

The Corporation of
The Township of Scugog
181 Perry Street, Box 780
Port Perry, Ontario
L9L 1A7



REFRESHMENT VEHICLE LICENSE SPECIAL EVENT APPLICATION

NAME OF EVENT: _____

NAME OF BUSINESS: _____

(if applicable)

TYPE OF MERCHANDISE: _____

ADDRESS: _____

(of business)

PHONE NUMBER: _____

EMAIL ADDRESS: _____

NAME OF APPLICANT: _____

ADDRESS: _____

(if other than above)

PHONE NUMBER: _____

(if other than above)

REQUIRED ATTACHMENTS

- Application Fee** (\$100.00)
- Proof of Insurance** (\$5 mil + Township of Scugog as additional insured – see next pg)
- Fire Extinguisher / Fire System**
- Health Department Approval**
- Propane/Gas Certificate** *(If applicable)*
- Written Permission from Event Organizer**

As owner and/or managing operator of the above, I do solemnly declare that the statements contained in this application are true, and that I am responsible for all individuals under my employment/supervision for the duration of any and all events covered by this application including ensuring that any individuals under my employment/supervision obtain a criminal reference check. I further declare that all fees & charges associated with this application are non-refundable.

SIGNATURE OF APPLICANT _____

DATE: _____

INSURANCE

All vendors are required to carry liability insurance when using a Township owned or operated facility (parks, halls, etc.). Vendors have two options when providing liability insurance to the Township of Scugog:

Option 1: Vendor's Insurance Policy

A liability insurance policy may be purchased from any insurance provider of the Vendor's choice. A certificate of insurance coverage must be completed by the insurance broker and submitted to the Township of Scugog for proof of coverage.

Option 2: Liability Insurance Program

Vendor's may purchase insurance through the Liability Insurance Program offered by Armour Insurance Broker's Ltd. This program provides a straightforward and affordable avenue for users to obtain liability insurance protection.

To purchase insurance through the Armour Liability Insurance Program use the link below.

<https://scugog.instantriskcoverage.com/login>

For further information contact:

Armour Insurance Brokers Ltd.
30 Topflight Drive, Suite #1, Mississauga, ON L5S 0A8
Phone: 905-452-5127
Toll Free: 1-877-452-5127
Direct Contact
Puneet Batra
905-452-5127 ext. 252
647-615-4656
puneet@armour-insurance.com

NOTE:

All insurance policies must have the Township of Scugog listed as an additional insured.