



Attachment 1

Township of Scugog - Proposed 2021 Work Plan Corporate Services – Scugog Accessibility Advisory Committee

Purpose /Mandate

The Scugog Accessibility Advisory Committee (SAAC) shall advise and assist the Municipality in developing and facilitating strategies toward a barrier free Scugog for citizens with disabilities. This aim shall be achieved through the review of Municipal policies, programs and services, and the identification, removal and prevention of barriers faced by persons with disabilities.

Vision

Uphold a Committee working relationship within our Membership, with Council, Township Staff and Regional AAC Groups;
Advocate and expand awareness that the members of SAAC are a valuable resource, approachable and willing to offer solutions or suggestions on accessibility matters; and
Educate the public on the Accessible Customer Service Standards, Integrated Accessibility Standards Regulation and Amendments to the Ontario Building Code.

2020 SAAC Planned Initiatives

Description	Status	Results
Continued to adhere to the Provincial Standards set in both the public and private sectors to address the full range of disabilities	ongoing	ongoing
Continued plans to revamp the Tip the Hat Program to include a wide range of promotion strategies	This topic was discussed at several meetings. Members committed to using resources and a condensed version to meet the Committee's suggestions for criteria.	Criteria has been revamped. Promotion of the program to occur in 2021
Continued discussions to create a criteria checklist for the Tip the Hat Program to be completed in order to be considered for an award	The committee intends to complete this checklist this year or early 2021	Criteria has been finalized. This can now be applied to businesses in the community to determine if they should be a Tip of the Hat recipient.
Continued to maintain a working relationship with the Mayor, Councillors and Township Staff by sharing information through the Committees' Minutes and offering advice to Staff on any matters relating to Accessibility	ongoing	Due to Covid-19 restrictions, the Committee was not able to meet on 10 occasions as typically required. Additionally, the Committee could not meet Quorum for some of the meetings. This hindered the Committee's ability to make decisions.

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Description	Status	Results
Continued to liaise with the Heritage Committee providing members with an accessible viewpoint to the HCD	ongoing	Committee is willing to liaise with the Heritage Committee
Reviewed and provided input on two Planning Applications	The Committee reviewed 2 planning applications -Two Blokes Cidery -Applewood Farm Winery	Committee provided questions and suggestions to both proposals regarding accessible parking, customer service and pathways (sidewalks) This feedback resulted in the one business making some changes to their proposal to make their property more accessible for future customers.
Created an “ <i>Accessible Considerations</i> ” Questionnaire for new applicants to consider during the beginning Building/Planning process		
Met with concerned residents to address sidewalk issues and potential future improvements	Heard a presentation in March. The committee learned a lot from the residents’ concerns	
Met with Scugog Staff concerning sidewalk procedures and project updates	Learned about the detailed procedures that township staff have implemented for snow removal and sidewalk repair and replacement.	



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Description	Status	Results
Met with Durham Region Transit	Provided input on the current changes made to accommodate COVID-19 restrictions and accessibility	

2020 Financials			
Approved amount	Amount Spent	Amount Remaining	Explanation
\$2,000.00	\$0.00	\$2,000.00	The committee had several projects ready to be carried out but due to COVID-19 restrictions all projects were placed on hold.

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2021 Annual SAAC Work Plan

Committee Goals	Timeline	Additional Notes
Continue to provide advice to Council and Staff on Planning/Building applications	ongoing	
Continue to provide Accessible Customer Service training for all new Advisory Committee members	ongoing	
Provide training for all new Advisory Committee members on the (Integrated Accessibility Standards Regulation) IASR (Ont. Reg. 191/11)	ongoing	
Continue to liaise with the Heritage and Housing Committees to educate and support each committee's mandate	ongoing	Accessibility Committee welcomes all opportunities for collaboration
Continue to support the Fire Department by promoting their efforts of the " <i>database of residents with disabilities</i> " and encouraging residents to advise the Fire Department of any disabilities so they may act accordingly in an emergency situation	Spring or summer	The Committee had wished to work on this goal in 2020. Due to Covid 19, they were unable to attend community events and educating residents that this service is available. The Fire department was also going to provide information but we felt we could also be a voice to promote this service.
Ensure accessibility information is current, and easy to access	ongoing	Township of Scugog employees who have capabilities of posting information on the website are receiving training on how to ensure accessibility standards are met.
Promote community awareness through information sessions, events (where applicable)	as events occur	Committee hopes to attend events in the community to promote awareness

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Committee Goals	Timeline	Additional Notes
Create and finalize the new Tip the Hat label that meets accessible standards	Summer 2021	
Create and finalize the new Accessibility Flag	Summer 2021	Committee has been waiting for correspondence from Ajax regarding their flag
Consider implementing charging stations throughout the Township construct a survey to calculate the need/want for one and best location	Fall 2021	Conduct more research on cost and best places for installation
Continue to attend Accessibility Forums, the Region Wide AAC meetings and information sessions as deemed necessary	Ongoing and as they arise	This will depend on COVID-19 restrictions
Organize a virtual Annual Joint Accessibility Advisory Committee information sharing Session in 2021 with Brock and Uxbridge Townships	September 2021	
Begin the draft 2022 - 2026 Accessibility Multi-Year Plan	End of year 2021	Hope to have this document finalized by November of this year to be posted on our website and circulated within the community for input.
Community Engagement	As opportunities arise	This will depend on Covid-19 restrictions. However, we may be able to connect with the FOCUS magazine to run the article the committee originally had planned for May 2020
Continue to address and advocate Accessible Transportation concerns within Scugog	ongoing	
Continue to become a more Accessible Township	ongoing	

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2021 Requested Budget	
Amount request received by Council at October 26, 2020 Council meeting \$2,000.00	Council Approved Amount – Council Meeting xx The budget amount will be updated in the work plan once Council approval is received.
See Budget Breakdown Below:	
Community Engagement and Awareness	\$1,500.00
Tip the Hat – Revamp	500.00
Total Estimated Cost	\$2,000.00