

THE CORPORATION OF THE TOWNSHIP OF SCUGOG

BY-LAW NUMBER 05-17

BEING A BY-LAW PURSUANT TO SECTION 391 OF THE MUNICIPAL ACT, S.O. 2001, AS AMENDED, TO IMPOSE FEES FOR SERVICES AND ACTIVITIES PROVIDED OR DONE BY OR ON BEHALF OF THE TOWNSHIP OF SCUGOG AND FOR THE USE OF MUNICIPAL PROPERTY

WHEREAS Section 391 of the *Municipal Act, S.O. 2001*, as amended, authorizes Council to impose fees for services and activities provided or done by or on behalf of the Township of Scugog and for the use of municipal property;

AND WHEREAS the Council of the Township of Scugog deems it necessary to charge for certain services or activities provided or done by or on behalf of the Corporation and for the use of municipal property in order to meet the Corporation's financial obligations;

AND WHEREAS Section 398 of the *Municipal Act, S.O. 2001*, provides the Municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SCUGOG Enacts As Follows:

1. **THAT** the fees or charges for services, activities, and use of municipal property provided or done by or on behalf of the Corporation of the Township of Scugog as set out in the Schedules attached hereto and forming part of this By-law are hereby established and imposed.

Schedule A – Corporate Services Department
Schedule B – Finance Department
Schedule C – Development Services Department - Business Licences
Schedule D – Development Services Department
Schedule E – Community Services Department – Public Works
Schedule F – Community Services Department – Recreation
Schedule G – Fire and Emergency Services Department
Schedule H – Canada Day

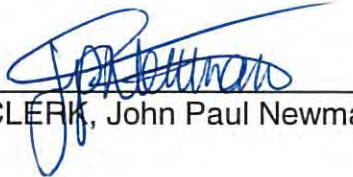
2. **THAT** the fees or charges imposed by section 1 of this by-law, as set out in the attached schedules, are due and payable to the Corporation of the Township of Scugog upon performance by the Corporation of the Township of Scugog of the service or activity for which any fee or charge is imposed.
3. **THAT** in addition to any other remedy available to the Township of Scugog, any fee or charge imposed pursuant to this By-law shall constitute a debt owing by the person for whom the said service or activity was provided to the Township of Scugog, and the Township may, if such amounts remain unpaid after ten (10) days following notification of the amounts owing pursuant to section 4, add the amounts owing to the tax roll for the real property of the person who is responsible for paying the fees or charges, and such amounts may be collected in like manner as municipal taxes subject to the enabling provisions contained within each applicable by-law.
4. **THAT** the Corporation of the Township of Scugog shall, prior to adding any amounts owing pursuant to section 3 to the tax roll of any property, provide at least ten (10) days written notice of its intention to do so.

5. Where the provisions of this By-law may conflict with any other by-law, this By-law shall prevail.
6. This By-law may be cited as the "Fees and Charges By-law".
7. By-law Number 75-15 is hereby repealed in its entirety.
8. This By-law shall come into force and effect on the date of its passing.

Read a First, Second and Third time and finally passed this 23rd day of January, 2017.



MAYOR, Thomas R. Rowett



CLERK, John Paul Newman

Schedule "A"
to By-Law Number 05-17
Corporate Services Department

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Photocopies	\$0.65	HST Exempt	Per Page
Municipal Numbering Map Books	\$60.00	HST Applicable	Per Copy
Zoning By-Law Books	\$75.00	HST Applicable	Per Copy
Official Plan	\$75.00	HST Applicable	Per Copy
Urban Design Guidelines (Planning)	\$60.00	HST Applicable	Per Copy
Design Criteria (Public Works)	\$60.00	HST Applicable	Per Copy
Council/Committee Agendas & Minutes	\$360.00	HST Applicable	Annual Subscription
Affidavits - Preparation and Signing	\$30.97	HST Applicable	Preparation of and Signature
Commission Affidavits and Certify True Copies	\$25.00	HST Applicable	Per Document
Pension Affidavits (Seniors)	Exempt	HST Exempt	
Marriage Licence	\$130.00	HST Exempt	Per Licence
Lottery Licence	3% of Prize	HST Exempt	Per Licence
911 Numbers	\$25.00	HST Exempt	Each
Records Search Not Freedom of Information	\$44.75	HST Applicable	Per Hour
Municipal Consent Forms for Liquor Licence Applications	\$50.00	HST Applicable	Per Application
Noise Exemption	\$125.00	HST Exempt	Per Application
MUNICIPAL BOAT LAUNCH			
Vehicles With Trailers Only	\$8.85	HST Applicable	Per Vehicle Per Day
Vehicles With Trailers Only-Weekend/holiday	\$10.62	HST Applicable	Per Vehicle Per Day
Ratepayer – Season	\$80.00	HST Applicable	Per Vehicle
Non-Ratepayer – Season	\$110.00	HST Applicable	Per Vehicle
User Group Seasonal Pass - May 1 to Oct 31	\$10.00	HST Applicable	Per Vehicle

Schedule "B"
to By-Law Number 05-17
Finance Department

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Tax Certificates	\$75.00	HST Exempt	Each
NSF Cheque / Returned Payment	\$45.00	HST Exempt	Each
Blue Boxes	\$6.00	HST Exempt	Each
Bag Tags	\$2.50	HST Exempt	Each
Tax Registration Administration Fee	600.00	HST Exempt	Per Property
Tax Sale Tenders	\$25.00	HST Exempt	Per Tender
Tax Receipts	\$10.00	HST Exempt	Each The following are exempt from fee: 1) Seniors (55 years or olders) 2) Property owners on a pre-authorized payment plan 3) Paying taxes through mortgage
Tax History Search	\$55.00	HST Exempt	Per Hour
Tax Billing for Mortgage Company (Annual Fee for Final Payment Listing per Roll Number)	\$10.00	HST Exempt	Per Roll
Tax Arrears/Reminder Notices	\$3.00	HST Exempt	Per Reminder Notice
Interest on Overdue Receivables (other than Property Taxes which are addressed in By-Law 105-09) - rate applied based on each month (or fraction thereof) overdue. Interest is not compounded.	1 ¼ % per month	HST Exempt	Each

Schedule "C"
to By-Law Number 05-17
Development Services – Municipal Law Enforcement Office

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Pool Enclosure Permit	\$100.00	HST Exempt	Per Permit
Fence Variation	\$150.00	HST Exempt	Per Permit
Line Fence Dispute Administration	\$150.00	HST Exempt	Per Permit
Item Impound Storage	\$100.00	HST Exempt	Per Day
Item Impound	100% of cost to Township + 25% Admin. Fee	HST Exempt	Per Impoundment
Adult Entertainment Parlours:			
Owner/Operator	\$1,255.00	HST Exempt	Per Licence
Attendant	\$155.00	HST Exempt	Per Licence
Carnivals, Midways and Special Events:			
Hawker and Peddler	\$85.00	HST Exempt	Per Event
Refreshment Vehicle	\$85.00	HST Exempt	Per Event
Fireworks:			
Seller	\$180.00	HST Exempt	Per Licence
Display Permit	\$215.00	HST Exempt	Per Licence
Taxicabs:			
Owner	\$425.00	HST Exempt	Per Licence
Owner Renewal	\$200.00	HST Exempt	Per Licence
Broker	\$425.00	HST Exempt	Per Licence
Broker Renewal	\$200.00	HST Exempt	Per Licence
Driver	\$125.00	HST Exempt	Per Licence
Driver Renewal	\$100.00	HST Exempt	Per Licence
Late Application Fee	\$44.25	HST Applicable	Per Licence
Replacement Licence	\$25.00	HST Exempt	Per Licence
Hawker and Peddler - Renewal	\$200.00	HST Exempt	Per Licence
Hawker and Peddler	\$250.00	HST Exempt	Per Licence
Refreshment Vehicle	\$300.00	HST Exempt	Per Licence
Refreshment Vehicle Renewal	\$200.00	HST Exempt	Per Licence
Salvage Yard and Second Hand Shop	\$210.00	HST Exempt	Per Licence
Salvage Yard and Second Hand Shop Renewal	\$145.00	HST Exempt	Per Licence
Clothing Donation Box	\$250.00	HST Exempt	Per Licence
Group Home Type 1 and Type 2	\$245.00	HST Exempt	Per Licence
Group Home Type 1 and Type 2 Renewal	\$125.00	HST Exempt	Per Licence

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
KENNEL LICENSING FEE			
Boarding Kennel	\$200.00	HST Exempt	Per Licence
Boarding Kennel - Renewal	\$150.00	HST Exempt	Per Licence
Breeding Kennel	\$200.00	HST Exempt	Per Licence
Breeding Kennel - Renewal	\$150.00	HST Exempt	Per Licence
Private Kennel	\$150.00	HST Exempt	Per Licence

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
ADOPTION FEES			
Dogs/puppies	\$125.00		Per Adoption
Cats/kittens	\$85.00		Per Adoption
LICENSE FEES			
Cat- optional	\$20.00		Per Licence
Dog - altered	\$25.00		Per Licence
Dog - unaltered - 1st dog	\$35.00		Per Licence
2nd dog	\$40.00		Per Licence
3rd dog	\$45.00		Per Licence
IMPOUNDMENT ADMINISTRATION FEES			
Dog -licensed	\$30.00		Per Occurrence
Dog - not licensed	\$50.00		Per Occurrence
Second or subsequent occurrence	\$75.00		Per Occurrence
Care fee	\$15.00		Per Day
In addition to the fees detailed above, every Owner of a Dog not licensed for the current year, who is a resident of the Municipality is also required to pay the licence fees in addition to any and all impoundment fees.			Varies in accordance with Scugog's licensing fees
TRANSFER FEES			
Animal Control can only accept surrendered Animals if they can reasonably be expected to be placed in a new home. Animals will not be accepted for euthanasia. Pets are screened carefully to avoid placing problem animals in new homes			
Transfer of ownership of dog or litter brought into the Animal Shelter	\$65.00		Per Transfer
Transfer of ownership of Cat or litter brought into the Animal Shelter	\$40.00		Per Transfer
COMMERCIAL FILMING FEES			
Administration Fee	\$250.00	HST Applicable	Per Permit
Administration Fee for student or not-for-profit small scale productions	\$100.00	HST Applicable	Per Permit

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Use of municipal parking lots for filming:			
Scugog Community Hall	\$750.00	HST Applicable	Per Day
Scugog Arena	\$750.00	HST Applicable	Per Day
Boat Launch	\$500.00	HST Applicable	Per Day
Old Arena Lot	\$500.00	HST Applicable	Per Day
Scout Hall	\$500.00	HST Applicable	Per Day
Joe Fowler Parking Lot # 2	\$500.00	HST Applicable	Per Day
Palmer Park Parking Lot # 3	\$500.00	HST Applicable	Per Day
Mary Street Parking Lot # 4	\$500.00	HST Applicable	Per Day
Water Street Parking Lot # 5	\$500.00	HST Applicable	Per Day
Municipal Office Parking Lot # 6	\$500.00	HST Applicable	Per Day
Birdseye Pool	\$500.00	HST Applicable	Per Day
Scugog Shores Museum Grounds	\$500.00	HST Applicable	Parking Lot & Main Museum Building - Per Day
	\$1,000.00	HST Applicable	Parking Lot, All Buildings & Grounds - Per Day
PROPERTY STANDARDS SERVICE FEES			
Fee to be invoiced to the property owner when an inspection of the property confirms that the property does not comply with a Township Property Standards Notice/Order			
Inspection Fee for Property Found in Contravention of Notice	\$125.00	HST Applicable	Per Inspection
Inspection Fee for Property Found in Contravention of Order	\$125.00	HST Applicable	Per Inspection
Certificate of Compliance (Order)	\$100.00	HST Applicable	Per Certificate
Administration Fee for Services and Materials Expended by the Township in Carrying Out the Requirements of an Order, in Whole or in Part	100% of cost to Township + 25% admin fee	HST Applicable	Per Clean-Up
File Management Fee when Order is Registered on Title	\$300.00	HST Applicable	Per File
Issuance of Summons and Associated Legal Fees	\$300.00	HST Applicable	Per Summons

**Schedule “D”
to By-Law Number 05-17
Development Services – Sign Fees**

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
SIGNS			
Sign Permit - Outside HCD	\$80.00	HST Exempt	Each
Sign Permit - Within HCD	\$0.00		
Sign Variance Application - Outside HCD	\$200.00	HST Exempt	Each
Sign Variance Application - Within HCD	\$0.00		
Portable 'A' Frame Sign Permit - Outside HCD	\$35.00*	HST Exempt	Per Year
Portable 'A' Frame Sign Permit - Within HCD	\$0.00*		
Mobile Sign Permit	\$85.00*	HST Exempt	30 Days Only
Billboard Sign Permit	Under Review*	HST Exempt	Per Year
Removal of Removal and Disposal of Illegal Sign	Cost to Township + 15% Per Annum**	HST Exempt	Each
Storage or Impound of Illegal Sign	\$10.00	HST Exempt	Per Day
Any Sign Erected Without a Prior Permit Issued		HST Exempt	

NOTES:

* Regular sign permit fee not applicable

**Applicable per annum until debit paid (see Section 2.8.6 of Sign By-law)

**Schedule “E”
to By-Law Number 05-17
Community Services Department – Public Works**

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Application Fee for Entrance Culvert, Extension to Existing Culvert or Curb Cut (NON-REFUNDABLE)	\$100.00	HST Exempt	Each
Entranceway Permit for Culvert Installation (application fee and culvert installation up to 7 metres in length)	Removed and replaced	HST Exempt	Each
Entrance Permit for Culvert Installation or Extension of Culvert	\$900 plus \$150 per metre	HST Exempt	Per Metre
Entranceway Permit for Culvert Installation (price for each additional metre of culvert in excess of 7 metres)	Removed and replaced	HST Exempt	Per Metre
Entranceway Permit for Curb Cut	Removed and replaced	HST Exempt	Per Permit
Entrance Permit For Curb Cut or Extension of Curb Cut	\$250.00 Plus \$75.00 Per Metre	HST Exempt	Per Metre
Road Occupancy Permit	Removed and Replaced	HST Exempt	Per Permit
Road Occupancy Permit - Minor (No Excavation)	\$100.00	HST Exempt	Per Permit
Road Occupancy Permit - Major (With Excavation)	\$200.00	HST Exempt	Per Permit
Road Occupancy Permit - with MAA for Telecom only	\$70.00	HST Exempt	Per Permit
Parking Lot Use Permit	\$80.00	HST Exempt	Per Permit
Oversize/Overweight Permit (Application)	\$200.00	HST Exempt	Per Permit
Oversize/Overweight Permit (Deposit)	\$1,000.00	HST Exempt	Per Permit
Special Event Permit (recognized community event or where the Township is a partner)	Exempt	HST Exempt	
Special Event Permit	\$50.00	HST Exempt	Per Permit
Special Event Security Deposit	\$300.00	HST Exempt	Per Permit
Special Event Refuse Removal	\$110.62	HST Applicable	Per Event
Streetlight Banner Installation	\$44.25	HST Applicable	Per Banner
Municipal Consent	\$250.00	HST Exempt	Per Consent
Municipal Access Agreement	Actual Costs + 15% Admin Fee	HST Exempt	Per Year
Encroachment Agreements	\$250.00 Plus Legal Fees	HST Exempt	Each
Newspaper Box Permit	\$100.00	HST Exempt	Each

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Street Sign	\$200.00	HST Applicable	Each
Historically Significant Street Sign	\$300.00	HST Applicable	Each
Bid Document for Contracts	\$50.00	HST Applicable	Each
Cost Recovery of Damages to Township Owned Property	Actual Cost + 15% Admin Fee	HST Applicable	Each
Site Alteration Permit:			
Application Fee (for quantities of fill or site alteration less than or equal to 500 cubic metres):			
Non-Refundable Application Fee	\$350.00	HST Exempt	Each
Non-Refundable Application Fee for Permit Extension	\$100.00	HST Exempt	Each
Fill Quality Testing	Actual Cost + 15% Admin Fee	HST Exempt	Each
Fee for each cubic metre of fill or site alteration	\$1.00	HST Exempt	Per Cubic Metre
Application Fee (for quantities of fill or site alteration greater than 500 cubic metres):			
Non-Refundable Application Fee	\$2,500.00	HST Exempt	Each
Non-Refundable Application Fee for Permit Extension	\$1,000.00	HST Exempt	Each
Fill Quality Testing	Actual Costs + 15% Admin Fee	HST Exempt	Each
Fee for each cubic metre of fill or site alteration	\$2.00	HST Exempt	Per Cubic Metre
Security for default of agreement to carry out work or other breach of Site Alteration By-Law or fill permit conditions	\$5,000.00	HST Exempt	Per Application
Security for maintenance of public highways used by trucks delivering or removing fill	To Be Determined in Site Alteration Agreement	HST Exempt	Per kilometre of Township or boundary road used for haul route
Other security deemed necessary by the CBO	Removed and Replaced	HST Exempt	Per Application
Other security deemed necessary by the Director of Public Works	To Be Determined in Site Alteration Agreement	HST Exempt	Per Application
Additional Inspections	\$250.00	HST Exempt	Each
PORT PERRY BALL DIAMONDS			
Occasional Youth Rate - Without Lights	\$6.50	HST Applicable	Per Hour Slot No Lights

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Occasional Youth Rate - With Lights	\$10.50	HST Applicable	Per Hour Slot With Lights
Occasional Adult Rate - Without Lights	\$13.00	HST Applicable	Per Hour Slot No Lights
Occasional Adult Rate - With Lights	\$17.00	HST Applicable	Per Hour Slot With Lights
Seasonal Youth Rate - Without Lights	\$13.00	HST Applicable	Per Time Slot No Lights
Seasonal Youth Rate - With Lights	\$21.00	HST Applicable	Per Time Slot With Lights
Seasonal Adult Rate - Without Lights	\$36.00	HST Applicable	Per Time Slot No Lights
Seasonal Adult Rate - With Lights	\$34.00	HST Applicable	Per Time Slot With Lights
Tournament Rate - Weekend (Sat/Sun/Holiday Mon)	\$66.37	HST Applicable	Per Day/ Per Diamond
Tournament Rate -Evening (1/2 day Rate)	\$33.19	HST Applicable	Per Evening/ Per Diamond
PARK RENTAL			
Refundable Deposit (any Park Rental)	\$500.00	HST Exempt	Per Event
Palmer Park	\$590.88	HST Applicable	Per Day
Hydro for Day Event	\$110.00	HST Applicable	Per Day
Hydro (Gazebo, Small Events)	\$13.75	HST Applicable	Per Hour
Gazebo	\$30.00	HST Applicable	Per Hour (max 4 hours)
Birdseye Park	\$206.00	HST Applicable	Per Event
Reflection Park	\$206.00	HST Applicable	Per Event
Putsey Park	\$206.00	HST Applicable	Per Event
Cartwright Peace Park	\$206.00	HST Applicable	Per Event
Picnic Permit (over 25 people 1/2 day)	\$90.00	HST Exempt	Per Event
Picnic Permit (over 25 people full day)	\$180.00	HST Exempt	Per Event
Picnic Shelter	\$30.00	HST Applicable	Per Hour
Picnic Shelter for Weekend Events	\$250.00	HST Applicable	Per Event
Portable Toilets for Event including ball diamond rentals	\$85.00	HST Applicable	Per Unit
Overnight Docking Fee	\$1.60	HST Applicable	Per Linear Foot
Longterm Overnight Docking Fee	Every consecutive 7 days -minus 20% of applicable overnight docking fee	HST Applicable	Per Linear Foot
Power Hook Up	\$7.96	HST Applicable	Per Night
Volleyball Court	\$7.06	HST Applicable	Per Hour
Portable Toilet Rental	\$85.00	HST Applicable	Per Toilet

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
GIFT THAT GROWS PROGRAM			
Trees	\$500.00	HST Applicable	Each
Plaque	\$243.36	HST Applicable	Each
Benches	\$1,681.41	HST Applicable	Each

Schedule "F"
to By-Law Number 05-17
Community Services Department – Recreation

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
SCUGOG ARENA			
Ice Rental Rates:			
Youth - Prime Time (Weekends all day, Weekdays 4 pm to 11pm) Minor Hockey	\$174.07	HST Applicable	Per Hour
Youth - Prime Time (Weekends all day, Weekdays 4 pm to 11pm) Other Resident Groups	\$155.07	HST Applicable	Per Hour
Youth - Prime Time (Statutory Holiday Premium Rate)	\$201.74	HST Applicable	Per Hour
Opening Arenas Outside Standard Hours of Operation – Minimum 3 hours	60% on Regular Fee		60% on Regular Fee
Youth - Non Prime(Weekdays 6am to 4 pm)	\$115.82	HST Applicable	Per Hour
School Rate	\$86.15	HST Applicable	Per Hour
Adult - Prime Time (Weekends all day, Weekdays 4 pm to 11 pm)	\$208.96	HST Applicable	Per Hour
Adult - Prime Time (Statutory Holiday Premium Rate)	\$250.76	HST Applicable	Per Hour
Adult - Non Prime (Weekdays 6 am to 4 pm)	\$156.73	HST Applicable	Per Hour
Adult - Non Prime (Weekdays after 11 pm)	\$104.49	HST Applicable	Per Hour
Surcharge	\$13.27	HST Applicable	Per Hour
Surcharge (all other rental groups)	\$14.29	HST Applicable	Per Hour
User Group Office Rental	\$250.00	HST Applicable	Per Month
Cancellation Fee	\$20.00	HST Applicable	Per Request
Summer Floor Rates:			
Hourly Floor Rate	\$79.56	HST Applicable	Per Hour
Event/Daily Rate	\$816.00	HST Applicable	Per Day
Event Rate - Stat Holiday	\$938.40	HST Applicable	Per Day

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Admission Fees:			
Public Skating	\$3.54	HST Applicable	Single
	\$10.62	HST Applicable	Family of 5
	\$0.88	HST Applicable	Each add'l child
Public Skating	\$2.43	HST Applicable	Per Senior (55+)
Season Pass - Sunday Only	\$46.01	HST Applicable	Single
	\$138.05	HST Applicable	Family of 5
	\$10.40	HST Applicable	Each add'l child
	\$36.80	HST Applicable	Per Senior (55+)
Shinny (Goalies are exempt from fee)	\$6.19	HST Applicable	Single
Senior (55 and older) Shinny (Goalies exempt from fee)	\$5.31	HST Applicable	Per Senior
Parent and Tot	\$3.54	HST Applicable	Per Person
Adult Skate	\$3.54	HST Applicable	Single
	\$2.43	HST Applicable	Per Senior (55+)
Stick'n Puck	\$3.54	HST Applicable	Per Person
Sr. Stick'n Puck	\$2.43	HST Applicable	Per Senior (55+)
Jr. & Sr. Youth Shinny	\$3.54	HST Applicable	Per Person
Back Yard Rink (preschooler)	\$3.98	n/a	Per Preschooler
Ticket Ice	\$6.19	HST Applicable	Per Person
10 Ticket Pass - Daytime Programs	\$30.98	HST Applicable	10 ticket pass, 11th skate at no charge
10 Ticket Pass - Seniors Daytime Programs (55 and older)	\$24.76	HST Applicable	10 ticket pass, 11th skate at no charge
10 Ticket Pass - Adult Shinny & Ticket Ice	\$61.95	HST Applicable	10 ticket pass, 11th skate at no charge
10 Ticket Pass - Seniors Shinny (55 and older)	\$49.56	HST Applicable	10 ticket pass, 11th skate at no charge

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Youth Program - Weekday School Break Pass	\$15.00	HST Applicable	5 day pass for Christmas, March Break Programs
Advertising Rates:			
Wall Signs	\$510.00	HST Applicable	Per Year
Rink Board Signs	\$1,020.00	HST Applicable	Per Year
Parking Lot Rental - Per Event			
In Ice Sign (excluding centre ice)	\$1,020.00	HST Applicable	Per Year
Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Centre Ice Sign	\$2,550.00	HST Applicable	Per Year
Ice Resurfacer - Panel A (Front)	\$918.00	HST Applicable	Per Year
Ice Resurfacer - Panel B (Side)	\$1,020.00	HST Applicable	Per Year
Ice Resurfacer - Panel C (Back)	\$612.00	HST Applicable	Per Year
Ice Resurfacer - Full Wrap	\$2,550.00	HST Applicable	Per Year
Note: a 10% bundling discount is being offered to advertisers who order more than one advertisement within the same period.			
Community Meeting Rooms:			
1 Room - Hourly	\$31.62	HST Applicable	Per Hour
2 Rooms - Hourly	\$51.00	HST Applicable	Per Hour
3 Rooms - Hourly	\$68.34	HST Applicable	Per Hour
1 Room - Daily	\$227.66	HST Applicable	Per Day
2 Rooms - Daily	\$367.20	HST Applicable	Per Day
3 Rooms - Daily	\$492.04	HST Applicable	Per Day
BLACKSTOCK ARENA			
Ice Rental Rates:			
Youth	\$98.34	HST Applicable	Per Hour
Adult	\$133.30	HST Applicable	Per Hour
Curling – Non Prime Time	\$133.30	HST Applicable	Per Hour
School Rate	\$78.67	HST Applicable	Per Hour
Youth - Stat Holiday	\$113.47	HST Applicable	Per Hour
Adult / Curling - Stat Holiday	\$153.80	HST Applicable	Per Hour
Cancellation Fee	\$20.00	HST Applicable	Per Request

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Surcharge (registered user groups)	\$8.85	HST Applicable	Per Hour
Surcharge (all other rental groups)	\$9.52	HST Applicable	Per Hour
Admission Fees:			
Public Skating	\$3.54	HST Applicable	Single
	\$10.62	HST Applicable	Family of 5
	\$0.89	HST Applicable	Each add'l child
	\$2.43	HST Applicable	Per Senior (55 and older)
Season Pass - Sunday Only	\$46.01	HST Applicable	Single
	\$138.05	HST Applicable	Family of 5
	\$10.40	HST Applicable	Each add'l child
	\$36.80	HST Applicable	Per Senior (55 and older)
Shinny (Goalies are exempt from fee)	\$6.19	HST Applicable	Per Person
Parent and Tot	\$3.98	HST Applicable	Per Person
Adult Skate	\$3.54	HST Applicable	Per Person
	\$2.43	HST Applicable	Per Senior (55 and older)
Stick'n Puck	\$3.54	HST Applicable	Per Person
	\$2.43	HST Applicable	Per Senior
Back Yard Rink (preschooler)	\$3.98	HST Applicable	Per Preschooler
Ball Hockey	\$44.88	HST Applicable	Per Hour
Shuffleboard	\$127.50	HST Applicable	Per Slot
Advertising Rates:			
Wall Signs	\$255.00	HST Applicable	Per Year
Rink Board Signs	\$510.00	HST Applicable	Per Year
Ice Resurfacers - Panel A (Front)	\$459.00	HST Applicable	Per Year
Ice Resurfacers - Panel B (Side)	\$510.00	HST Applicable	Per Year
Ice Resurfacers - Panel C (Back)	\$306.00	HST Applicable	Per Year

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Ice Resurfacers - Full Wrap	\$1,275.00	HST Applicable	Per Year
Note: a 10% bundling discount is being offered to advertisers who order more than one advertisement within the same period			
SCUGOG COMMUNITY RECREATION CENTRE			
Receptions and Dances/Events:			
Refundable Deposit - Alcohol Event	n/a	HST Exempt	Per Event
Refundable Deposit - Non-Alcohol Event	n/a	HST Exempt	Per Event
Saturday	\$816.00	HST Applicable	Per Event (includes take down)
Monday to Thursday	\$408.00	HST Applicable	Per Event
Weekday hourly	\$76.50		
1/2 Hall	\$51.00	HST Applicable	Per Hour
Full Hall	\$76.50	HST Applicable	Per Hour (max 4 hours)
Friday and/or Sunday - 1 Section	\$474.30	HST Applicable	Per Event
Friday and/or Sunday - 2 Sections	\$765.00	HST Applicable	Per Event
Auctions/Commercial Merchandise Sales	\$918.00	HST Applicable	Per Event
Stat Holiday Rental	Additional 20%	HST Applicable	Per Event
BLACKSTOCK RECREATION COMPLEX			
Saturday	\$510.00	HST Applicable	Per Day
Weekdays	\$134.64	HST Applicable	Per Day
Friday and or Sunday	\$382.50	HST Applicable	Per Day
Auctions/Commercial Merchandise Sales	\$892.50	HST Applicable	Per Event
Nursery School	\$30.60	HST Applicable	1/2 Day
Karate	\$34.68	HST Applicable	Per Class
Multi Purpose Room	\$30.60	HST Applicable	Per Hour
Meetings in Large Hall - Mon - Thurs	\$38.25	HST Applicable	(max 4 hrs)
Stat Holiday Rental	Additional 20%	HST Applicable	Per Event
LATCHAM CENTRE			
Refundable Deposit	n/a	HST Exempt	Per Event
Private Bookings	\$40.80	HST Applicable	Per Hour (max 4 hours)
Event Bookings	\$408.00	HST Applicable	Per Event

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Seniors	\$169.72	HST Applicable	Per Month
SCUGOG ISLAND HALL			
Refundable Deposit	n/a	HST Exempt	Per Event
Meetings (min 2 hours & max 4 hours)	\$25.50	HST Applicable	Per Hour
Daily Rate	\$134.64	HST Applicable	Maximum
CARTWRIGHT TOWNSHIP HALL			
Meetings (max 4 hours)	\$15.30	HST Applicable	Per Hour
Daily Rate	\$76.50	HST Applicable	Per Day
Private Bookings	\$33.66	HST Applicable	Per Class

SCUGOG SHORES MUSEUM & HERITAGE CENTRE			
Building Rental:			
Rental of Church	\$325.00	HST Applicable	Flat (includes snow removal if required)
Tea-Room Rental (Hourly)	\$35.00	HST Applicable	Per Hour
Tea-Room Rental	\$325.00	HST Applicable	Flat
Head School Emporium	\$35.00	HST Applicable	Per Hour
Museum Grounds:			
Commercial Daily	\$1,600.00	HST Applicable	Per Day
Commercial Weekly	\$5,300.00	HST Applicable	Per Week
Non Commercial	\$220.00	HST Applicable	Per Day
Commercial Artifact Use	\$220.00	HST Applicable	Per Day
Photography-Non Commercial	\$58.00	HST Applicable	Per Day
Heritage Centre:			
Commercial Hourly	\$50.00	HST Applicable	Per Hour
Commercial Daily	\$450.00	HST Applicable	Per Day
Archives:			
Patron Usage	\$17.50	HST Applicable	Per Day
Staff Research	\$32.00	HST Applicable	Per Hour
Photo Duplication	\$17.50	HST Applicable	Per Photo

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Photo Duplication CD	\$17.50	HST Applicable	1st Photo
Photo Duplication CD (add'l copies)	\$6.00	HST Applicable	Per Add'l CD
Photocopies	\$1.00	HST Applicable	Per Copy
Micro-Film Copier	\$1.50	HST Applicable	Per Copy
Admission Rates:			
General Admission	\$4.42	HST Applicable	Single
Students	\$3.54	HST Applicable	With Valid ID
Seniors (55 and older)	\$2.43	HST Applicable	With Valid ID
Children (ages 5-12)	\$1.77	HST Applicable	Each
Children (4 and under)	Exempt	HST Exempt	
Special Exhibit Admission Premium	\$0.88	HST Applicable	With Valid ID

Memberships:			
General	\$25.00	HST Applicable	Each
Family (includes 2 adults and up to 4 related children under 16)	\$50.00	HST Applicable	Each
Students	\$20.00	HST Applicable	With Valid ID
Seniors (55 and older)	\$16.00	HST Applicable	With Valid ID
Programs:			
Half-Day Elementary School	\$5.00	HST Exempt	Per Student
Half-Day Elementary School	\$80.00	HST Exempt	Minimum
Half-Day Local Elementary School	\$3.75	HST Exempt	Per Student
Half-Day Local Elementary School	\$60.00	HST Exempt	Minimum
Full-Day Elementary School	\$8.00	HST Exempt	Per Student
Full-Day Elementary School	\$160.00	HST Exempt	Minimum
Full-Day Local Elementary School	\$6.25	HST Exempt	Per Student
Full-Day Local Elementary School	\$125.00	HST Exempt	Minimum
Outreach to Elementary Schools	\$92.00	HST Exempt	Per 1/2 Day
Outreach to Local Elementary Schools	\$69.00	HST Exempt	Per 1/2 Day
Community Group	\$4.42	HST Applicable	Per Person (min of 10 people)
Workshops	\$15.05	HST Applicable	Per Person
Group Tours	\$4.42	HST Applicable	Per Person
Museum Village Birthday Parties	\$155.00	HST Applicable	up to 10 kids for add'l 10 kids
	\$35.00	HST Applicable	

Events:			
Canoe the Nonquon	\$44.25	HST Applicable	Per Canoe or Kayak
Dog Days of Scugog			
General	\$6.19	HST Applicable	Per Person
Students	\$4.42	HST Applicable	With Valid ID
Seniors (55 and older)	\$3.54	HST Applicable	With Valid ID
Vendor - 1 Day	\$100.00	HST Applicable	Per Vendor
Vendor - 2 Day	\$125.00	HST Applicable	Per Vendor
Murder Mystery Evening	\$17.70	HST Applicable	Per Person
Pioneer Fair	\$30.00	HST Applicable	Per Vendor
Other Events	\$30.00	HST Applicable	Per Vendor
Heritage Scugog Committee:			
Heritage Plaque	\$85.00	HST Applicable	Per Plaque
Note: Community Group is defined as a Local Non-Profit and/or Charitable Organization whose mandate is to provide services and/or programs to the residents of Scugog			

BIRDSEYE OUTDOOR AQUATIC FACILITY			
Public Swim Admission:			
Children (17 and younger)	\$2.65	HST Applicable	Per Child
Adult	\$3.54	HST Applicable	Per Person
Senior (55 and older)	\$2.43	HST Applicable	Per Senior
Family (up to 2 adults and 3 children)	\$9.73	HST Applicable	Per Family
Family (each additional child)	\$0.88	HST Applicable	Per Person
10 Ticket Pass - Children & Senior	\$22.12	HST Exempt	Per Child/Senior (55 and older for Senior)
10 Ticket Pass - Adult	\$31.60	HST Applicable	Per Person
Season Pass:			
Children (17 and younger)	\$69.85	HST Exempt	Per Child
Adult	\$102.50	HST Applicable	Per Person
Senior (55 and older)	\$56.01	HST Applicable	Per Person
Family (up to 2 adults and 3 children)	\$168.25	HST Applicable	Per Family
Family (each additional child after 5)	\$6.35	HST Applicable	Per Person
Lessons:			
Administration Fee - Duplicate Receipt Requests	\$10.00	HST Applicable	Per Duplicate Receipt

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Red Cross Swim Kids - Preschool Parented (starfish, duck and sea-turtle)	\$42.00	HST Exempt	Per Week
Red Cross Swim Kids - Preschool (Group)	\$64.00	HST Exempt	Per Group
Red Cross Swim Kids - Preschool (Semi Private)	\$72.00	HST Exempt	Semi Private
Red Cross Swim Kids 1-4 (Group)	\$64.00	HST Exempt	Per Group
Red Cross Swim Kids 1-4 (Semi Private)	\$77.00	HST Exempt	Semi Private
Red Cross Swim Kids 1-4 (Private)	\$114.00	HST Exempt	Private
Red Cross Swim Kids 5-10 (Group)	\$77.00	HST Exempt	Per Group
Red Cross Swim Kids 5-10 (Semi Private)	\$77.00	HST Exempt	Semi Private
Red Cross Swim Kids 5-10 (Private)	\$114.00	HST Exempt	Private
Red Cross Swim Kids 9-10 (Semi Private)	\$77.00	HST Exempt	Semi Private

Red Cross Swim Kids 9-10 (Private)	\$114.00	HST Exempt	Private
Private Lesson - 30 minutes (min. 5 lessons) Pre School ONLY	\$22.50		
Private Lesson - 60 minutes (min. 5 lessons) Swim Kids 1-10 ONLY	\$45.00		
Bronze Cross	\$142.00	HST Exempt	Per Week
Bronze Medallion	\$157.00	HST Exempt	Per Week
Bronze Star	\$92.00	HST Exempt	Per Week
Aquafit Water Aerobics	\$65.00	HST Applicable	8 weeks
Camp Swimming Lessons	\$45.00	HST Exempt	Per Week
Underwater Hockey	\$25.00	HST Exempt	Per Week
Private Rentals	\$106.00	HST Applicable	Per Hour (max of 25 people)
Additional Lifeguard for Private Rental	\$17.00	HST Applicable	Per Hour

CAMP PROGRAMS P.A. DAYS, MARCH BREAK & SUMMER			
Administration Fee - Duplicate Receipt Requests	\$10.00	HST Applicable	Per Duplicate Receipt
Adventure Camp	\$150.00	HST Exempt	5 Days
	\$120.00	HST Exempt	Short Week
	\$117.00	HST Exempt	No Trip

Discovery Camp	\$150.00	HST Exempt	5 Days
	\$120.00	HST Exempt	Short Week
	\$117.00	HST Exempt	No Trip
Specialty Camps	\$150.00	HST Exempt	5 Days
	\$120.00	HST Exempt	Short Week
	N/A	HST Exempt	Single Day
Kinder Camp - Half Day	\$63.00	HST Exempt	5 Days
	N/A	HST Exempt	Single Day
	\$49.00	HST Exempt	Short Week
Outdoor Adventure - Full Day	\$150.00	HST Exempt	5 Days
	\$120.00	HST Exempt	Short Week
	N/A	HST Exempt	Single Day
Boom Sailing	\$185.00	HST Exempt	Per Week
Drama Club	\$155.00	HST Exempt	Per Week
Tennis Camp	\$155.00	HST Exempt	Per Week
Jr. Firefighter	\$150.00	HST Exempt	Per Week
Kids Great Minds: 1/2 day program	\$150.00		
Stand Up Paddleboarding	\$185.00		
Extra Trip Fee	N/A	HST Exempt	Per Trip

Extended Care Supervision	\$20.00	HST Exempt	Per Child/Per Week(am or pm)
Extended Care Supervision	\$36.00	HST Exempt	Per Child/Per Week (am & pm)
PA Day Camp	\$36.00	HST Exempt	Per Child/Per Day
Christmas Break Camp	\$117.00	HST Exempt	5 Days
	\$94.00	HST Exempt	Short Week
	\$40.00	HST Exempt	Single Day

COMMUNITY & RECREATIONAL PROGRAMMING

Administration Fee - Duplicate Receipt Requests	\$10.00	HST Applicable	Per Duplicate Receipt
Adult Badminton	\$42.85	HST Applicable	10 Weeks
Ballet 1	\$57.00	HST Exempt	10 Weeks
Ballet 2	\$57.00	HST Exempt	10 Weeks
Co-Ed Volleyball	\$44.00	HST Applicable	10 Weeks
Dodgeball	\$55.00	HST Exempt	10 Weeks
Dynamic Dance	\$76.50	HST Exempt	10 Weeks
Gymnastics 1	\$100.00	HST Exempt	10 Weeks
Gymnastics 2	N/A	HST Exempt	10 Weeks
Kindergym 1	\$77.00	HST Exempt	10 Weeks
Kindergym 2	\$77.00	HST Exempt	10 Weeks
Parent and Tot Floor Hockey			
Roll Play	N/A	HST Exempt	10 Weeks
Intro to Karate	\$76.50	HST Exempt	10 Weeks

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Intermediate Karate	\$100.00	HST Exempt	10 Weeks
MusiGO Programs	\$80.00	HST Exempt	8 Weeks
Girls Club	\$55.00	HST Exempt	10 Weeks
Learn to Skate	\$60.00	HST Exempt	5 Weeks
Jump2BFit	\$57.00	HST Exempt	10 Weeks
Home Alone Safety	\$36.00	HST Exempt	10 Weeks
Ball Hockey	\$145.00	HST Exempt	10 Weeks
Sports of All Sorts	\$55.00	HST Exempt	10 Weeks
Mountain Biking	\$82.00	HST Exempt	10 Weeks
Basketball Skills - partnership	\$60.00		
Drama Club	N/A	HST Exempt	10 Weeks
Basketball 1	\$77.00	HST Exempt	10 Weeks
Basketball, Teen	\$51.00	HST Exempt	10 Weeks
Birthday Party Packages (based on 10 children)	\$160.00	HST Applicable	Per Party
Birthday Party (additional children would require an additional staff member)	\$40.00	HST Applicable	Per Party

Leadership in Training Program	\$155.00	HST Applicable	Per Person
First Aid Course (Full Course)	\$140.00	HST Applicable	Full Course
First Aid Course (Recertification)	\$55.00	HST Applicable	Recertification
Pickleball Club (Community Centre)	\$0.90	HST Applicable	Per Person
Sportball	\$152.00		
Tumbling Tots	\$77.00	HST Exempt	10 weeks
Power Skating, Kids	\$180.00	HST Exempt	10 Weeks
Bootcamp, Kids - partnership	\$67.00	HST Exempt	10 Weeks
Bootcamp, Teen - partnership	\$51.00	HST Exempt	10 Weeks
Strength Training for Older Adults	\$50.00	HST Applicable	10 Weeks
Bootcamp, Adults	\$60.00	HST Applicable	10 Weeks
Hockey Skills Clinic, Adults	\$80.00	HST Applicable	8 weeks
Learn to Skate, Adults	\$82.00	HST Applicable	Per Person

Early Bird Discount of \$5 OFF for Registration per child - applies to camp, aquatics (season passes and lessons) and recreation programs.

**Schedule “G”
to By-Law Number 05-17
Fire and Emergency Services Department**

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
GENERAL Training Room Rental	\$25.00	HST Applicable	Per Hour (min 2 hours)
Fire Regulation Compliance Letter	\$75.00	HST Exempt	Each
Request for Access to Records	\$75.00	HST Exempt	Per Request
Inspection of Residential Building Containing Not More Than 2 Dwelling Units	\$101.77	HST Applicable	Per Inspection
Inspection of Multiple Occupancy Residential Building Containing 3 or More Dwelling Units	\$88.50	HST Applicable	Per Hour or Part Thereof
Inspection of Commercial or Industrial Building	\$88.50	HST Applicable	Per Hour or Part Thereof
Inspection of day Nursery/Home Day Care Facility	\$88.50	HST Applicable	Per Inspection
Licensing Inspection	\$88.50	HST Applicable	Per Hour or Part Thereof
Attendance at a Motor Vehicle Accident	\$500.00	HST Exempt	Per Hour/ Per Truck + Manpower
Attendance at a Motor Vehicle Accident	\$250.00	HST Exempt	Per Add'l 1/2 Hour/ Per Truck + Manpower
False Alarms (for a 3 rd call within a 6 month period)	\$500.00	HST Exempt	Per Hour/ Per Truck + Manpower
False Alarms (for a 3 rd call within a 6 month period)	\$250.00	HST Exempt	Per Add'l 1/2 Hour/ Per Truck + Manpower
Vehicle Standby Services – to include the provision of a vehicle and crew to stand by for filming, social functions:			
Vehicle Standby Services For 5 Hours	\$500.00	HST Exempt	Per Occasion, Plus Each Firefighters Hourly Rate

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Vehicle Standby Services For Each Additional Hour Over 5 Hours	\$125.00	HST Exempt	Per Occasion, Plus Each Firefighters Hourly Rate
Vehicle Standby Services For 10 Hours	\$800.00	HST Exempt	Per Occasion, Plus Each Firefighters Hourly Rate
Vehicle Standby Services For Each Additional Hour Over 10 Hours	\$125.00	HST Exempt	Per Occasion, Plus Each Firefighters Hourly Rate
Ice/Water Rescue	\$500.00	HST Exempt	Per Hour/ Per Truck + Manpower
Ice/Water Rescue	\$250.00	HST Exempt	Per Add'l 1/2 Hour/ Per Truck + Manpower
Burn Permit	\$30.00	HST Exempt	Per Year
Burn Permit – Oversize Burn	\$75.00	HST Exempt	Per Year
Attendance at an Unauthorized or Non- Compliant Fire	\$500.00	HST Exempt	Per Hour/ Per Truck + Manpower
Attendance at an Unauthorized or Non- Compliant Fire	\$250.00	HST Exempt	Per Add'l 1/2 Hour/ Per Truck + Manpower

Schedule "H"
to By-Law Number 05-17
Canada Day Fees

Fee Title	2017 Fee (Excluding Taxes)	Tax Treatment	Fee Basis
Local Food Vendor - 10 x 10	\$100.00	HST Applicable	Per Vendor
Local Food Vendor - 20 x 10	\$175.00	HST Applicable	Per Vendor
Food Vendor - 10 x 10	\$150.00	HST Applicable	Per Vendor
Food Vendor - 20 x 10	\$250.00	HST Applicable	Per Vendor
Other Vendor - 10 x 10	\$125.00	HST Applicable	Per Vendor
Other Vendor - 20 x 10	\$150.00	HST Applicable	Per Vendor
Not For Profit - 10 x 10	Exempt	HST Exempt	
Not For Profit - 20 x 10	Exempt	HST Exempt	
2016 Returning Vendors for 2017 Event	15% discount	HST Applicable	Per Vendor
NOTE: In addition to the applicable Canada Day Fee, all vendors are required to obtain a Hawkers' Peddlers or Refreshment License.			
LOCAL FOOD VENDOR: is a vendor whose products are grown, raised, manufactured or produced locally within the Township of Scugog. Fees include hydro.			
FOOD VENDOR: is a vendor who wishes to participate by selling food products at the event. Fees include hydro.			
OTHER VENDOR: is a vendor who wishes to participate in the event by either offering special services or information and is not selling food.			
NOT FOR PROFIT: must provide proof of incorporation or charitable status or a letter from the bank to qualify			