

Township of Scugog Staff Report

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Prepared by: Christy Harrison, Committee Coordination Associate
Department: Corporate Services Department
Report No.: CORP-2019-011
Report To: Council
Date: May 27, 2019
Reference: Strategic Direction #6 - Community Development
Report Title: **Scugog Accessibility Advisory Committee 2018 Annual Report and Proposed 2019 Work Plan**

Recommendations:

1. **THAT** Council receive the Scugog Accessibility Advisory Committee 2018 Annual Report for information;
 2. **AND THAT** the Committee's 2019 Work Plan (Attachment 1) be endorsed.
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1. Background:

Each year, advisory committees prepare reports to Council outlining accomplishments and identifying plans for the next year. The Scugog Accessibility Advisory Committee (SAAC) has prepared the 2018 Annual Report and Proposed 2019 Work Plan for Council's information and endorsement.

The activities of the Scugog Accessibility Advisory Committee (SAAC) are supported at a staff level through the Corporate Services Department. The Committee itself is comprised of 9 members. The Chairperson is Ms. Cearra Howey and Councillor Angus Ross acts as the Council Liaison to the Committee.

2. Discussion:

2.1 2018 ACCOMPLISHMENTS

The Committee is pleased to present an overview of its accomplishments, as follows:

- The Accessibility Advisory Committee held a total of 7 meetings.
- The Committee continued to follow the Provincial Standards set in both the public and private sectors to address the full range of disabilities;
- The Committee continued to '*Tip the Hat*' where possible during 2018 to recognize individuals, groups/organizations, and businesses that have made an effort to improve access aiding in the creation of an inclusive community. Certificates were issued to the Terry Fox Foundation, Township of Scugog, Port Perry High School Students, and Grace Patterson;
- Continued to strengthen working relations with the Mayor, Councillors and Township Staff;
- Provided advice to Council and Staff regarding the development of the Scugog Accessibility Plan (2018-2022 multi-year plan) and the development of Policies and Procedures associated with the Information and Communication, Public Spaces, Transportation and Employment Standards as they evolve with the AODA legislation;
- Continued to support the Fire Department by promoting their efforts in building a resource list of residents in Scugog of persons with disabilities and special needs;
- Provided advice to Council and Staff on Municipal projects and plans;
- Used accessibility as a marketing tool to attract a wider range of tourists and conferences/conventions;
- Continued to provide Accessible Customer Service training for all new Advisory Committee members and Council members;
- Provided training for all new Advisory Committee members and Council members on the IASR (integrated Accessibility Standards Regulation) (Ont. Reg. 191/11);
- Designed a "Tip the Hat" window decal with a refreshed logo;
- Reviewed and provided input on the Port Perry Patio Project;

- Attended an information sharing session with Brock Township and Uxbridge Accessibility Advisory Committees;
- Continued to share information with the Heritage Committee; and
- Extended invitation to BIA/Chamber member to be a representative of the Committee to assist as liaison to local businesses.

2.2 2019 PLANNED INITIATIVES

The Scugog Accessibility Advisory Committee looks forward to addressing the ongoing concerns in relation to Accessibility as outlined in **Attachment 1**.

3. Financial Implications:

The Scugog Accessibility Advisory Committee has \$2,000.00 in the 2019 Operating Budget - See breakdown below.

Description of Item/ Event	Estimated Timeline	Estimated Cost
Tip the Hat Costs	Throughout the year	200.00
Speakers/education/gratuities	Throughout the year	300.00
Garden Party		1,500.00
Total Estimated Cost		\$2,000.00

4. Communication Considerations:

- i. Provide Accessible Customer Service training for all new Advisory Committee members and Council members;
- ii. Provide training for all new Advisory Committee members and Council members on the IASR (Integrated Accessibility Standards Regulation) (Ont. Reg. 191/11);
- iii. Support the Fire Department by promoting their efforts;
- iv. Ensure accessibility information is easy to locate and navigate; and
- v. Promote community awareness through information sessions.

5. Conclusion:

The Scugog Accessibility Advisory Committee had a busy and productive year and looks forward to Council's support for its 2019 Work Plan.

Respectfully Submitted:

Reviewed By:

Ms. Christy Harrison
Committee Coordination Associate

Mr. John Paul Newman
Municipal Clerk

Attachments:

ATT-1: Proposed 2019 Budget and Business Plan

Attachment 1Township of Scugog - Proposed 2019 Budget and Business Plan Corporate Services –
Scugog Accessibility Advisory Committee

PROGRAM DESCRIPTION	
Department	Corporate Services
Program Area	The Scugog Accessibility Advisory Committee (SAAC)
Mission	The Scugog Accessibility Advisory Committee (SAAC) will work in partnership with the community to identify and eliminate barriers for people with disabilities.
Mandate	The Scugog Accessibility Advisory Committee (SAAC) shall advise and assist the Municipality in developing and facilitating strategies toward a barrier free Scugog for citizens with disabilities. This aim shall be achieved through the review of Municipal policies, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.
Goals	<p>Maintain a Committee working relationship within our Membership, with Council, Township Staff and Regional AAC Groups;</p> <p>Overcome the attitudinal barriers that exist and develop awareness that the Members of SAAC are a valuable resource, approachable and reasonable when offering solutions or suggestions on accessibility issues;</p> <p>Educate the public on the Accessible Customer Service Standards, Integrated Accessibility Standards Regulation and Amendments to Ontario Building Code.</p>
Assets Managed	N/A

2019 HIGHLIGHTS	
Planned Initiatives	<ul style="list-style-type: none"> • Advocate that the Township’s Human Resource policies support inclusivity and provide a process for accommodations; • Continue to provide advice to Council and Staff on Municipal projects and plans; • Continue to make recommendations to the Planning Department through the Site Plan Review Sub Committee; • Continue to provide Accessible Customer Service training for all new Advisory Committee members and Council members; • Provide training for all new Advisory Committee members and Council members on the IASR (Integrated Accessibility Standards Regulation) (Ont. Reg. 191/11); • Reduce the number of Tip the Hat recipients to receive this award to focus on a variety of important matters. A suggested maximum of 4 awards per year; • Continue to attend Accessibility Forums, the Region Wide AAC meetings, AMCTO Accessibility Workshops and information sessions as deemed necessary; • Continue to review and update the 2018 - 2022 Accessibility Multi-year Plan; • Address accessible parking signs/spaces within the Township; • Continue to promote community awareness through information sessions; • Attend the Annual Joint Accessibility Advisory Committee information sharing Session in 2019 in with Brock, Uxbridge and Scugog Townships; • Potentially host the Annual Joint Accessibility Advisory Committee information sharing Session in 2020;

	<ul style="list-style-type: none"> • Start the planning process to host an event to celebrate National Access Awareness Week for 2020. Will include the past Tip the Hat Recipients and showcase the newly designed window decals; • Address Accessible Transportation concerns within Scugog; • Inquire into the Access to AED's in Scugog; • Research healthy living areas in Scugog; • Continue to meet with the Heritage and Housing Committees to educate each other and find ways to work together on common issues; and • Continue to look at making the Township of Scugog more Accessible.
Performance Measures	<p>Performance of this Committee will be measured by the ambitious work plan and by achieving many or all of the proposed initiatives during 2019. It will be a busy year for the Committee as Accessibility Standards become enacted into the <i>AODA, 2005</i> legislation and as the Township moves forward with compliance with the new Integrated Accessibility Standard.</p>
Challenges	
Budget Decisions Required	\$2,000.00 included in the Operating Budget.