<b>Total Expenditures</b>	<b>248,756</b>	<b>266,600</b>	<b>363,800</b>	<b>97,200</b>	<b>36.46%</b>	<b>(100)</b>		<b>38,400</b>		<b>58,900</b>		<b>363,800</b>
Revenues	(203,084)	(271,900)	(293,900)	(22,000)	8.09%	29,600				(51,600)		(293,900)
Grants	(8,379)											
<b>Total Revenues</b>	<b>(211,463)</b>	<b>(271,900)</b>	<b>(293,900)</b>	<b>(22,000)</b>	<b>8.09%</b>	<b>29,600</b>				<b>(51,600)</b>		<b>(293,900)</b>
<b>Total Planning</b>	<b>37,293</b>	<b>(5,300)</b>	<b>69,900</b>	<b>75,200</b>	<b>(1,418.87%)</b>	<b>29,500</b>		<b>38,400</b>		<b>7,300</b>		<b>69,900</b>
<b>BUILDING</b>												
<b>Payroll</b>	<b>172,233</b>	<b>185,000</b>	<b>211,200</b>	<b>26,200</b>	<b>14.16%</b>	<b>26,200</b>						<b>211,200</b>
Administrative Expenditures	10,280	20,100	10,300	(9,800)	(48.76%)	(4,500)		(6,200)		200	700	10,300
Professional Services	6,002	5,000	5,000									5,000
Building Maintenance	25,097	31,000	22,800	(8,200)	(26.45%)	(2,300)		1,900		4,200	(12,000)	22,800
Contracted Services	26,626	42,000	27,000	(15,000)	(35.71%)	(15,000)						27,000
Vehicles & Equipment			4,000	4,000				4,000				4,000
Information Technology	9,210	9,700	10,000	300	3.09%	300						10,000
Insurance	4,435	3,300	6,000	2,700	81.82%	200		2,500				6,000
Utilities	48,026	58,800	57,600	(1,200)	(2.04%)	(1,200)						57,600
Other Expenditures				0								
<b>Total Expenditures (Less Payroll)</b>	<b>129,676</b>	<b>169,900</b>	<b>142,700</b>	<b>(27,200)</b>	<b>(16.01%)</b>	<b>(22,500)</b>		<b>2,200</b>		<b>4,400</b>	<b>(11,300)</b>	<b>142,700</b>
<b>Total Expenditures</b>	<b>301,909</b>	<b>354,900</b>	<b>353,900</b>	<b>(1,000)</b>	<b>(0.28%)</b>	<b>3,700</b>		<b>2,200</b>		<b>4,400</b>	<b>(11,300)</b>	<b>353,900</b>
Revenues	(418,811)	(301,800)	(301,800)									(301,800)
Transfers from Reserve												
<b>Total Revenues</b>	<b>(418,811)</b>	<b>(301,800)</b>	<b>(301,800)</b>									<b>(301,800)</b>
<b>Total Building</b>	<b>(116,902)</b>	<b>53,100</b>	<b>52,100</b>	<b>(1,000)</b>	<b>(1.88%)</b>	<b>3,700</b>		<b>2,200</b>		<b>4,400</b>	<b>(11,300)</b>	<b>52,100</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Development Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>DEVELOPMENT SERVICES</b>												
<b>Payroll</b>	<b>328,996</b>	<b>352,700</b>	<b>360,100</b>	<b>7,400</b>	<b>2.10%</b>	<b>7,400</b>						<b>360,100</b>
Administrative Expenditures	4,689	2,900	7,700	4,800	165.52%	1,000				3,800		7,700
Professional Services		400		(400)							(400)	
Committees												
Other Expenditures	19,365	49,000	47,000	(2,000)	(4.08%)	200	(2,200)					47,000
<b>Total Expenditures (Less Payroll)</b>	<b>24,054</b>	<b>52,300</b>	<b>54,700</b>	<b>2,400</b>	<b>4.59%</b>	<b>1,200</b>	<b>(2,200)</b>			<b>3,800</b>	<b>(400)</b>	<b>54,700</b>
<b>Total Expenditures</b>	<b>353,050</b>	<b>405,000</b>	<b>414,800</b>	<b>9,800</b>	<b>2.42%</b>	<b>8,600</b>	<b>(2,200)</b>			<b>3,800</b>	<b>(400)</b>	<b>414,800</b>
Revenues	(12,000)	(12,000)	(12,000)									(12,000)
<b>Total Revenues</b>	<b>(12,000)</b>	<b>(12,000)</b>	<b>(12,000)</b>									<b>(12,000)</b>
<b>Total Development Services</b>	<b>341,050</b>	<b>393,000</b>	<b>402,800</b>	<b>9,800</b>	<b>2.49%</b>	<b>8,600</b>	<b>(2,200)</b>			<b>3,800</b>	<b>(400)</b>	<b>402,800</b>
<b>BY-LAW</b>												
<b>Payroll</b>	<b>156,031</b>	<b>165,400</b>	<b>171,300</b>	<b>5,900</b>	<b>3.57%</b>	<b>5,900</b>						<b>171,300</b>
Administrative Expenditures	6,332	10,500	7,800	(2,700)	(25.71%)	(2,900)				200		7,800
Professional Services		4,000	3,000	(1,000)	(25.00)		(1,000)					3,000
Vehicles & Equipment	2,149	5,000	5,000									5,000
Information Technology		500	500									500
Repairs & Maintenance	1,309	6,500		(6,500)		(5,000)		(1,500)				0
Insurance	729	700	1,800	1,100	157.14%	(400)		1,500				1,800
<b>Total Expenditures (Less Payroll)</b>	<b>10,519</b>	<b>27,200</b>	<b>18,100</b>	<b>(9,100)</b>	<b>(33.46%)</b>	<b>(8,300)</b>	<b>(1,000)</b>			<b>200</b>		<b>18,100</b>
<b>Total Expenditures</b>	<b>166,550</b>	<b>192,600</b>	<b>189,400</b>	<b>(3,200)</b>	<b>(1.66%)</b>	<b>(2,400)</b>	<b>(1,000)</b>			<b>200</b>		<b>189,400</b>
Revenues	(70,196)	(67,800)	(64,800)	3,000	(4.42%)	3,000						(64,800)
<b>Total Revenues</b>	<b>(70,196)</b>	<b>(67,800)</b>	<b>(64,800)</b>	<b>3,000</b>	<b>(4.42%)</b>	<b>3,000</b>						<b>(64,800)</b>
<b>Total By-Law</b>	<b>96,354</b>	<b>124,800</b>	<b>124,600</b>	<b>(200)</b>	<b>(0.16%)</b>	<b>600</b>	<b>(1,000)</b>			<b>200</b>		<b>124,600</b>

**TOWNSHIP OF SCUGOG**  
2020 Operating Budget - Development Services

	2019 Estimated Actuals	Approved 2019 Budget	2020 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2020 Budget Request
<b>ANIMAL CONTROL</b>												
<b>Payroll</b>	2,348	4,700	4,700									4,700
Administrative Expenditures	173,541	180,200	182,900	2,700	1.50%	2,700						182,900
Contracted Services	4,127	5,000	4,400	(600)	(12.00%)			(600)				4,400
Insurance			600	600				600				600
<b>Total Expenditures (Less Payroll)</b>	177,668	185,200	187,900	2,700	1.46	2,700						187,900
<b>Total Expenditures</b>	180,016	189,900	192,600	2,700	1.42%	2,700						192,600
Revenues	(13,790)	(15,500)	(15,500)									(15,500)
<b>Total Revenues</b>	(13,790)	(15,500)	(15,500)									(15,500)
<b>Total Animal Control</b>	166,226	174,400	177,100	2,700	1.55%	2,700						177,100
<b>Total Development Services</b>	524,021	740,000	826,500	86,500	11.69%	45,100	(3,200)	40,600		15,700	(11,700)	826,500

**2020 OPERATING BUDGET SUMMARY  
LIBRARY SERVICES**

	<b>2019 Estimated Actuals</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>Increase / (Decrease)</b>
<b>Operating Expenditures</b>	677,424	677,400	684,200	6,800
<b>Revenues / Recoveries</b>				-
<b>Net Operating Budget</b>	<b>677,424</b>	<b>677,400</b>	<b>684,200</b>	<b>6,800</b>

**Budget Summary**

**Full Time & Part Time (PT) Wages & Benefits**

Salary / wage rate increase / statutory payroll costs 27,200

**Other Expenditures / Revenues**

Decrease in IT expenditures (19,800)

Decrease in Utility expenses (3,800)

Increase in Building Maintenance expenses 2,600

Other Miscellaneous Expenses and Revenues 600

**Net Increase in Library 2020 Operating Budget 6,800**

