

**FINAL - FEBRUARY 29, 2016
TOWNSHIP OF SCUGOG
2016 CORPORATE BUDGET AND BUSINESS PLAN SUMMARY**

+	2015		2016					Proposed Budget \$
	Approved Budget \$	Estimated Year-End	Maintain Current Operations	Municipal Growth Changes	Service Level Changes	Legislative Changes	One Time Changes	
TOTAL DEPARTMENT								
Community Services	1,736,268	1,460,104	1,695,629	0	33,500	500	(5,300)	1,724,329
Public Works & Parks	5,352,460	5,153,835	5,480,920	0	(15,440)	2,500	30,000	5,497,980
Library	593,222	591,889	599,585	0	7,700	3,608	0	610,893
Fire and Emergency Services	1,877,530	1,807,095	1,899,405	0	10,000	5,000	5,000	1,919,405
General Government	2,258,252	2,055,888	2,296,499	0	(4,200)	0	(21,300)	2,270,999
Non Departmental	70,800	48,100	48,800	0	(1,000)	0	10,000	57,800
	<u>11,888,532</u>	<u>11,116,911</u>	<u>12,020,838</u>	<u>0</u>	<u>30,560</u>	<u>11,608</u>	<u>18,400</u>	<u>12,081,406</u>
MP Reserve Draw - Levy Reduction	(130,000)							(104,798)
Rate Stabilization Reserve Draw	(50,000)							(123,400)
Hydro Reserve Draw	0							0
OMPF Levy Reduction	(501,300)							(513,400)
Estimated Salary Savings Prior Year	(50,000)							(50,000)
Payment in Lieu - Estimate	(40,000)							(40,000)
Growth Estimate	<u>(30,000)</u>							<u>(30,000)</u>
Total Levy	<u>11,087,232</u>							<u>11,219,808</u>
Net Budget Increase							\$21,704	0.20%
1% Council Approved Special Levy for Roads & Roads Related Infrastructure							\$110,872	1%
Total Tax Rate Increase for 2016							<u>\$132,576</u>	<u>1.20%</u>

Note:

The 2016 Budget includes the 1% special levy for Public Works Asset Management.

**FINAL - FEBRUARY 29, 2016
TOWNSHIP OF SCUGOG
2016 DRAFT CORPORATE BUDGET AND BUSINESS PLAN SUMMARY**

	Approved 2014 Budget \$	Approved 2015 Budget \$	Proposed 2016 Base \$	Proposed 2016 Program Changes \$	Total Proposed 2016 Budget \$
Operating Expenses					
Salaries & Benefits	7,738,200	7,859,188	7,960,777	(28,650)	7,932,128
Operating Expenses	7,477,020	7,756,792	6,760,269	911,949	7,672,218
Non-Departmental	303,224	3,094,800	213,800	37,440	251,240
Library	687,515	714,679	721,392	5,608	727,000
	<u>16,205,959</u>	<u>19,425,459</u>	<u>15,656,238</u>	<u>926,347</u>	<u>16,582,586</u>
Operating Revenue					
Community Services	(1,425,200)	(1,461,600)	(1,449,550)	(175,500)	(1,625,050)
Public Works & Parks	(1,385,950)	(1,828,850)	(1,440,310)	(413,000)	(1,853,310)
Library	(121,457)	(121,457)	(121,807)	6,200	(115,607)
Fire & Emergency	(46,000)	(57,000)	(44,500)	(50,589)	(95,089)
General Government	(1,153,170)	(1,103,920)	(998,605)	(194,450)	(1,193,055)
Non-Departmental	(288,424)	(3,024,000)	(165,000)	(38,440)	(203,440)
	<u>(4,420,201)</u>	<u>(7,596,827)</u>	<u>(4,219,772)</u>	<u>(865,779)</u>	<u>(5,085,551)</u>
Net Base Budget					
	<u>11,785,758</u>	<u>11,828,632</u>	<u>11,436,466</u>	<u>60,568</u>	<u>11,497,035</u>
Capital Program Spending					
	<u>2,534,300</u>	<u>2,166,000</u>			<u>9,095,752</u>
Total Net Expenditures					
	14,320,058	13,994,632			20,592,787
Capital Revenue					
CIIF	(129,400)	(50,000)			0
Trillium	(121,800)	0			0
Fees & Charges	0	(6,800)			0
Fill Reserve	(262,500)	(131,000)			(37,500)
Gas Tax	(180,000)	0			(180,000)
CEF	(1,368,600)	(1,324,500)			(1,499,000)
DCA	(50,000)	(182,000)			(132,000)
Parks Reserve	(65,000)	(195,000)			(118,000)
Fundraising					(10,000)
Greenbank Solar Fund					(50,000)
Environmental Solar Fund					(50,000)
Hydro Reserve					(747,015)
Debenture					(5,650,866)
Municipal Projects	(316,000)	(216,800)			(37,000)
	<u>(2,493,300)</u>	<u>(2,106,100)</u>			<u>(8,511,381)</u>
Total Capital Revenue					
	11,826,758	11,888,532			12,081,406
Other Revenue					
Rate Stabilization Reserve Draw	(180,000)	(180,000)			(123,400)
Municipal Projects Levy Reduction Draw					(104,798)
Hydro Reserve Levy Reduction	(210,000)	0			0
OMPF Levy Reduction	(505,700)	(501,300)			(513,400)
Estimated Salary Savings - Prior Year		(50,000)			(50,000)
Payment In Lieu	(40,000)	(40,000)			(40,000)
Growth	(20,000)	(30,000)			(30,000)
	<u>10,871,058</u>	<u>11,087,232</u>			<u>11,219,808</u>
Proposed Levy					
	<u>10,871,058</u>	<u>11,087,232</u>			<u>11,219,808</u>
Proposed Levy Increase					
					<u>1.20%</u>
2014 Budget Surplus at Year-End					
	<u>290,953</u>				

**TOWNSHIP OF SCUGOG 2016 BUDGET
SUMMARY OF PROGRAM CHANGES
FEBRUARY 29, 2016**

	<u>Municipal Growth</u>	<u>Service Level</u>	<u>Legislative</u>	<u>One Time</u>	<u>Total</u>
	\$	\$	\$	\$	\$
Payroll					
General Government		(6,650)			(6,650)
Animal Control		(1,100)			(1,100)
CS - Building Department Salaries		5,000			5,000
PWP - Administration - OMERS		5,500			5,500
PWP - Full Time Parks		(71,400)			(71,400)
PWP - Part Time Parks		40,000			40,000
		<u>40,000</u>			<u>40,000</u>
TOTAL PAYROLL CHANGES - 2016	<u>0</u>	<u>(28,650)</u>	<u>0</u>	<u>0</u>	<u>(28,650)</u>

**TOWNSHIP OF SCUGOG 2016 BUDGET
SUMMARY OF PROGRAM CHANGES
FEBRUARY 29, 2016**

	<u>Municipal Growth</u>	<u>Service Level</u>	<u>Legislative</u>	<u>One Time</u>	<u>Total</u>
	\$	\$	\$	\$	\$
Expenditures					
Library - Collection		(500)	3,608		3,108
Library Building		2,000			2,000
Fire - Vehicle Repairs		10,000			10,000
Fire - Agreement with Uxbridge			5,000		5,000
Fire - Bunker Gear				25,589	25,589
Fire - Master Fire Plan				30,000	30,000
GG- Audit		(2,000)			(2,000)
GG - Contaminated Sites			20,000		20,000
GG - Asset Management			25,000		25,000
GG - Core Services Review				25,000	25,000
GG - Legal Fees		(7,000)			(7,000)
GG - Write-offs		20,000			20,000
GG - Minutes of Settlement				69,000	69,000
GG - Provincial Assessment		(500)			(500)
GG - Bank Fees		750			750
GG - Armoured Car Service		4,000			4,000
GG - Conferences & Training		(750)			(750)
GG - Training		(3,000)			(3,000)
GG - Memberships		(1,000)			(1,000)
GG - Office Supplies		(2,500)			(2,500)
GG - Building Cleaning		(2,000)			(2,000)
GG - Building Maintenance				30,000	30,000
GG - Electronic Agenda/Recording		4,000			4,000
GG - Electronic Agenda - Ipad's				2,000	2,000
GG - Telecommunications		(2,700)			(2,700)
GG - Web Site		2,500			2,500
GG - Insurance		(6,800)			(6,800)
GG - Interest on Loan		(1,000)			(1,000)
GG - Smart Serve		(500)			(500)
GG - Miscellaneous Grants				2,400	2,400
By-law - Conferences				2,000	2,000
By-law - Insurance		(200)			(200)
Non-Dept. - Invasive Species				10,000	10,000
Non-Dept. - Special Advisors				10,000	10,000
Non-Dept. - Utilities		(1,000)			(1,000)
Non-Dept. - Canada Day				2,300	2,300
Non-Dept. - SAAC Com.				3,000	3,000
Non-Dept. - Seniors Com.				1,000	1,000
Non-Dept. - Housing Committee				1,140	1,140
Non-Dept. - Environ. Com.				0	0
Non-Dept. - Youth Com.				0	0
Non-Dept. - Tourism/Econ. Dev.				15,000	15,000
Non-Dept. - Kids Safety Village				5,000	5,000
Non-Dept. - First Nations Literacy		1,000			1,000
CS - Museum - Maintenance				21,000	21,000
CS - Pool Maintenance				7,500	7,500
CS - SCRC Facility Audit				10,000	10,000
CS - SCRC Equipment Maint.				14,200	14,200
CS - Recreation Supplies		3,500			3,500
CS - Blackstock Facility Audit				6,000	6,000
CS - Blackstock Maint.				5,500	5,500
CS - Master FacilityPlan Review				50,000	50,000
CS - Halls Building Maintenance				39,000	39,000
CS - Marina Window Replacement				5,000	5,000
CS - Planning Legal				5,000	5,000
CS - Planning OMB Expenses				10,000	10,000
CS - Planning Conferences				1,000	1,000
CS - Planning Special Studies				20,000	20,000
CS - Building Memberships			500		500
CS - Building Office Supplies		1,000			1,000
PWP - General Plowing		3,000			3,000

**TOWNSHIP OF SCUGOG 2016 BUDGET
SUMMARY OF PROGRAM CHANGES
FEBRUARY 29, 2016**

	<u>Municipal Growth</u>	<u>Service Level</u>	<u>Legislative</u>	<u>One Time</u>	<u>Total</u>
	\$	\$	\$	\$	\$
PWP - Sanding/Salting		5,000			5,000
PWP - Contracted Snow Removal		(8,000)			(8,000)
PWP - Sweeping		(10,000)			(10,000)
PWP - Hardtop Resurfacing				(460,000)	(460,000)
PWP - Capital Resurfacing				460,000	460,000
PWP - Hardtop Resurfacing		(94,360)			(94,360)
PWP - Hardtop Resurfacing		(8,040)			(8,040)
PWP - Slurry Seal		8,000			8,000
PWP - Slurry Seal		8,000			8,000
PWP - Grading Contractor		50,000			50,000
PWP - Gravel Resurfacing		94,360			94,360
PWP - Gravel Resurfacing		30,000		18,000	48,000
PWP - Grass Mowing		5,000			5,000
PWP - Ditching		5,000			5,000
PWP - Pitch-In Week		(600)			(600)
PWP - Catch Basins				14,000	14,000
PWP - Tree Program				41,000	41,000
PWP - Bridges & Culverts		25,000			25,000
PWP - Sidewalks				10,000	10,000
PWP - Safety Devices				105,000	105,000
PWP - Grader Repair				50,000	50,000
PWP - Fleet Repairs		50,000			50,000
PWP - Blades		15,000			15,000
PWP - Fleet Repairs - Whitby		(29,100)			(29,100)
PWP - Storm Water				105,000	105,000
PWP - Road Study		(20,000)			(20,000)
PWP - Insurance		(15,000)			(15,000)
PWP - Ontario One Call			2,500		2,500
PWP - Waste Disposal - Parks		500			500
PWP - Horticulture		1,500			1,500
PWP - Clothing		600			600
PWP - Meeting		(300)			(300)
PWP - Supplies - Washrooms		600			600
PWP - Maintenance Building		1,000			1,000
PWP - Telecommunications		(700)			(700)
PWP - Insurance		(7,500)			(7,500)
PWP - Equip. Rental - Port. Toilets		2,800			2,800
PWP - Utilities - Hydro Tennis Crt		(300)			(300)
PWP - Grounds Tennis Courts		(1,000)			(1,000)
TOTAL EXPENDITURE CHANGES - 2016	<u>0</u>	<u>127,760</u>	<u>56,608</u>	<u>770,629</u>	<u>954,997</u>

**TOWNSHIP OF SCUGOG 2016 BUDGET
SUMMARY OF PROGRAM CHANGES
FEBRUARY 29, 2016**

	Municipal Growth \$	Service Level \$	Legislative \$	One Time \$	Total \$
Revenues					
Library - Fine Revenue Reduction		6,200			6,200
Fire - Bunker Gear - MP Reserve				(25,589)	(25,589)
Fire - Master Fire Plan - MP Reserve				(25,000)	(25,000)
GG - Asset Mgmt - MP Reserve			(25,000)		(25,000)
GG - Promotional - MP Reserve				(2,000)	(2,000)
GG - Econ. Dev. - MP Reserve				(6,000)	(6,000)
GG - Consulting - MP Reserve				(7,000)	(7,000)
GG - Consulting - MP Reserve				(10,000)	(10,000)
GG - Minutes of Settle - MP Reserve				(69,000)	(69,000)
GG - Building Cleaning - MP Reserve				(9,000)	(9,000)
GG - Building Maint. MP Reserve				(30,000)	(30,000)
GG - Contracts & Licences - MP Res.				(2,300)	(2,300)
GG - Website - MP Reserve				(3,000)	(3,000)
GG - Misc. Grants - MP Reserve				(2,400)	(2,400)
GG - Telecom. - MP Reserve				(5,000)	(5,000)
GG - Contaminated Sites - CEF Reserve			(20,000)		(20,000)
By-Law - Boat Launch Revenue		(2,000)			(2,000)
By-Law - Sign Permit Revenue		250			250
By-Law - Legal Fees - MP Reserve				(6,000)	(6,000)
Animal Cont. - Dog Lic. Reduce		4,000			4,000
Non. Dept - Cont from Rate Stab. - Invasive				(10,000)	(10,000)
Non. Dept - Canada Day - MP Res.				(2,300)	(2,300)
Non. Dept - SAAC - MP Reserve				(3,000)	(3,000)
Non-Dept. - Seniors Com. - MP Res.				(1,000)	(1,000)
Non-Dept. - Tourism/Econ. Dev - Smart Centres				(15,000)	(15,000)
Non-Dept. - Housing Com. - MP Reserve				(1,140)	(1,140)
Non-Dept - Fire Safety - CEF Funds				(5,000)	(5,000)
Non-Dept - First Nations Literacy - CEF		(1,000)			(1,000)
CS - Museum Building Maint. - MP Reserve				(13,000)	(13,000)
CS - Pool Maint. - MP Reserve				(6,000)	(6,000)
CS - Blackstock Facility Audit - MP Reserve				(6,000)	(6,000)
CS - Blackstock Maint. - MP Reserve				(3,500)	(3,500)
CS - Master Facility Plan Review (Parks & DC's)				(50,000)	(50,000)
CS - Halls Building Maint. - CEF Res.				(17,445)	(17,445)
CS - Halls Building Maint. - MP Res				(21,555)	(21,555)
CS - Rental Revenue - Latham Reduce		4,000			4,000
CS - Building Permit Revenue				15,000	15,000
CS - OMB Expenses - MP Reserve				(25,000)	(25,000)
CS - Special Studies - DC Reserve				(5,000)	(5,000)
CS - Special Studies - MP Reserve				(12,000)	(12,000)
CS - Planning Revenue Reduction		20,000			20,000
CS - Rate Stabilization Draw - OMB & Legal				(15,000)	(15,000)
CS - Transfer from Planning Revenue in 2015				(40,000)	(40,000)
Catch Basins - Cont from MP				(14,000)	(14,000)
Tree Program - Cont. from MP Reserve				(41,000)	(41,000)
Safety Devices - Cont. from MP Reserve				(105,000)	(105,000)
Storm Water - Cont. from MP Reserve				(105,000)	(105,000)
Road Study - Cont. from MP Reserve				(20,000)	(20,000)
Cont from Rate Stabilization - Sidewalks				(10,000)	(10,000)
Cont from CEF - Gravel				(18,000)	(18,000)
Cont. from CEF - Grading Contractor		(50,000)			(50,000)
Cont. from MP Reserve - Grader Repair		(30,687)			(30,687)
Cont. from CEF - Grader Repair		(19,313)			(19,313)
TOTAL REVENUE CHANGES - 2016	<u>0</u>	<u>(68,550)</u>	<u>(45,000)</u>	<u>(752,229)</u>	<u>(865,779)</u>
TOTAL PROGRAM CHANGES - 2016	<u>0</u>	<u>30,560</u>	<u>11,608</u>	<u>18,400</u>	<u>60,568</u>

**TOWNSHIP OF SCUGOG 2016 BUDGET
SUMMARY OF PROGRAM CHANGES
FEBRUARY 29, 2016**

TOTAL BUDGET CHANGES - SUMMARY

	\$	Meeting Date
Total DRAFT Levy As at January 25, 2016	11,452,354	
BUDGET CHANGES		
Library Collections Decrease	(500)	Jan. 25, 2016
By-Law Uniforms Decrease	(1,500)	Jan. 25, 2016
Public Works Salary Decrease	(7,000)	Jan. 25, 2016
Pavement Preservation Draw from MP	(17,656)	Jan. 25, 2016
Use of CEF for Contaminated Sites - Reduce Levy	(20,000)	Jan. 25, 2016
Funding for One Time Change Request from Rate Stabilization	(23,400)	Jan. 25, 2016
Rate Stabilization Draw	(40,000)	Jan. 25, 2016
P/T Building Admin Staffing Decrease	(12,000)	Feb. 8, 2016
Fire Department P/T Admin Staffing Decrease	(10,000)	Feb. 8, 2016
Gravel Service Level Change Decrease	(10,000)	Feb. 8, 2016
Animal Control Funding	1,400	Feb. 8, 2016
Electronic Agenda - Ipad Purchase	2,000	Feb. 8, 2016
Electronic Agenda Software Reduction	(6,000)	Feb. 8, 2016
Rate Stabilization Draw - Additional - February 8, 2016	(60,000)	Feb. 8, 2016
Fire Department Expense Adjustment	10,000	Feb. 8, 2016
Gravel One Time Change Increase	18,000	Feb. 8, 2016
Gravel One Time Change - CEF Funded	(18,000)	Feb. 8, 2016
Planning Revenues Carryforward from 2015	(20,000)	Feb. 8, 2016
Planning OMB Expense - Rate Stabilization Funded	(10,000)	Feb. 8, 2016
Planning Legal Expense - Rate Stabilization Funded	(5,000)	Feb. 8, 2016
Blackstock Arena Payroll Reduction	(2,890)	Feb. 8, 2016
Invasive Species Funding	10,000	Feb. 8, 2016
Invasive Species - Rate Stabilization Funded	(10,000)	Feb. 8, 2016
Sidewalk Maintenance	10,000	Feb. 8, 2016
Sidewalk Maintenance - Rate Stabilization Funded	(10,000)	Feb. 8, 2016
Total Levy - As at February 29, 2016	<u>11,219,808</u>	

Notes:

Facilities Audit of \$50,000 has been deferred to 2017 and CEF Funding has been returned to CEF Reserve.

Municipal Office Capacity Plan of \$50,000 has been reduced to \$25,000 and the remaining CEF of \$25,000 has been returned to the CEF Reserve.

The 2014 Budget Surplus has been allocated as follows:

	\$
2014 Budget Surplus	290,953
Less:	
Use as Rate Stabilization Draw	(123,400)
Planning OMB Expense	(10,000)
Planning Legal Expense	(5,000)
Invasive Species	(10,000)
Sidewalk Maintenance	(10,000)
Remaining 2014 Budget Surplus Transferred to Rate Stabilization	<u>132,553</u>