

# Township of Scugog Staff Report

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<b>Prepared by:</b>	Christy Harrison, Committee Coordination Associate
<b>Department:</b>	Corporate Services Department
<b>Report No.:</b>	CORP-2020-002
<b>Report To:</b>	Council
<b>Date:</b>	March 23, 2020
<b>Reference:</b>	Strategic Direction #6 - Community Development
<b>Report Title:</b>	<b>Scugog Accessibility Advisory Committee 2019 Annual Report and Proposed 2020 Work Plan</b>

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## Recommendations:

1. **THAT** Report CORP-2020-002, Scugog Accessibility Advisory Committee 2019 Annual Report and Proposed 2020 Work Plan, be received; and
  2. **THAT** the Accessibility Advisory Committee's 2020 Work Plan appended as Attachment 1 to Report CORP-2020-002, be endorsed.
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## 1. Background:

Each year, advisory committees prepare reports to Council outlining accomplishments and identifying plans for the next year. The Scugog Accessibility Advisory Committee (SAAC) has prepared the 2019 Annual Report and Proposed 2020 Work Plan for Council's information and endorsement.

The activities of the Scugog Accessibility Advisory Committee (SAAC) are supported at a staff level through the Corporate Services Department. The Committee itself is comprised of 9 members. The Chairperson is Ms. Bonnie Blackstock and Councillor Angus Ross acts as the Council Liaison to the Committee.

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## 2. Discussion:

### 2.1 2019 ACCOMPLISHMENTS

The Committee is pleased to present an overview of its accomplishments, as follows:

- The Accessibility Advisory Committee held a total of 7 meetings;
- The Committee welcomed 3 new members this term – Julie Harris, Cearra Howey, and Bonnie Blackstock;
- The Committee continued to follow the Provincial Standards set in both the public and private sectors to address the full range of disabilities;
- The Committee continued to discuss potential “*Tip the Hat*” recipients where possible during 2019 to recognize individuals, groups/organizations, and businesses that have made an effort to improve access aiding in the creation of an inclusive community;
- Started a project to revamp the Tip the Hat Program to include a wide range of promotion strategies, criteria checklist in order to be considered and considered new ways to present the award;
- Continued to strengthen working relations with the Mayor, Councillors and Township Staff by sharing information through the Committees’ Minutes and offering advice to Staff on any matters relating to Accessibility;
- Provided advice to Council and Staff regarding the development of the 2018-2022 Scugog Accessibility Multi-Year Plan and the development of Policies and Procedures associated with the Information and Communication, Public Spaces, Transportation and Employment Standards as they evolve with the AODA legislation;
- Continued to provide Accessible Customer Service training for all new Advisory Committee members;
- Provided training for all new Advisory Committee members on the IASR (integrated Accessibility Standards Regulation) (Ont. Reg. 191/11);
- Reviewed and provided input on the Oak Ridges Hospice;
- Continued to share information with the Heritage Committee;

- Began a working relationship with the Housing Committee and discussed working together on future events in 2020;
- Hosted an information session with Kristal Conrad-Hazelwood - Physiotherapy Associates of Port Perry; and
- Began plans for the Committee’s Athletic Accessibility Project in hopes to bring awareness to the Community by pairing accessibility with staying active.

## 2.2 2020 PLANNED INITIATIVES

The Scugog Accessibility Advisory Committee looks forward to addressing the ongoing concerns in relation to Accessibility as outlined in **Attachment 1**.

### 3. Financial Implications:

The Scugog Accessibility Advisory Committee has requested \$2,000.00 in the 2020 Operating Budget - See breakdown below.

<b>2020</b>		
<b>Description of Item/ Event</b>	<b>Requested Amount</b>	<b>Additional Notes</b>
Accessible Athletic Project	<b>\$ 500.00</b>	Collaboration with the Tennis Club to participate and support an accessible wheelchair Event/Tournament. May also be allocated to other projects.
Tip the Hat – Revamp	<b>\$ 500.00</b>	To recreate the Tip the Hat label to comply with visual Accessible Standards. The Committee wishes to rebrand the Certificate and the criteria for the program.
Community Engagement and Awareness	<b>\$ 1,000.00</b>	Training and Education

#### **4. Communication Considerations:**

- i. Continue to provide Accessible Customer Service training for all new Advisory Committee members;
- ii. Provide training for all new Advisory Committee members on the IASR (Integrated Accessibility Standards Regulation) (Ont. Reg. 191/11);
- iii. Support the Fire Department by promoting their efforts of the “*database of residents with disabilities*” and encouraging residents to advise the Fire Department of any disabilities so they may act accordingly in an emergency situation;
- iv. Ensure accessibility information is easy to locate and navigate; and
- v. Promote community awareness through information sessions, events, New Tip the Hat label and Flag.

#### **5. Conclusion:**

The Scugog Accessibility Advisory Committee had a busy and productive year and looks forward to Council’s support for its 2020 Work Plan.

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Respectfully Submitted:

Reviewed By:

Christy Harrison  
Committee Coordination Associate

John Paul Newman  
Director of Corporate Services / Municipal Clerk

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#### **Attachments:**

ATT-1: Proposed 2020 Work Plan

**Attachment 1 to Report CORP-2020-002  
 Scugog Accessibility Advisory Committee  
 Proposed 2020 Work Plan**

<b>PROGRAM DESCRIPTION</b>	
<b>Department</b>	Corporate Services
<b>Program Area</b>	The Scugog Accessibility Advisory Committee (SAAC)
<b>Mission</b>	The Scugog Accessibility Advisory Committee (SAAC) will work in partnership with the community to identify and eliminate barriers for people with disabilities.
<b>Mandate</b>	The Scugog Accessibility Advisory Committee (SAAC) shall advise and assist the Municipality in developing and facilitating strategies toward a barrier free Scugog for citizens with disabilities. This aim shall be achieved through the review of Municipal policies, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.
<b>Goals</b>	<p><b>Maintain</b> a Committee working relationship within our Membership, with Council, Township Staff and Regional AAC Groups.</p> <p><b>Promote</b> and expand awareness that the members of SAAC are a valuable resource, approachable and reasonable to offer solutions or suggestions on accessibility matters.</p> <p><b>Educate</b> the public on the Accessible Customer Service Standards, Integrated Accessibility Standards Regulation and Amendments to Ontario Building Code.</p>
<b>Assets Managed</b>	N/A

<b>2020 HIGHLIGHTS</b>	
<b>Planned Initiatives</b>	<ul style="list-style-type: none"><li>• Advocate that the Township’s Human Resource policies support inclusivity and provide a process for accommodations;</li><li>• Continue to provide advice to Council and Staff on Municipal projects and plans;</li><li>• Continue to provide Accessible Customer Service training for all new Advisory Committee members;</li><li>• Provide training for all new Advisory Committee members on the IASR (Integrated Accessibility Standards Regulation) (Ont. Reg. 191/11);</li><li>• Revamp the Tip the Hat Program by introducing a required accessibility standards checklist in order to confirm accessible compliance for Tip the Hat recipients;</li><li>• Create a new Tip the Hat label that meets accessible standards and is easily seen by the public;</li><li>• Continue to attend Accessibility Forums, the Region Wide AAC meetings, Accessibility Workshops and information sessions as deemed necessary;</li><li>• Continue to review and update the 2018 - 2022 Accessibility Multi-Year Plan;</li><li>• Continue to promote community awareness through information sessions; Promote the Accessibility App</li><li>• Attend the Annual Joint Accessibility Advisory Committee information sharing Session in 2020 in with Brock, Uxbridge and Scugog Townships;</li><li>• Start planning a small event to celebrate National Access Awareness Week for 2020. Will include the past Tip the Hat Recipients and showcase the newly designed window decals;</li><li>• Address Accessible Transportation concerns within Scugog;</li></ul>

	<ul style="list-style-type: none"> <li>• Continue to liaise with the Heritage and Housing Committees to educate each other and find ways to work together on common issues; and</li> <li>• Continue to become a more Accessible Township.</li> </ul>
<b>Performance Measures</b>	Performance of this Committee will be measured by the ambitious work plan and by achieving many or all of the proposed initiatives during 2020. It will be a busy year for the Committee as Accessibility Standards become enacted into the <i>AODA, 2005</i> legislation and as the Township moves forward with compliance with the new Integrated Accessibility Standard.
<b>Challenges</b>	
<b>Budget Decisions Required</b>	\$2,000.00 was approved in the Operating Budget.