

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Design - Old Simcoe Road Urbanization – Queen Street to Highway 7A

**Staff Priority Ranking:** 2

**Estimated Project Cost:** \$22,000

**Explanation of Expenditure:**

The budget item is to design the urbanization of a section of Old Simcoe Road, from Queen Street to Highway 7A including curb and gutter, storm sewers and new sidewalks. Once designed, this project would be “shovel ready”, should funding become available.

**Reference:**

Strategic Direction #1, Roads & Other Infrastructure: to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of an Asset Management Plan.

Strategic Direction #3, Economic Development: to “Create the conditions to develop and attract new business and employment opportunities to the Township”.

**Funding Source:** MP Reserve - \$22,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Williams Point Road and Jack Rabbit Run

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$50,000

**Explanation of Expenditure:**

This project is Phase 1 of a multi year approach to provide improvements along Williams Point Road and Jack Rabbit Run. This funding would allow the most critical section, the s-bend, to be repaved. This section is approximately 300 metres long.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets.”

**Funding Source:** Federal Gas Tax Reserve Fund - \$50,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Aldred Drive – Phase 2

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$82,000

**Explanation of Expenditure:**

The work includes the removal of deteriorated sections of Aldred Drive to repair issues with drainage, surface condition, and structural inadequacy. The removed sections would be graded with Township staff and equipment and paved by a contractor.

With pavement and structural repairs being completed in 2016 on one section of Aldred, the 2017 works would resolve the remaining issues and provide a pleasant and safe driving experience for users.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets.”

**Funding Source:** Federal Gas Tax Reserve Fund - \$82,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Sidewalk Reconstruction – Phase 1

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$150,000

**Explanation of Expenditure:**

The budget item includes replacement of old sidewalks, repair of long stretches of existing sidewalks and installation of new sidewalks in accordance with Provincial legislation. Public Works plans to address sidewalk deficiencies over several years. This work will be tendered and awarded in accordance with Township policies.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”;

Strategic Direction # 4: Municipal Services, to “Provide quality public services that are efficient, effective and affordable to residents and businesses of Scugog”; improve quality of life for residents in all stages of life.

2014 Development Charges Background Study – Appendix C – Item 6.2.5

<b>Funding Source:</b>	CEF – Public Works	\$112,500
	DC Reserve Fund	\$37,500

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Caesarea Roads Upgrade

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$220,000

**Explanation of Expenditure:**

This is Phase 1 of multi year approach to resurface Caesarea’s older road network. Phase 1 would include the repaving of:

- Marina Drive – South of Cedar Grove
- Heron Street
- Rowan Avenue
- Park Street
- Lake View Avenue
- Centre Street – Between Lake View and Park

The repaving includes base and surface asphalt being completed by a contractor with ditching, removals, and final grading completed by Township staff.

This is approximately 1000 metres (1km) of the road network in Caesarea.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”; part of the Asset Management Plan.

**Funding Source:** Roads Levy Reserve - \$220,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Manvers/Scugog Townline Road

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$140,000 (Township of Scugog Share)

**Explanation of Expenditure:**

Manvers/Scugog Townline is a boundary road and pursuant to the Boundary Road Agreement between the Township of Scugog and City of Kawartha Lakes, any work shall be approved by the other municipality and that any amount in excess of \$5,000 shall be shared equally between the two parties. The City of Kawartha Lakes has been requesting this road work for the past few years and may not continue with the project if Scugog does not fund in 2017. The road surface is in need of repair and both municipalities are receiving many complaints from residents.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets.”

Strategic Direction #2: Financial Sustainability, to “Improve the financial sustainability of the Township through “smart” growth and development, and innovative funding and delivery of services”, through municipal partnership.

**Funding Source:** OCIF Funding - \$140,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** LED Streetlight Conversion Project

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$968,000

**Explanation of Expenditure:**

This project includes the conversion of the Township’s streetlights to LED fixtures to reduce maintenance, and increase energy savings. Incentive money is available through IESO to a maximum of \$158,000. The grant monies received through this project will be used to offset the project cost and will be deposited into the Hydro Reserve.

**Reference:**

Strategic Direction #1: Roads & Other Infrastructure, to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”; encourage Innovative Smart Community Initiatives such as LED.

Strategic Direction #2: Financial Sustainability, to “Improve the financial sustainability of the Township through “smart” growth and development, and innovative funding and delivery of services.”

Strategic Direction # 4: Municipal Services, to “Provide quality public services that are efficient, effective and affordable to residents and businesses of Scugog.”

**Funding Source:** Hydro Reserve - \$968,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Crandell Street Reconstruction

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$1,520,000

**Explanation of Expenditure:**

This project would see the full reconstruction and urbanization of Crandell Street between Highway 7A / Scugog Street and Queen Street. The upgrade project includes replacing the culverts carrying the flow of Williams Creek in front of the fire hall, adding additional storm sewer throughout, completing sidewalks, and adding curb and gutter.

An OCIF Top-Up fund application has been submitted which could potentially cover 90% of the project costs should the Township be a successful applicant. Funding awards are to be announced in February of 2017.

If the Township is unsuccessful in receiving the OCIF top-up grant, the project will not proceed in 2017. Municipalities unsuccessful in receiving 2017 OCIF grant are eligible to resubmit for 2018 funding.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”.

Strategic Direction #2: Financial Sustainability, to “Improve the financial sustainability of the Township through “smart” growth and development, and innovative funding and delivery of services.”

<b>Funding Source:</b>	OCIF Grant -	\$1,368,000
	OCIF Funding -	\$33,000
	Roads Levy Reserve -	\$113,000
	MP Reserve -	\$6,000



## Township of Scugog 2017 Capital Budget

**Department:** Community Services – Public Works

**Project Name:** Scugog Line 6 Reconstruction and Urbanization

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$5,000,000

### **Explanation of Expenditure:**

This is the construction phase of the Scugog Line 6 urban upgrade between Highway 7/12 and Highway 7A/Queen Street. Funding was awarded through the New Building Canada Fund, which covers two-thirds of the projects costs with our funding partners, the Provincial and Federal Governments.

This reconstruction includes “the provision of a regional water main to further Economic Development in the Port Perry Employment Lands”.

### **Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”.

Strategic Direction #2: Financial Sustainability, to “Improve the financial sustainability of the Township through “smart” growth and development, and innovative funding and delivery of services.”

Strategic Direction #3: Economic Development: to “Create the conditions to develop and attract new business and employment opportunities to the Township.”

**Funding Source:** Grant - \$3,061,804  
Debenture - \$1,938,196

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Bridge Impact Systems

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$355,000

**Explanation of Expenditure:**

This project includes barrier upgrades to the following bridges throughout Scugog:

- Malcolm Road bridge
- Scugog Line 14 bridge
- Blue Mountain Road bridge
- Scugog Line 12 East bridge
- Scugog Line 12 West bridge
- Edgerton Road bridge
- Old Simcoe Road bridge

These upgrades include 7 of the Townships 18 structures which were identified in the 2014 bridge inspection report as being a priority. There is a potential safety risk involved which needs to be addressed.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”.

**Funding Source:** MP Reserve - \$355,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Parks

**Project Name:** Cartwright Field's LED Lighting Upgrade

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$20,000

**Explanation of Expenditure:**

A joint project with Cartwright Sports & Recreation with grant money available through the Hydro One - SaveOnEnergy program; which could cover up to 50% of the total project costs.

Once the project is approved, Staff will work with Hydro One to secure the funding. This would see the aging Metal Halide lights at the south ball diamond replaced with LED units; this is an opportunity to upgrade to a more efficient fixture. Additionally, better lighting coverage of the field could be coordinated during this initiative.

Current lighting is substandard as there is poor visibility with directional lighting and many current light fixtures need replacement, it is more economical to convert to LED than replace with Metal Halide lights.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, encourage Innovative Smart Community Initiatives (upgrade to LED lighting).

Strategic Direction #2: Financial Sustainability, to “Improve the financial sustainability of the Township through “smart” growth and development, and innovative funding and delivery of services.”

**Funding Source:** Environmental Solar Fund - \$10,000  
Grant / Other - \$10,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Parks

**Project Name:** Outdoor Fitness Equipment (Green Gym)

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$70,000

**Explanation of Expenditure:**

These outdoor fitness apparatus uses body weight as resistance to augment a walking trail experience for both fun and exercise. They are low impact and can be used by all age groups from children to seniors. Each workstation would exercise a different part of the body.

They are designed for all weather conditions and will be placed on a cement pad that acts as a footing for the equipment. The various workout stations would be placed evenly along the trail.

The Rotary Trail is the proposed location of the equipment.

**Reference:**

Strategic Direction #5, Natural Environment: to “Celebrate the Township’s natural environment through strategic investment and appropriate management for future generations”; promote low impact and green development

Strategic Direction #6, Community Engagement; to” Encourage the involvement of all Scugog citizens in sustaining and enhancing the quality of life in our community”.

<b>Funding Source:</b>	Parks Reserve -	\$35,000
	2014 DC Reserve Fund -	\$35,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Blackstock Recreation Complex – Feasibility Study

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$10,000

**Explanation of Expenditure:**

Feasibility study to evaluate the need and justification for a new single pad arena in Blackstock to replace current facility. The current facility system is Freon and the refrigerant is not being made after 2020. The arena will reach a critical point in the next few years and a feasibility study is required to identify the recreation strategy.

**Reference:**

Strategic Direction #1 Roads and other infrastructure to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, through issues identified in updating the Parks and Recreation Master Plan.

Strategic Direction # 6 Community Engagement to “Encourage the involvement of all Scugog citizens in sustaining and enhancing the quality of life in our community”, this initiative will look at a new concept for the aging facility.

2014 Development Charges Background Study – Appendix B-3 – Item 3.1.1

Parks and Recreation Master Plan

**Funding Source:** 2014 DC Reserve Fund - \$10,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Birdseye Pool Heaters – Palmer Park

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$10,000

**Explanation of Expenditure:**

This project includes the replacement of the two original pool heaters for facility health and safety and lifecycle asset management.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”; part of an Asset Management Plan.

Strategic Direction # 4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

**Funding Source:** CEF – Facilities - \$10,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Birdseye Pool Water Feature Replacement

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$10,000

**Explanation of Expenditure:**

This project includes the replacement of the bird water feature at Birdseye Pool. This is required as the system has non functioning components and is not meeting standards of service.

**Reference:**

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”; by improving the quality of life for residents that use the facility.

Strategic Direction #6, Community Engagement: to “Encourage the involvement of all Scugog citizens in sustaining and enhancing the quality of life in our community”.

**Funding Source:** CEF – Facilities - \$10,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Scugog Community Recreation Centre (SCRC) Garbage  
Compounds

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$10,000

**Explanation of Expenditure:**

This project is for the construction of two gated garbage compound enclosures at the SCRC. This is required for facility protection and health and safety.

The SCRC has been moving towards more green initiatives. This project will help with the containment and disposal of the garbage at the SCRC, as well follow existing planning requirements for facilities.

**Reference:**

Strategic Direction #5, Natural Environment; “Celebrate the Township’s natural environment through strategic investment and appropriate management for future generations”; greening of SCRC.

**Funding Source:** CEF Facilities - \$10,000



**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Birdseye Pool Shade Awning

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$13,000

**Explanation of Expenditure:**

This project includes the construction of a retractable shade awning for spectators and patrons at Birdseye Pool. Currently there are no shade areas or tree coverages for any area of the pool complex. Exposure to sun is a concern from participants and Staff.

**Reference:**

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”; by pursuing customer service excellence opportunities.

**Funding Source:** CEF – Facilities - \$13,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Town Hall 1873 Bell Tower Reconstruction

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$50,000

**Explanation of Expenditure:**

This project includes the reconstruction of the Bell Tower due to deteriorating structural conditions. This is required for asset management and public safety.

Built in 1873, the historic building has been used in a number of capacities over the years; including Municipal offices, jail, court house, theatre, roller skating rink, movie house, fire station, and ladies undergarment factory. As stated in the local papers at the time, "This hall will be no less an ornament to the village than a credit to the liberality, enterprise and intelligence of its inhabitants." The Tower is in need of repair to maintain the structure of this Canadian monument.

The Township has submitted an application to partially fund the project from the Canada 150 Community Infrastructure Program. If the grant is awarded, the funds will be used to offset the cost of the project and will be returned to the MP Reserve.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to "Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets".

**Funding Source:** MP Reserve - \$50,000

## Township of Scugog 2017 Capital Budget

**Department:** Development Services

**Project Name:** Old Mill – Urban Square and Ground Floor Design

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$50,000

### **Explanation of Expenditure:**

Subject to the findings of the structural integrity audit proposed to be completed by the end of 2016, consultants will prepare a detailed design for an urban square and ground floor area based on an approved concept. The consultants are required to prepare documentation, such as, but not limited to: design drawings including a site plan and elevation drawings; landscaping, engineering, grading, and utility drawings; and building/demolition permit drawings.

### **Reference:**

Strategic Direction #1, Roads & Other Infrastructure: to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”.

Strategic Direction #3, Economic Development: to “Create the conditions to develop and attract new business and employment opportunities in the Township”; awareness of heritage, tourism and agricultural assets.

Strategic Direction # 4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable to residents and businesses of Scugog.”

Strategic Direction #6, Community Engagement: to “Encourage the involvement of all Scugog citizens in sustaining and enhancing the quality of life in our community.”

**Funding Source:** CEF – Heritage - \$50,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Development Services

**Project Name:** Animal Shelter – Township Portion

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$130,000

**Explanation of Expenditure:**

The Townships of Scugog and Uxbridge have entered into an agreement where each municipality is to contribute \$240,000 towards the construction of a new animal shelter to be built in the Township of Uxbridge.

In 2015, Council allocated \$110,000 towards the Township's portion of the construction of the new animal shelter. The remaining \$130,000 is to be funded in the 2017 budget.

**Reference:**

Strategic Direction #2: Financial Sustainability: to "Improve the financial sustainability of the Township through "smart" growth and development, and innovative funding and delivery of services"; through municipal partnerships.

Strategic Direction #4, Municipal Services to "Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog"; implement modern technologies to improve productivity and customer service.

2014 Development Charge Background Study – Appendix B-5, Item 5.1

**Funding Source:** CEF – Heritage - \$114,445  
2014 DC Reserve Fund - \$15,555

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** New Storage Facility Scugog Shores Museum Village

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$150,000

**Explanation of Expenditure:**

This project includes a pre-fabricated metal building to replace the aged temporary portable storage building. This is required in order to care for historic artifacts in an improved climate controlled building in accordance with collections standards policies.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, through seeking partnerships with the Museums Assistance Program (MAP).

Strategic Direction #4, Municipal Services; to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”, by following collections management policies and providing quality storage for the museums collection.

**Funding Source:** MP Reserve - \$150,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Electric Ice Edger

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$5,500

**Explanation of Expenditure:**

This project includes the replacement of the aging propane ice edger, which is past its useful life, with an energy efficient electric edger.

The Scugog Community Recreation Centre (SCRC) has been moving towards more sustainable energy efficiencies with the recent conversion of lighting on ice pads, energy efficient ice plant modifications, and the purchase of an electric Olympia ice re-surfacer. The replacement of an aging propane ice edger follows this direction.

**Reference:**

Strategic Direction #5, Natural Environment; “Celebrate the Township’s natural environment through strategic investment and appropriate management for future generations”, greening of SCRC.

**Funding Source:** CEF – Facilities - \$5,500

**Township of Scugog  
2017 Capital Budget**

**Department:** Fire & Emergency Services

**Project Name:** SCBA Air Compressor Replacement

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$35,000

**Explanation of Expenditure:**

The current air compressor is over 30 years old and is in desperate need of replacement. The air compressor is used to refill the Self Contained Breathing Apparatus (SCBA) bottles used by the firefighters in both stations. In the event that the compressor has a major breakdown and cannot be repaired, the bottles will not be able to be refilled. This is a Health & Safety matter.

**Reference:**

Strategic Direction #1 Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of the Asset Management Plan.

Strategic Direction # 4: Municipal Services, to “Provide quality public services that are efficient, effective and affordable to residents and businesses of Scugog.”

**Funding Source:** CEF Fire - \$35,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Fire & Emergency Services

**Project Name:** Fire Chief Vehicle

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$50,000

**Explanation of Expenditure:**

This vehicle will allow the Fire Chief to respond to major incidents in a clearly identifiable vehicle (instead of in his personal vehicle). It is standard practice for a Fire Chief to have a department vehicle; all Fire Chiefs within Durham Region are equipped with a designated vehicle to ensure 24/7 emergency response.

**Reference:**

Strategic Direction #1 Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of the Asset Management Plan.

Strategic Direction #4, Municipal Services; to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

**Funding Source:** CEF – Fire \$50,000



**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Parks

**Project Name:** Pick Up Truck Replacement

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$60,000

**Explanation of Expenditure:**

The budget item is for the replacement of a 2010 ¾ ton pick up truck (#84). This piece of equipment is used as a snow plow truck and has reached the end of its useful life. Replacement will ensure the municipality does not incur significant downtime or excessive maintenance costs. In the spring, summer, and fall this vehicle will be utilized for grass cutting (mobilization of push mowers and grass trimmers) and park maintenance (garbage removal), etc.

The ¾ ton Pick Up Truck will be replaced with a ½ ton Pick Up Truck.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure: to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, this is part of the Asset Management Plan.

Strategic Direction #4, Municipal Service: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

**Funding Source:** Parks Reserve - \$60,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Pickup Truck Replacement

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$60,000

**Explanation of Expenditure:**

The budget item is for the replacement of a 2008 F150 pick up truck. This vehicle is part of Scugog’s aging fleet and has reached the end of its useful life. This vehicle is required to maintain pickup complement for night patrol and weekend patrol. Replacement will ensure the municipality does not incur significant downtime or excessive maintenance costs.

**Reference:**

Strategic Direction #1, Roads and Other Infrastructure: to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of the Asset Management Plan.

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

**Funding Source:** MP Reserve - \$60,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Public Works

**Project Name:** Equipment – Pickup Truck

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$60,000

**Explanation of Expenditure:**

The budget item is for the addition of a new pickup truck which is necessary for the new position of an assistant road manager. This vehicle is required for lead hands, night patrol and daily activities and is in keeping with the fleet replacement program.

**Reference:**

Strategic Direction #1 Roads and Other Infrastructure: to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of the Asset Management Plan.

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

2014 Development Charge Background Study – Appendix B-4, Item 4.2.4

**Funding Source:** 2014 DC Reserve Fund - \$60,000

## Township of Scugog 2017 Capital Budget

**Department:** Community Services – Public Works

**Project Name:** Replacement Equipment - Grader #10-2005

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$450,000

### **Explanation of Expenditure:**

The budget item is for a replacement of a 2005 motor grader (#10). The asset has reached the end of its useful life and replacement will ensure the municipality does not incur excessive downtime or maintenance costs. The motor grader is a vital piece of equipment that is fully utilized year round to maintain 200 km of gravel roads as well as winter maintenance.

### **Reference:**

Strategic Direction #1 Roads and Other Infrastructure; to “Grow Township financial reserves and access senior government funding in order to effectively build and maintain municipal infrastructure and capital assets”, part of the Asset Management Plan.

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”.

**Funding Source:** CEF – Public Works - \$450,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Finance

**Project Name:** Employee Self Service Time Entry

**Staff Priority Ranking:** # 2

**Estimated Project Cost:** \$6,000

**Explanation of Expenditure:**

This is a time entry tool that integrates with the Finance Departments existing Dynamics GP software purchased and implement in 2012. This tool eliminates the need for paper timesheets by providing an e-Timesheet solution where employees have the ability to enter, access and review timesheets from anywhere. Managers would have electronic workflow approval of the timesheets and the approved timesheet would integrate with the Dynamics GP Canadian Payroll to reduce the payroll time entry process. The tool will create efficiencies and eliminate the antiquated paper system currently in place.

**Reference:**

Strategic Direction #4, Municipal Services to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”, implement modern technologies to improve productivity and customer service.

**Funding Source:** MP Reserve - \$6,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Corporate Services

**Project Name:** WAN Upgrade and Web and Mail Filtering

**Staff Priority Ranking:** #1

**Estimated Project Cost:** \$10,200

**Explanation of Expenditure:**

Currently, the Arena and Fire hall are connected to the Municipal local network through a tunnel configured and managed by the ISP, Compton. The Port Perry Depot and the Blackstock Depot are on a separate ISP, Bell, which does not allow for certain functionality. This project will provide a single cohesive technology that is managed internally and can connect all these remote sites to a single LAN. Also, this will enhance security as it creates a firewall with web filter and email spam filtering.

This project would require the installation of a centralized firewall at the municipal office and individual RED devices at each location. This will allow for all sites to connect and join the LAN. It allows for scalability, if the network grows.

This system will enhance performance of remote site connections by introducing bandwidth control policies via QoS (Quality of Service). This allows us to prioritize certain network traffic and will therefore increase the reliability of remote terminal sessions. It will also enhance network security by introducing a firewall as well as internalizing our e-mail spam filter.

**Reference:**

Strategic Direction #4, Municipal Services; to "Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog" implement modern technologies to improve productivity and customer service.

Strategic Direction # 6, Community Engagement: to "Encourage the involvement of all Scugog citizens in sustaining and enhancing the quality of life in our community."

**Funding Source:** MP Reserve - \$10,200

**Township of Scugog  
2017 Capital Budget**

**Department:** Community Services – Recreation & Culture

**Project Name:** Recreation Booking Software

**Staff Priority Ranking:** # 1

**Estimated Project Cost:** \$20,000

**Explanation of Expenditure:**

This project includes the replacement of the CLASS facility and recreation program booking software system.

This software acts as an electronic or digital cash register for all recreation activities offered by the Township. The CLASS system is no longer being supported so the Township must find an alternate software system to ensure a smooth transition to both our customers and staff.

The cost includes software, staff training, data transfer and set up of modules which will take approximately 6 months and an on-line registration component.

**Reference:**

Strategic Direction #4, Municipal Services: to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog”; by implementing modern technologies to improve productivity and customer service.

**Funding Source:** MP Reserve - \$20,000

**Township of Scugog  
2017 Capital Budget**

**Department:** Finance

**Project Name:** Budgeting Software

**Staff Priority Ranking:** #1

**Estimated Project Cost:** \$60,000

**Explanation of Expenditure:**

Budgeting software will allow for simplified assembly, tracking, analyzing and reporting of Operating and Capital Budgets. The software would integrate with the Finance Departments existing Dynamics GP software purchased and implement in 2012. It will generate efficiencies in the process by reducing the need for manual line item entry and spreadsheet creation, which currently impede the process. It will mitigate potential manual entry errors and allow for faster refresh and updates of the data. It will provide version control and allow for faster consolidation of the data. It will improve reporting for actual versus budget as it would be compatible with the general ledger. It will have multi-year budgeting capabilities and will allow for the performance of “what-if” scenarios.

**Reference:**

Strategic Direction #4, Municipal Services; to “Provide quality public services that are efficient, effective and affordable for the residents and businesses of Scugog” implement modern technologies to improve productivity and customer service.

**Funding Source:** MP Reserve - \$60,000