

TOWNSHIP OF SCUGOG
2019 OPERATING BUDGET SUMMARY
ALL DEPARTMENTS - amended

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)	% Change
Operating Expenditures	16,185,948	16,704,000	17,298,100	594,100	3.56%
Revenues / Recoveries	(4,557,148)	(4,431,900)	(4,383,400)	48,500	1.09%
Net Operating Budget	11,628,800	12,272,100	12,914,700	642,600	5.24%
		Growth	(84,000)		-0.68%
		PIL	(90,000)		-0.73%
		Total Tax Levy	12,740,700		3.82%

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	101,100		
Salary / wage rate increase related to 1/3 tax exemption elimination	31,300		
Progression	56,100		
Group Benefits for retirees expired (3)	(11,200)		
Change Arborist to Non-Certified Parks Attendant	(12,600)		
Change Parks and Arena Lead Hands to Working Foremen	8,200		
Decrease working hours for Arena staff position	(7,700)		
Statutory payroll costs / benefit premiums	60,400		
	<u>225,600</u>	1.84%	

Part Time (PT) Wages & Statutory Payroll Costs

Wage rate increase	21,000		
Increase in Admin Assistant II hours to 24 hours / week	9,600		
Increase in Volunteer Firefighter Training requirements	32,900		
New summer student	10,100		
New Crossing Guards for 2019 (3)	17,800		
Change PT recreation supervisor to PT recreation programmer	26,700		
New PT student positions for Youth Room	15,700		
Decrease in Arena Attendant hours due to departmental efficiencies	(12,000)		
Special software project completed in 2018	(7,700)		
Additional skate patrollers	7,000		
Decrease in hours for arena staff	(3,400)		
Eliminate two swim instructors offset by new part time pool staff	(1,300)		
Increased hours for Museum programmer offset by elimination of summer supervisor and winter seasonal	700		
Statutory payroll costs	3,300		
	<u>120,400</u>	2.82%	
Total Wages & Benefits		346,000	

Tranfers to Reserves

1% Roads Levy Reserve	122,800		
OMPF funding for Roads (\$50K), Vehicles & Buliding (\$38,700 each) <i>amended</i>	127,400		
New Vehicle and Equipment Reserve	61,400		
2018 Growth assessment transfer to Major Facilities Reserve	21,800		
	<u>333,400</u>	2.72%	

**TOWNSHIP OF SCUGOG
2019 OPERATING BUDGET SUMMARY
ALL DEPARTMENTS - amended**

Roads and Related Expenditure Increases / (Decreases)

Additional gravel required for 2019 plus price increase	105,000		
Lower bridge maintenance required due to capital investment in bridges	(93,500)		
Increase in sand and dust layering	64,800		
Increase in contracted snowplowing based on prior year trends	54,800		
Reduce Slurry Seal from one time catch up in 2018	(50,000)		
Decrease in catch basin repairs and bridge inspections moved to capital	<u>(23,100)</u>		
		58,000	0.47%

Revenues

Increase in projected Planning revenue for 2019	(125,900)		
Increase in bank and investment interest income	(100,000)		
Increase in minutes of settlement / ARB hearing costs	80,000		
Decrease in interest / penalty revenue due to increased collection efforts	70,000		
Additional recreation revenue based on fee increases for 2019	(23,700)		
Lower business and lottery licence revenue based on prior year actuals	15,000		
New rental income for Old Mill Lease	(12,000)		
New emergency standby service revenue related to Hydro One	(10,000)		
Lower revenue from ownership changes, tax certificate and admin fees	8,700		
New billing for emergency service to non-residence plus increased fines revenue	(8,400)		
Higher grant for summer students based on prior year actuals	(7,500)		
Decrease in G1 unit rental income and an increase towards BIA Christmas Lighting in Palmer Park	7,300		
Eliminate special events expenditure as Heritage Centre as now closed	<u>(2,000)</u>		
		(108,500)	-0.88%

Major Operating Expenditure Increases / (Decreases)

Higher tax arrear notice revenue coupled with lower tax write offs and audit fees	(46,100)
Future staffing needs related to growth	35,000
Increase in utility and fuel costs based on prior year actuals	31,100
Decrease election expense	(30,000)
Increase in caretaking expenditures as new tender being issued in 2019	20,200
Township tourism initiatives including municipal portion of RED grant	15,000
Decrease in equipment repairs and maintenance	(15,500)

**TOWNSHIP OF SCUGOG
2019 OPERATING BUDGET SUMMARY
ALL DEPARTMENTS - *amended***

Increase in software licencing	11,700	
One time Cartwright Field Lighting Design and hydro panel upgrade in Palmer Park completed in 2018	(18,500)	
One time purchase of Sparky fire mascot costume	(3,500)	
Lower BRC refrigeration repairs and maintenance	(5,000)	
New legal fees for Integrity Commissioner related to Conflict of Interest	5,000	
Floor replacement for Joe Fowler washroom in 2019	5,000	
Traffic safety review required annually	5,000	
New operating budget for supplies for Youth Room	5,000	
Other Operating Revenues / Expenditures	<u>(700)</u>	
Total Major Operating Expenditure Increases / (Decreases)	13,700	0.11%
Net Increase in 2019 Operating Budget	<u>642,600</u>	5.24%

	12,914,700	5.24%
Growth	(84,000)	-0.68%
PIL	(90,000)	-0.73%
Total 2019 Levy	12,740,700	3.82%

TOWNSHIP OF SCUGOG
2019 Operating Budget Summary - amended

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	8,181,655	8,468,600	8,717,000	248,400	2.93%	248,400						8,717,000
Administrative Expenditures	1,093,193	980,200	947,500	(32,700)	(3.34%)	(19,200)	(1,200)			(4,700)	(7,600)	947,500
Professional Services	240,476	301,400	280,900	(20,500)	(6.80%)	(20,700)	(2,700)			6,800	(3,900)	280,900
Building Maintenance	307,850	302,700	308,200	5,500	1.82%	(21,350)	2,500				24,350	308,200
Materials	2,194,213	2,396,850	2,382,100	(14,750)	(0.62%)	14,350	1,600	(2,200)		30,000	(58,500)	2,382,100
Contracted Services	325,715	270,600	338,900	68,300	25.24%	10,500	3,000			54,800		338,900
Vehicles & Equipment	792,196	788,400	845,600	57,200	7.26%	40,700	500				16,000	845,600
Information Technology	197,017	208,350	205,800	(2,550)	(1.22%)	(21,400)	(1,900)	2,200		500	18,050	205,800
Repairs & Maintenance	223,564	269,100	255,600	(13,500)	(5.02%)	(23,000)	6,000			(1,000)	4,500	255,600
Insurance	276,007	316,600	314,300	(2,300)	(0.73%)	(4,600)		2,300				314,300
Utilities	726,858	738,800	753,800	15,000	2.03%	14,000				1,000		753,800
Committees	9,610	16,100	16,100									16,100
Rent / Debentures	199,629	199,700	195,400	(4,300)	(2.15%)	(4,300)						195,400
Grants	749,507	733,900	761,000	27,100	3.69%	29,400		(2,300)				761,000
Other Expenditures	87,904	104,300	124,000	19,700	18.89%	1,200				3,500	15,000	124,000
Transfers to / from Reserves	580,556	608,400	851,900	243,500	40.02%	2,500			56,800	184,200		851,900
Total Expenditures (Less Payroll)	8,004,295	8,235,400	8,581,100	345,700	4.20%	(1,900)	7,800		56,800	275,100	7,900	8,581,100
Total Expenditures	16,185,950	16,704,000	17,298,100	594,100	3.56%	246,500	7,800		56,800	275,100	7,900	17,298,100
Revenues	(2,398,340)	(2,084,500)	(2,259,700)	(175,200)	8.40%	(60,695)	8,300		(122,105)	(5,500)	4,800	(2,259,700)
Grants	(1,398,660)	(1,382,700)	(1,272,800)	109,900	(7.95%)		(10,000)			119,900		(1,272,800)
User Fees	(500,757)	(760,900)	(783,400)	(22,500)	2.96%	(22,500)						(783,400)
Transfers from Reserve	(259,393)	(203,800)	(67,500)	136,300	(66.88%)	60,000					76,300	(67,500)
Total Revenues	(4,557,150)	(4,431,900)	(4,383,400)	48,500	(1.09%)	(23,195)	(1,700)		(122,105)	114,400	81,100	(4,383,400)
Grand Total	11,628,800	12,272,100	12,914,700	642,600	5.24%	223,305	6,100		(65,305)	389,500	89,000	12,914,700

Growth	(84,000)	-0.68%
PIL	(90,000)	-0.73%

Total Levy	12,740,700	3.82%
-------------------	-------------------	--------------

TOWNSHIP OF SCUGOG
2019 Operating Budget - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Mayor & Council	262,601	286,600	323,300	36,700	12.81%	31,000	700			5,000		323,300
Office of the CAO	487,981	488,600	579,800	91,200	18.67%	6,300			56,800	5,600	22,500	579,800
Corporate Services	682,408	748,800	795,300	46,500	6.21%	9,200	4,900	8,600		2,700	21,100	795,300
Finance	252,209	279,200	317,400	38,200	13.68%	64,000	(4,300)		(600)	(1,400)	(19,500)	317,400
Fire & Emergency Services	1,562,188	1,758,100	1,793,800	35,700	2.03%	60,300	(18,100)			(2,500)	(4,000)	1,793,800
Community Services - Public Works	5,252,535	5,588,600	5,910,300	321,700	5.76%	(20,100)	(2,600)	4,800	(800)	397,900	(57,500)	5,910,300
Community Services - Parks	561,180	615,200	616,300	1,100	0.18%	6,200	(900)	(600)		(4,600)	1,000	616,300
Community Services - Rec & Culture	1,342,299	1,131,700	1,161,100	29,400	2.60%	6,300	8,000	(4,200)		1,200	18,100	1,161,100
Development Services	577,402	727,300	740,000	12,700	1.75%	30,705	18,400	(8,600)	(120,705)	(14,400)	107,300	740,000
Library	647,997	648,000	677,400	29,400	4.54%	29,400						677,400
Total Organization	11,628,800	12,272,100	12,914,700	642,600	5.24%	223,305	6,100		(65,305)	389,500	89,000	12,914,700

Growth (84,000) -0.68%
PIL (90,000) -0.73%

Total Levy	12,740,700	3.82%
-------------------	-------------------	--------------

**TOWNSHIP OF SCUGOG
2019 OPERATING BUDGET SUMMARY
MAYOR & COUNCIL**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	288,626	286,600	323,300	36,700
Revenues / Recoveries	(26,025)	-	-	-
Net Operating Budget	262,601	286,600	323,300	36,700

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase related to 1/3 tax exemption elimination	31,300	
Statutory payroll costs / benefit premiums	7,000	
	38,300	38,300

Other Expenditures / Revenues

New legal fees for Integrity Commissioner related to Conflict of Interest	5,000	
Decrease in conference expense based on prior year actuals	(3,800)	
One time cost for inaugural meeting and council orientation in 2018	(3,000)	
Region eliminated cost sharing on Mayor and Regional council cell phones	400	
Insurance	(200)	
	(1,600)	(1,600)

Net Increase in Mayor & Council 2019 Operating Budget **36,700**

TOWNSHIP OF SCUGOG
2019 Operating Budget - Mayor & Council

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
COUNCIL												
Payroll	246,108	249,300	287,600	38,300	15.36%	38,300						287,600
Administrative Expenditures	35,972	29,100	22,100	(7,000)	(24.05%)	(7,000)						22,100
Professional Services	2,353		5,000	5,000						5,000		5,000
Information Technology	3,791	4,200	4,600	400	9.52%	(300)	700					4,600
Total Expenditures (Less Payroll)	42,116	33,300	31,700	(1,600)	(4.80%)	(7,300)	700			5,000		31,700
Total Expenditures	288,224	282,600	319,300	36,700	12.99%	31,000	700			5,000		319,300
Revenues	(26,025)											
Total Revenues	(26,025)											
Total Council	262,199	282,600	319,300	36,700	12.99%	31,000	700			5,000		319,300
MAYOR												
Administrative Expenditures	402	4,000	4,000									4,000
Total Expenditures (Less Payroll)	402	4,000	4,000									4,000
Total Expenditures	402	4,000	4,000									4,000
Total Revenues												
Total	402	4,000	4,000									4,000
Total Mayor & Council	262,601	286,600	323,300	36,700	12.81%	31,000	700			5,000		323,300
Total Mayor & Council	262,601	286,600	323,300	36,700	12.81%	31,000	700			5,000		323,300

**TOWNSHIP OF SCUGOG
2019 OPERATING BUDGET SUMMARY
OFFICE OF THE CAO & HUMAN RESOURCES**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	488,143	488,600	579,800	91,200
Revenues / Recoveries	(162)		-	-
Net Operating Budget	487,981	488,600	579,800	91,200

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	2,600	
Progressions	17,900	
Statutory payroll costs / benefit premiums	5,500	
	<u>26,000</u>	26,000

Other Expenditures / Revenues

Future staffing needs related to growth	35,000	
2018 Growth assessment transfer to Major Facilities Reserve	21,800	
Increase in training to support succession planning initiative	3,500	
Adjust Volunteer recognition dinner from lunch budgeted in 2018	2,000	
New employee fitness wellness program	3,600	
Decrease in HR Insider subscription	(700)	
	<u>65,200</u>	65,200

Net Increase in Office of the CAO & HR 2019 Operating Budget	<u>91,200</u>
---	----------------------

TOWNSHIP OF SCUGOG
2019 Operating Budget - Office of the CAO & HR

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Office of the CAO & HR												
Payroll	378,167	376,800	402,800	26,000	6.90%	26,000						402,800
Administrative Expenditures	23,535	38,300	46,700	8,400	21.93%	300				5,600	2,500	46,700
Professional Services	67,441	69,500	69,500			(20,000)					20,000	69,500
Grants	19,000	4,000	4,000									4,000
Transfers to / from Reserves			56,800	56,800					56,800			56,800
Total Expenditures (Less Payroll)	109,976	111,800	177,000	65,200	58.32%	(19,700)			56,800	5,600	22,500	177,000
Total Expenditures	488,143	488,600	579,800	91,200	18.67%	6,300			56,800	5,600	22,500	579,800
Revenues	(162)											
Total Revenues	(162)											
Total Office of the CAO	487,981	488,600	579,800	91,200	18.67%	6,300			56,800	5,600	22,500	579,800

**2019 OPERATING BUDGET SUMMARY
CORPORATE SERVICES - amended**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	1,225,278	1,342,200	1,196,800	(145,400)
Revenues / Recoveries	(542,870)	(593,400)	(401,500)	191,900
Net Operating Budget	682,408	748,800	795,300	46,500

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	5,200	
Progressions	19,000	
Statutory payroll costs / benefit premiums	7,200	
	<hr/>	31,400

Part Time (PT) Wages & Statutory Payroll Costs

Salary / wage rate summer student	400	
New summer student	10,100	
Statutory payroll costs	800	
	<hr/>	11,300

Budget Neutral Expenditures / Revenues

EDAC Committee	2,000	
Tourism Committee	3,000	
Heritage Committee	3,600	
	<hr/>	8,600

Other Expenditures / Revenues

Decrease reserve transfer for election	60,000	
Decrease election expense	(90,000)	
	<hr/>	(30,000)
Increase in Memberships - New Office 365, Hootsuite, Constant Contact	7,500	
Increase in financial software annual license fees and new audit software	6,200	
Decrease in rent income G1 unit	4,800	
Increase contribution to BIA Christmas lighting	2,500	
Increase in advertising - radio and strategic plan	2,100	
One time cost for AV Equipment in 2019	2,000	
Eliminate Scugog Age Friendly budget	(2,000)	
Increase Tourism committee budget to implement tourism plan	2,000	
Increase in training costs to enhance staff knowledge of changing legislation	1,700	

2019 OPERATING BUDGET SUMMARY
CORPORATE SERVICES - *amended*

Decrease due to new cell phone plans, net of new cell phone purchases	(700)	
Insurance	200	
Misc expenses and revenues	<u>(1,100)</u>	25,200
Net Increase in Corporate Services 2019 Operating Budget		<u>46,500</u>

TOWNSHIP OF SCUGOG
2019 Operating Budget - Corporate Services - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Corporate Services												
Payroll	597,366	582,500	625,200	42,700	7.33%	42,700						625,200
Administrative Expenditures	209,221	190,400	109,000	(81,400)	(42.75%)	(81,100)	800			400	(1,500)	109,000
Professional Services	30,970	32,900	35,000	2,100	6.38%	300				1,800		35,000
Materials	103,405	105,400	109,500	4,100	3.89%	3,600	2,700	(2,200)				109,500
Information Technology	74,004	67,200	70,400	3,200	4.76%	(18,700)	1,400	2,200		500	17,800	70,400
Insurance	100,800	103,500	103,700	200	0.19%	200						103,700
Utilities												
Committees	4,680	7,500	16,100	8,600	114.67%			8,600				16,100
Rent / Debentures	50,250	53,300	53,300									53,300
Grants	45,500	45,500	45,500									45,500
Transfers to / from Reserves	9,082	154,000	156,500	2,500	1.62%	2,500						156,500
Total Expenditures (Less Payroll)	627,912	759,700	699,000	(60,700)	(7.99%)	(93,200)	4,900	8,600		2,700	16,300	699,000
Total Expenditures	1,225,278	1,342,200	1,324,200	(18,000)	(1.34%)	(50,500)	4,900	8,600		2,700	16,300	1,324,200
Revenues	(23,375)	(20,400)	(15,900)	4,500	(22.06%)	(300)					4,800	(15,900)
Grants	(448,080)	(445,500)	(445,500)	0	0.00%							(445,500)
Transfers from Reserve	(71,415)	(127,500)	(67,500)	60,000	(47.06%)	60,000						(67,500)
Total Revenues	(542,870)	(593,400)	(528,900)	64,500	(10.87%)	59,700				0	4,800	(528,900)
Total Corporate Services	682,408	748,800	795,300	46,500	6.21%	9,200	4,900	8,600		2,700	21,100	795,300

**2019 OPERATING BUDGET SUMMARY
FINANCE**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	1,022,276	1,042,300	1,121,600	79,300
Revenues / Recoveries	(770,067)	(763,100)	(804,200)	(41,100)
Net Operating Budget	252,209	279,200	317,400	38,200

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	7,400	
Progression	16,900	
Retiree Benefits expired	(5,200)	
Statutory payroll costs / benefit premiums	5,200	
	<hr/>	24,300

Part Time (PT) Wages & Statutory Payroll Costs

Salary / wage rate summer student	400	
	<hr/>	400

Other Expenditures / Revenues

Increase in bank and investment interest income	(100,000)	
Increase in minutes of settlement / ARB hearing costs	80,000	
Decrease in interest / penalty revenue due to increased collection efforts	70,000	
Higher Tax arrear notice revenue due to fee increase in 2019	(19,000)	
Decrease audit budget based on prior year actuals	(16,400)	
Decrease in tax write-offs, due to elimination of vacancy rebates and 357 write offs based on prior years actuals	(10,700)	
Increase in postage costs for tax and AR billing	6,500	
Lower ownership change revenue as over estimated in 2018 when implemented	5,400	
Decrease in tax certificate and tax sale admin fees based on prior actuals	3,300	
Decrease in armoured car service due to frequency requirement	(3,100)	
Decrease in training and conference costs	(2,400)	
Increase in bank service charges due to EFT implementation and Perfect Minds	1,900	
Elimination of BMA study	(1,200)	
Misc expenditures and revenues	(800)	
	<hr/>	13,500

Net Increase in Finance 2019 Operating Budget

38,200

TOWNSHIP OF SCUGOG
2019 Operating Budget - Finance

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Finance												
Payroll	755,121	772,100	796,800	24,700	3.20%	24,700						796,800
Administrative Expenditures	179,444	190,100	262,300	72,200	37.98%	89,100	(3,100)			(10,700)	(3,100)	262,300
Professional Services	53,206	80,100	62,500	(17,600)	(21.97%)		(1,200)				(16,400)	62,500
Transfers to / from Reserves	34,505											
Total Expenditures (Less Payroll)	267,155	270,200	324,800	54,600	20.21%	89,100	(4,300)			(10,700)	(19,500)	324,800
Total Expenditures	1,022,276	1,042,300	1,121,600	79,300	7.61%	113,800	(4,300)			(10,700)	(19,500)	1,121,600
Revenues	(768,387)	(761,600)	(802,700)	(41,100)	5.40%	(49,800)			(600)	9,300		(802,700)
Grants	(1,680)	(1,500)	(1,500)									(1,500)
Total Revenues	(770,067)	(763,100)	(804,200)	(41,100)	5.39%	(49,800)			(600)	9,300		(804,200)
Total Finance	252,209	279,200	317,400	38,200	13.68%	64,000	(4,300)		(600)	(1,400)	(19,500)	317,400

**2019 OPERATING BUDGET SUMMARY
FIRE & EMERGENCY SERVICES**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	1,691,188	1,842,200	1,896,000	53,800
Revenues / Recoveries	(129,000)	(84,100)	(102,200)	(18,100)
Net Operating Budget	1,562,188	1,758,100	1,793,800	35,700

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	7,100	
Progression	1,600	
Statutory payroll costs / benefit premiums	6,300	
	<hr/>	15,000

Part Time (PT) Wages & Statutory Payroll Costs

Increase in Admin Assistant II hours to 24 hours / week	9,600	
Increase in Volunteer Firefighter Training requirements	32,900	
Statutory payroll costs	2,600	
	<hr/>	45,100

Other Expenditures / Revenues

New emergency standby service revenue related to Hydro One	(10,000)	
New billing to non-residence offset by fewer follow up inspections	(5,900)	
One time repair of SCBA fill station	4,000	
One time purchase of community character outfit in 2018	(3,500)	
Slight decrease in required fire equipment due to one time purchases in 2018	(2,900)	
Slight increase in burn violation fines based on prior year actuals	(2,500)	
One time purchase of communication back-drop	(2,500)	
New SCBA cleaning station in Station 61	1,600	
Insurance	(1,200)	
Decrease in mileage based on prior year actuals	(700)	
Decrease in vehicle anti-rust protection costs	(500)	
Misc expenditures and revenues	(300)	
	<hr/>	(24,400)

Net Increase in Fire & Emergency 2019 Operating Budget

35,700

TOWNSHIP OF SCUGOG

2019 Operating Budget Summary - Fire & Emergency Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	1,308,633	1,429,900	1,490,000	60,100	4.20%	60,100						1,490,000
Administrative Expenditures	98,199	107,050	101,700	(5,350)	(5.00%)	650				(2,500)	(3,500)	101,700
Professional Services	720	2,000	1,000	(1,000)	(50.00%)	(1,000)						1,000
Building Maintenance	19,867	22,750	23,100	350	1.54%						350	23,100
Materials	72,366	76,150	76,200	50	0.07%	50						76,200
Contracted Services	1,847	1,700	1,700									1,700
Vehicles & Equipment	119,104	123,800	124,400	600	0.48%	1,700					(1,100)	124,400
Information Technology	34,102	37,850	38,100	250	0.66%						250	38,100
Insurance	12,784	15,000	13,800	(1,200)	(8.00%)	(1,200)						13,800
Utilities	23,566	26,000	26,000									26,000
Total Expenditures (Less Payroll)	382,555	412,300	406,000	(6,300)	(1.53%)	200				(2,500)	(4,000)	406,000
Total Expenditures	1,691,188	1,842,200	1,896,000	53,800	2.92%	60,300				(2,500)	(4,000)	1,896,000
Revenues	(121,003)	(78,900)	(87,000)	(8,100)	10.27%		(8,100)					(87,000)
Grants	(7,797)	(5,200)	(15,200)	(10,000)	192.31%		(10,000)					(15,200)
Transfers from Reserve	(200)											
Total Revenues	(129,000)	(84,100)	(102,200)	(18,100)	21.52%		(18,100)					(102,200)
Total Fire & Emergency Services	1,562,188	1,758,100	1,793,800	35,700	2.03%	60,300	(18,100)			(2,500)	(4,000)	1,793,800

TOWNSHIP OF SCUGOG
2019 Operating Budget - Fire & Emergency Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
FIRE DEPARTMENT												
Payroll	833,669	828,500	853,500	25,000	3.02%	25,000						853,500
Administrative Expenditures	98,199	107,050	101,700	(5,350)	(5.00%)	650				(2,500)	(3,500)	101,700
Professional Services	720	2,000	1,000	(1,000)	(50.00%)	(1,000)						1,000
Building Maintenance	19,867	22,750	23,100	350	1.54%						350	23,100
Materials	72,366	76,150	76,200	50	0.07%	50						76,200
Contracted Services	1,847	1,700	1,700									1,700
Vehicles & Equipment	119,104	123,800	124,400	600	0.48%	1,700					(1,100)	124,400
Information Technology	34,102	37,850	38,100	250	0.66%						250	38,100
Insurance	12,784	15,000	13,800	(1,200)	(8.00%)	(1,200)						13,800
Utilities	23,566	26,000	26,000									26,000
Total Expenditures (Less Payroll)	382,555	412,300	406,000	(6,300)	(1.53%)	200				(2,500)	(4,000)	406,000
Total Expenditures	1,216,224	1,240,800	1,259,500	18,700	1.51%	25,200				(2,500)	(4,000)	1,259,500
Revenues	(121,003)	(78,900)	(87,000)	(8,100)	10.27%		(8,100)					(87,000)
Grants	(7,797)	(5,200)	(15,200)	(10,000)	192.31%		(10,000)					(15,200)
Transfers from Reserve	(200)											
Total Revenues	(129,000)	(84,100)	(102,200)	(18,100)	21.52%		(18,100)					(102,200)
Total Fire Department	1,087,224	1,156,700	1,157,300	600	0.05%	25,200	(18,100)			(2,500)	(4,000)	1,157,300
FIRE DEPARTMENT VOLUNTEER												
Payroll	474,964	601,400	636,500	35,100	5.84%	35,100						636,500
Total Expenditures (Less Payroll)												
Total Expenditures	474,964	601,400	636,500	35,100	5.84%	35,100						636,500
Total Revenues												
Total Fire Department Volunteer	474,964	601,400	636,500	35,100	5.84%	35,100						636,500
Total Fire & Emergency Services	1,562,188	1,758,100	1,793,800	35,700	2.03%	60,300	(18,100)			(2,500)	(4,000)	1,793,800

**2019 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - PUBLIC WORKS - amended**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	6,442,642	6,559,300	6,884,800	325,500
Revenues / Recoveries	(1,190,107)	(970,700)	(974,500)	(3,800)
Net Operating Budget	5,252,535	5,588,600	5,910,300	321,700

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	27,000
Retiree Benefits expired (2)	(6,000)
Progressions	(18,300)
Statutory payroll costs / benefit premiums	18,600

Part Time (PT) Wages & Statutory Payroll Costs

New Crossing Guards for 2019 (3)	17,800	21,300
	<u>17,800</u>	17,800

Budget Neutral

Increase in grading for 2019	45,500	
Transfer loosetop budget to grading for 2019	(45,500)	
Transfer of Engineering Technician to Development Service	(88,300)	
		<u>(88,300)</u>

Other Expenditures / Revenues

1% Roads Levy Reserve	122,800
OMPF identified funds to be transferred to Roads (\$50K). Vehicle & Buildings (\$38,700 each) - amended	127,400
Additional gravel required for 2019 plus price increase	105,000
Lower bridge maintenance required due to capital investment in bridges	(93,500)
New Vehicle and Equipment Reserve	61,400
Increase in contracted snowplowing based on prior year trends	54,800
Reduce Slurry Seal from one time catch up in 2018	(50,000)
Higher volume of road sand required for snow events	34,800
Increase in dust control due to price increase and additional requirement	30,000
Savings on grading repairs with purchase of new grader in 2017	(22,800)
Increase in fuel usage based on prior year actuals	20,000
Decrease in catch basin repairs and maintenance based on prior year actuals	(13,100)
Transfer bridge inspections from operating to capital	(10,000)
Drainage issues review completed in 2018	(10,000)
One time Cartwright Field Lighting Design completed in 2018	(10,000)

**2019 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - PUBLIC WORKS - *amended***

Increase in vehicle repairs due to aging fleet and based on prior 3 year actuals	10,000	
Insurance	9,700	
One time Shanly Street Storm Design required in 2019	7,500	
Lower shoulder repairs and maintenance based on prior year actuals	(5,900)	
Increase in roads requiring paint in addition to increase in cost	5,000	
Traffic safety review required annually	5,000	
Lower utility costs at Blackstock Depot based on prior year actuals	(5,000)	
Decrease in debenture payment based on Region payment schedule	(4,300)	
Increase in rate for weed harvesting	3,700	
Slight increase in signs budget based on prior year actuals	3,200	
Cell phones covered corporately and decreased Ontario One Call requests	(3,400)	
Slight increase in pit and quarry revenue based on prior year actuals	(3,000)	
Additional travel and mileage required due to decrease in use of consultants and staff utilizing personal vehicles	2,800	
Slight increase in cost of licences for vehicles and software for roads maintenance	2,000	
Decrease in culvert thawing based on prior year actuals	(1,100)	
Flashing paddles for crossing guards not being purchased offset by additional clothing for new crossing guards	(1,200)	
Misc expenses and revenues	(900)	
		370,900
Net Increase in Community Service - Public Works 2019 Operating Budget		<u>321,700</u>

TOWNSHIP OF SCUGOG

2019 Operating Budget Summary - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	2,163,931	2,337,400	2,288,200	(49,200)	(2.10%)	(49,200)						2,288,200
Administrative Expenditures	253,021	73,400	65,800	(7,600)	(10.35%)	(8,600)				1,000		65,800
Professional Services	20,632	32,500	23,500	(9,000)	(27.69%)		(1,500)				(7,500)	23,500
Materials	1,987,100	2,168,200	2,159,800	(8,400)	(0.39%)	12,700	(1,100)			30,000	(50,000)	2,159,800
Contracted Services	207,878	144,700	198,000	53,300	36.83%	(1,500)				54,800		198,000
Vehicles & Equipment	608,871	560,000	610,000	50,000	8.93%	50,000						610,000
Information Technology	50,177	62,100	62,200	100	0.16%	100						62,200
Repairs & Maintenance	168,135	188,000	168,500	(19,500)	(10.37%)	(19,500)						168,500
Insurance	87,318	108,700	118,400	9,700	8.92%	4,900		4,800				118,400
Utilities	213,805	233,500	228,600	(4,900)	(2.10%)	(4,900)						228,600
Rent / Debentures	149,382	146,400	142,100	(4,300)	(2.94%)	(4,300)						142,100
Other Expenditures	45,423	50,000	53,700	3,700	7.40%	200				3,500		53,700
Transfers to / from Reserves	486,969	454,400	766,000	311,600	68.57%					311,600		766,000
Total Expenditures (Less Payroll)	4,278,711	4,221,900	4,596,600	374,700	8.88%	29,100	(2,600)	4,800		400,900	(57,500)	4,596,600
Total Expenditures	6,442,642	6,559,300	6,884,800	325,500	4.96%	(20,100)	(2,600)	4,800		400,900	(57,500)	6,884,800
Revenues	(129,610)	(99,100)	(102,900)	(3,800)	3.83%				(800)	(3,000)		(102,900)
Grants	(872,720)	(871,600)	(871,600)									(871,600)
Transfers from Reserve	(187,777)											
Total Revenues	(1,190,107)	(970,700)	(974,500)	(3,800)	0.39%				(800)	(3,000)		(974,500)
Total Community Services - Public Works	5,252,535	5,588,600	5,910,300	321,700	5.76%	(20,100)	(2,600)	4,800	(800)	397,900	(57,500)	5,910,300

TOWNSHIP OF SCUGOG

2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
SHOULDER												
Payroll	1,644	20,500		(20,500)		(20,500)						
Materials	4,023	15,900	10,000	(5,900)	(37.11%)	(5,900)						10,000
Total Expenditures (Less Payroll)	4,023	15,900	10,000	(5,900)	(37.11%)	(5,900)						10,000
Total Expenditures	5,667	36,400	10,000	(26,400)	(72.53%)	(26,400)						10,000
Total Revenues												
Total Shoulder	5,667	36,400	10,000	(26,400)	(72.53%)	(26,400)						10,000
GRADING												
Payroll	86,385	119,700	139,000	19,300	16.12%	19,300						139,000
Materials	23,962	37,800	60,500	22,700	60.05%	(22,800)		45,500				60,500
Total Expenditures (Less Payroll)	23,962	37,800	60,500	22,700	60.05%	(22,800)		45,500				60,500
Total Expenditures	110,347	157,500	199,500	42,000	26.67%	(3,500)		45,500				199,500
Total Revenues												
Total Grading	110,347	157,500	199,500	42,000	26.67%	(3,500)		45,500				199,500
DUST LAYER												
Payroll	17,238	12,000	25,300	13,300	110.83%	13,300						25,300
Materials	237,270	187,300	217,300	30,000	16.02%					30,000		217,300
Total Expenditures (Less Payroll)	237,270	187,300	217,300	30,000	16.02%					30,000		217,300
Total Expenditures	254,508	199,300	242,600	43,300	21.73%	13,300				30,000		242,600
Total Revenues												
Total Dust Layering	254,508	199,300	242,600	43,300	21.73%	13,300				30,000		242,600

TOWNSHIP OF SCUGOG

2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
GRAVEL RESURFACE												
Payroll	21,638	28,100	25,300	(2,800)	(9.96%)	(2,800)						25,300
Materials	560,590	567,500	672,500	105,000	18.50%	105,000						672,500
Total Expenditures (Less Payroll)	560,590	567,500	672,500	105,000	18.50%	105,000						672,500
Total Expenditures	582,228	595,600	697,800	102,200	17.16%	102,200						697,800
Total Revenues												
Total Gravel Resurface	582,228	595,600	697,800	102,200	17.16%	102,200						697,800
MOWING												
Payroll	7,988	31,700	13,900	(17,800)	(56.15%)	(17,800)						13,900
Materials	12,343	15,400	15,400									15,400
Total Expenditures (Less Payroll)	12,343	15,400	15,400									15,400
Total Expenditures	20,331	47,100	29,300	(17,800)	(37.79%)	(17,800)						29,300
Total Revenues												
Total Mowing	20,331	47,100	29,300	(17,800)	(37.79%)	(17,800)						29,300
STREAM AND CREEK												
Payroll		3,300		(3,300)		(3,300)						
Materials	4,011	3,800	3,800									3,800
Total Expenditures (Less Payroll)	4,011	3,800	3,800									3,800
Total Expenditures	4,011	7,100	3,800	(3,300)	(46.48%)	(3,300)						3,800
Total Revenues												
Total Stream and Creek	4,011	7,100	3,800	(3,300)	(46.48%)	(3,300)						3,800

TOWNSHIP OF SCUGOG

2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
SIGNS												
Payroll	49,292	42,000	56,300	14,300	34.05%	14,300						56,300
Materials	35,850	34,800	38,000	3,200	9.20%	3,200						38,000
Total Expenditures (Less Payroll)	35,850	34,800	38,000	3,200	9.20%	3,200						38,000
Total Expenditures	85,142	76,800	94,300	17,500	22.79%	17,500						94,300
Total Revenues												
Total Signs	85,142	76,800	94,300	17,500	22.79%	17,500						94,300
SIDEWALKS												
Payroll	277	1,100		(1,100)		(1,100)						
Repairs & Maintenance	37,216	35,000	35,000									35,000
Total Expenditures (Less Payroll)	37,216	35,000	35,000									35,000
Total Expenditures	37,493	36,100	35,000	(1,100)	(3.05%)	(1,100)						35,000
Total Revenues												
Total Sidewalks	37,493	36,100	35,000	(1,100)	(3.05%)	(1,100)						35,000
PW ADMIN												
Payroll	991,174	917,200	916,300	(900)	(0.10%)	(900)						916,300
Administrative Expenditures	250,819	49,700	53,300	3,600	7.24%	2,600				1,000		53,300
Professional Services	20,632	32,500	23,500	(9,000)	(27.69%)		(1,500)				(7,500)	23,500
Materials		10,000	10,000									10,000
Contracted Services	2,351	4,500	3,000	(1,500)	(33.33%)	(1,500)						3,000
Vehicles & Equipment	256,142	230,000	250,000	20,000	8.70%	20,000						250,000
Information Technology	49,042	60,000	60,100	100	0.17%	100						60,100
Insurance	87,318	108,700	118,400	9,700	8.92%	4,900		4,800				118,400
Rent / Debentures	149,382	146,400	142,100	(4,300)	(2.94%)	(4,300)						142,100
Other Expenditures	45,452	50,000	53,700	3,700	7.40%	200				3,500		53,700
Transfers to / from Reserves	486,969	454,400	766,000	311,600	68.57%					311,600		766,000
Total Expenditures (Less Payroll)	1,348,107	1,146,200	1,480,100	333,900	29.13%	22,000	(1,500)	4,800		316,100	(7,500)	1,480,100
Total Expenditures	2,339,281	2,063,400	2,396,400	333,000	16.14%	21,100	(1,500)	4,800		316,100	(7,500)	2,396,400

TOWNSHIP OF SCUGOG

2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
PATCHING - LOOSETOP												
Materials	47,940	45,500		(45,500)				(45,500)				
Total Expenditures (Less Payroll)	47,940	45,500		(45,500)				(45,500)				
Total Expenditures	47,940	45,500		(45,500)				(45,500)				
Total Revenues												
Total Patching - Loosetop	47,940	45,500		(45,500)				(45,500)				
LOOSETOP												
Payroll	18,561	30,000		(30,000)		(30,000)						
Total Expenditures (Less Payroll)												
Total Expenditures	18,561	30,000		(30,000)		(30,000)						
Total Revenues												
Total Loosetop	18,561	30,000		(30,000)		(30,000)						
LINE PAINTING												
Materials	18,826	20,000	25,000	5,000	25.00%	5,000						25,000
Total Expenditures (Less Payroll)	18,826	20,000	25,000	5,000	25.00%	5,000						25,000
Total Expenditures	18,826	20,000	25,000	5,000	25.00%	5,000						25,000
Total Revenues												
Total Line Painting	18,826	20,000	25,000	5,000	25.00%	5,000						25,000
SHARED SERVICES												
Materials	8,626	20,000	20,000									20,000
Contracted Services	151,025	75,200	130,000	54,800	72.87%					54,800		130,000
Repairs & Maintenance	127,762	150,000	130,000	(20,000)	(13.33%)	(20,000)						130,000
Total Expenditures (Less Payroll)	287,413	245,200	280,000	34,800	14.19%	(20,000)				54,800		280,000
Total Expenditures	287,413	245,200	280,000	34,800	14.19%	(20,000)				54,800		280,000
Total Revenues												
Total Shared Services	287,413	245,200	280,000	34,800	14.19%	(20,000)				54,800		280,000

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
STREET LIGHTS												
Materials	36,242	30,000	30,000									30,000
Utilities	190,594	200,000	200,000									200,000
Total Expenditures (Less Payroll)	226,836	230,000	230,000									230,000
Total Expenditures	226,836	230,000	230,000									230,000
Total Revenues												
Total Street Lights	226,836	230,000	230,000									230,000
SPECIAL EVENTS												
Payroll	9,651	12,000	13,900	1,900	15.83%	1,900						13,900
Total Expenditures (Less Payroll)												
Total Expenditures	9,651	12,000	13,900	1,900	15.83%	1,900						13,900
Total Revenues												
Total Special Events	9,651	12,000	13,900	1,900	15.83%	1,900						13,900
TREE REPLACEMENT												
Contracted Services	36,897	45,000	45,000									45,000
Total Expenditures (Less Payroll)	36,897	45,000	45,000									45,000
Total Expenditures	36,897	45,000	45,000									45,000
Total Revenues												
Total Tree Replacement	36,897	45,000	45,000									45,000
SLURRY SEAL												
Materials	191,415	200,000	150,000	(50,000)	(25.00%)						(50,000)	150,000
Total Expenditures (Less Payroll)	191,415	200,000	150,000	(50,000)	(25.00%)						(50,000)	150,000
Total Expenditures	191,415	200,000	150,000	(50,000)	(25.00%)						(50,000)	150,000
Total Revenues												
Total Slurry Seal	191,415	200,000	150,000	(50,000)	(25.00%)						(50,000)	150,000

TOWNSHIP OF SCUGOG

2019 Operating Budget - Community Services - Public Works - *amended*

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
LITTER CLEAN UP												
Payroll		1,200		(1,200)		(1,200)						
Total Expenditures (Less Payroll)												
Total Expenditures		1,200		(1,200)		(1,200)						
Total Revenues												
Total Litter Clean Up		1,200		(1,200)		(1,200)						
EQUIPMENT												
Vehicles & Equipment	326,694	305,000	335,000	30,000	9.84%	30,000						335,000
Total Expenditures (Less Payroll)	326,694	305,000	335,000	30,000	9.84%	30,000						335,000
Total Expenditures	326,694	305,000	335,000	30,000	9.84%	30,000						335,000
Total Revenues												
Total Equipment	326,694	305,000	335,000	30,000	9.84%	30,000						335,000
BOAT LAUNCH												
Materials	4,844	5,000	5,000									5,000
Total Expenditures (Less Payroll)	4,844	5,000	5,000									5,000
Total Expenditures	4,844	5,000	5,000									5,000
Total Revenues												
Total Boat Launch	4,844	5,000	5,000									5,000
Total Community Services - Public Works	5,252,535	5,588,600	5,910,300	321,700	5.76%	(20,100)	(2,600)	4,800	(800)	397,900	(57,500)	5,910,300

**2019 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - PARKS**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	607,496	659,900	669,400	9,500
Revenues / Recoveries	(46,316)	(44,700)	(53,100)	(8,400)
Net Operating Budget	561,180	615,200	616,300	1,100

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	5,000	
Change Parks Lead Hand to Working Foreman	4,100	
Change Arborist to Non-Certified Parks Attendant	(12,600)	
Statutory payroll costs / benefit premiums		<u>(3,500)</u>

Part Time (PT) Wages & Statutory Payroll Costs

Salary / wage rate increase and vacation pay	6,600	
Statutory payroll costs / benefit premiums	<u>(100)</u>	6,500

Other Expenditures / Revenues

Decrease one time hydro panel upgrade in 2018 in Palmer Park	(8,500)	
Federal grant for summer students	(7,500)	
Decrease in vehicle blade costs based on prior year actuals	(6,200)	
Floor replacement for Joe Fowler washroom in 2019	5,000	
One time increase in tree maintenance costs for Birdseye park	4,500	
Increase in amount of mulch and topsoil based on prior year actuals	3,500	
Higher utility costs for depot based on prior year actuals	2,900	
New training budget for Parks staff to ensure proper certification	2,500	
Increase in maintenance of playgrounds due to current conditions	2,500	
Higher health and safety supplies based on prior year actuals	1,400	
Increase in costs for grass cutting based on prior year actuals	1,000	
Insurance	(600)	
Misc expenses and revenues	<u>(2,400)</u>	(1,900)

Net Increase in Community Services - Parks 2019 Operating Budget **1,100**

TOWNSHIP OF SCUGOG
2019 Operating Budget Summary - Community Services - Parks

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	404,180	414,200	417,200	3,000	0.72%	3,000						417,200
Administrative Expenditures	9,656	12,500	15,500	3,000	24.00%		(900)			3,900		15,500
Building Maintenance	10,168	10,200	15,200	5,000	49.02%						5,000	15,200
Materials	18,540	31,100	22,600	(8,500)	(27.33%)						(8,500)	22,600
Contracted Services	49,652	52,000	56,700	4,700	9.04%	4,700						56,700
Vehicles & Equipment	38,581	61,200	55,200	(6,000)	(9.80%)	(6,000)						55,200
Information Technology	2,203	3,100	3,100									3,100
Repairs & Maintenance	39,513	40,100	46,100	6,000	14.96%	2,500				(1,000)	4,500	46,100
Insurance	13,531	14,800	14,200	(600)	(4.05%)			(600)				14,200
Utilities	18,720	17,200	20,100	2,900	16.86%	2,900						20,100
Other Expenditures	2,752	3,500	3,500									3,500
Total Expenditures (Less Payroll)	203,316	245,700	252,200	6,500	2.65%	4,100	(900)	(600)		2,900	1,000	252,200
Total Expenditures	607,496	659,900	669,400	9,500	1.44%	7,100	(900)	(600)		2,900	1,000	669,400
Revenues	(37,916)	(42,900)	(43,800)	(900)	2.10%	(900)						(43,800)
Grants	(8,400)	(1,800)	(9,300)	(7,500)	416.67%					(7,500)		(9,300)
Total Revenues	(46,316)	(44,700)	(53,100)	(8,400)	18.79%	(900)				(7,500)		(53,100)
Total Community Services - Parks	561,180	615,200	616,300	1,100	0.18%	6,200	(900)	(600)		(4,600)	1,000	616,300

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Parks

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Community Services - Parks												
PARKS												
Payroll	403,935	414,200	417,200	3,000	0.72%	3,000						417,200
Administrative Expenditures	9,656	12,500	15,500	3,000	24.00%		(900)			3,900		15,500
Building Maintenance	10,168	10,200	15,200	5,000	49.02%						5,000	15,200
Materials	18,540	31,100	22,600	(8,500)	(27.33%)						(8,500)	22,600
Contracted Services	49,652	50,000	54,700	4,700	9.40%	4,700						54,700
Vehicles & Equipment	38,581	61,200	55,200	(6,000)	(9.80%)	(6,000)						55,200
Information Technology	2,203	3,100	3,100									3,100
Repairs & Maintenance	26,836	24,900	31,900	7,000	28.11%	2,500					4,500	31,900
Insurance	13,531	14,800	14,200	(600)	(4.05%)			(600)				14,200
Utilities	14,048	11,500	14,400	2,900	25.22%	2,900						14,400
Other Expenditures	2,752	3,500	3,500									3,500
Total Expenditures (Less Payroll)	185,967	222,800	230,300	7,500	3.37%	4,100	(900)	(600)		3,900	1,000	230,300
Total Expenditures	589,902	637,000	647,500	10,500	1.65%	7,100	(900)	(600)		3,900	1,000	647,500
Revenues	(37,916)	(37,400)	(38,300)	(900)	2.41%	(900)						(38,300)
Grants	(8,400)	(1,800)	(9,300)	(7,500)	416.67%					(7,500)		(9,300)
Total Revenues	(46,316)	(39,200)	(47,600)	(8,400)	21.43%	(900)				(7,500)		(47,600)
Total Parks	543,586	597,800	599,900	2,100	0.35%	6,200	(900)	(600)		(3,600)	1,000	599,900
TENNIS COURTS												
Repairs & Maintenance	1,240	1,000	500	(500)	(50.00%)					(500)		500
Utilities	554	700	700									700
Total Expenditures (Less Payroll)	1,794	1,700	1,200	(500)	(29.41%)					(500)		1,200
Total Expenditures	1,794	1,700	1,200	(500)	(29.41%)					(500)		1,200
Total Revenues												
Total Tennis Courts	1,794	1,700	1,200	(500)	(29.41%)					(500)		1,200

TOWNSHIP OF SCUGOG
 2019 Operating Budget - Community Services - Parks

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
CARTWRIGHT FIELD												
Repairs & Maintenance	1,526	1,700	1,700									1,700
Total Expenditures (Less Payroll)	1,526	1,700	1,700									1,700
Total Expenditures	1,526	1,700	1,700									1,700
Revenues		(5,500)	(5,500)									(5,500)
Total Revenues		(5,500)	(5,500)									(5,500)
Total Cartwright Field	1,526	(3,800)	(3,800)									(3,800)
Total Community Services - Parks	561,180	615,200	616,300	1,100	0.18%	6,200	(900)	(600)		(4,600)	1,000	616,300

**2019 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - RECREATION & CULTURE**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	2,471,338	2,483,900	2,540,000	56,100
Revenues / Recoveries	(1,129,039)	(1,352,200)	(1,378,900)	(26,700)
Net Operating Budget	1,342,299	1,131,700	1,161,100	29,400

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	13,200	
Progression	8,400	
Decrease working hours for Arena staff position	(7,700)	
Change Arena Lead Hand to Working Foreman	4,100	
Statutory payroll costs / benefit premiums	5,300	
	23,300	23,300

Part Time (PT) Wages & Statutory Payroll Costs

Wage rate increase	13,600	
Change PT recreation supervisor to PT recreation programmer	26,700	
New PT student positions for Youth Room	15,700	
Decrease in Arena Attendant hours due to departmental efficiencies	(12,000)	
Special software project completed in 2018	(7,700)	
Additional skate patrollers	7,000	
Decrease in hours for arena staff	(3,400)	
Eliminate two swim instructors offset by new part time pool staff	(1,300)	
Increased hours for Museum programmer offset by elimination of summer supervisor and winter seasonal	700	
	39,300	39,300

Other Expenditures / Revenues

Higher utility costs at SCRC based on prior year actuals	31,200	
Lower utility costs at BRC based on prior year actuals	(15,800)	
Increase in repairs to SCRC including door frames on Pad 1 and replace exterior lights with more efficient LED lights	8,600	
Insurance	(11,400)	
Reduce repairs at BRC as Mason work and lighting repairs completed in 2018	(8,000)	
Well water repairs and maintenance for halls completed in 2018	(6,000)	
New operating budget for supplies for Youth Room	5,000	
Lower BRC refrigeration repairs and maintenance	(5,000)	
Additional repair and maintenance required as electric ice resurfacers are no longer covered under warranty	4,000	
Eliminate old recreation software maintenance agreement	(4,000)	

**2019 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - RECREATION & CULTURE**

Telecommunication budget allocated corporately	(3,400)	
New wifi for Museum offset by elimination of maintenance for portable that was demolished	3,000	
Decrease in repairs at Marina due to capital project for window replacement in 2019 as well as slight increase in rental revenue	(2,500)	
Eliminate Special exhibits for the Heritage Centre as Gallery is now closed	(2,000)	
Lower Daycamp revenue based on prior year actuals slightly offset with increase in other recreational programming revenue	2,000	
Additional advertising potential at the SCRC	(2,000)	
Reactive elevator at Prince Albert Hall	2,000	
Increase in repairs required for Scugog Island Hall based on prior year actuals	1,500	
Lower Pool utilities based on prior year actuals	(1,200)	
Lower pool rental revenue based on prior year actuals	1,000	
Decrease in office supplies based on prior year actuals	(1,000)	
		(4,000)
User Fee Changes:		
Minor Hockey - SCRC	(11,900)	
Adult Leagues - SCRC	(3,100)	
Non-res Youth - SCRC	(1,200)	
Spring & summer rentals	(200)	
PP Figure Skating - SCRC	(1,600)	
Mojacks	(600)	
Room Rentals	(4,000)	
Private Adult Groups - SCRC	(800)	
Minor Hockey - BRC	(1,200)	
Private Groups - BRC	(1,800)	
Curling Club - BRC	(300)	(26,700)
Other Miscellaneous Expenses and Revenues		(2,500)
Net Increase in Community Services - Recreation 2019 Operating Budget		<u>29,400</u>

TOWNSHIP OF SCUGOG

2019 Operating Budget Summary - Community Services - Recreation & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	1,500,151	1,449,300	1,511,900	62,600	4.32%	62,600						1,511,900
Administrative Expenditures	89,453	107,950	99,600	(8,350)	(7.74%)	(9,350)	3,000				(2,000)	99,600
Professional Services	4,883	5,000	5,000									5,000
Building Maintenance	255,523	244,750	238,900	(5,850)	(2.39%)	(11,350)	2,500				3,000	238,900
Materials	12,803	16,000	14,000	(2,000)	(12.50%)	(2,000)						14,000
Contracted Services	32,706	35,500	35,500									35,500
Vehicles & Equipment	23,336	38,400	51,000	12,600	32.81%	(5,000)	500				17,100	51,000
Information Technology	14,780	24,600	17,200	(7,400)	(30.08%)	(3,400)	(4,000)					17,200
Repairs & Maintenance	14,845	34,500	34,500			(6,000)	6,000					34,500
Insurance	57,564	69,600	60,200	(9,400)	(13.51%)	(7,500)		(1,900)				60,200
Utilities	411,667	404,100	420,300	16,200	4.01%	15,200				1,000		420,300
Grants	37,007	36,400	34,100	(2,300)	(6.32%)			(2,300)				34,100
Other Expenditures	16,620	17,800	17,800									17,800
Total Expenditures (Less Payroll)	971,187	1,034,600	1,028,100	(6,500)	(0.63%)	(29,400)	8,000	(4,200)		1,000	18,100	1,028,100
Total Expenditures	2,471,338	2,483,900	2,540,000	56,100	2.26%	33,200	8,000	(4,200)		1,000	18,100	2,540,000
Revenues	(568,299)	(534,200)	(538,400)	(4,200)	0.79%	(4,400)				200		(538,400)
Grants	(59,983)	(57,100)	(57,100)									(57,100)
User Fees	(500,757)	(760,900)	(783,400)	(22,500)	2.96%	(22,500)						(783,400)
Total Revenues	(1,129,039)	(1,352,200)	(1,378,900)	(26,700)	1.97%	(26,900)				200		(1,378,900)
Total Community Services - Recreation & Culture	1,342,299	1,131,700	1,161,100	29,400	2.60%	6,300	8,000	(4,200)		1,200	18,100	1,161,100

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Community Services - Rec & Culture												
MUSEUM												
Payroll	127,892	120,800	123,700	2,900	2.40%	2,900						123,700
Administrative Expenditures	10,806	10,900	7,900	(3,000)	(27.52%)	(1,000)	(2,000)					7,900
Professional Services	4,572	5,000	5,000									5,000
Building Maintenance	19,008	16,800	20,300	3,500	20.83%		500				3,000	20,300
Contracted Services	167	1,000	1,000									1,000
Information Technology	1,916	2,900	2,900									2,900
Repairs & Maintenance	376											
Insurance	2,005	3,000	2,100	(900)	(30.00%)			(900)				2,100
Utilities	7,325	9,000	9,500	500	5.56%	(500)				1,000		9,500
Other Expenditures	16,621	17,800	17,800									17,800
Total Expenditures (Less Payroll)	62,796	66,400	66,500	100	0.15%	(1,500)	(1,500)	(900)		1,000	3,000	66,500
Total Expenditures	190,688	187,200	190,200	3,000	1.60%	1,400	(1,500)	(900)		1,000	3,000	190,200
Revenues	(26,751)	(30,000)	(30,100)	(100)	0.33%	(100)						(30,100)
Grants	(24,703)	(25,100)	(25,100)									(25,100)
Total Revenues	(51,454)	(55,100)	(55,200)	(100)	0.18%	(100)						(55,200)
Total Museum	139,234	132,100	135,000	2,900	2.20%	1,300	(1,500)	(900)		1,000	3,000	135,000
POOL												
Payroll	60,743	60,200	61,600	1,400	2.33%	1,400						61,600
Administrative Expenditures	12,145	8,800	8,800									8,800
Materials	10,866	11,000	11,000									11,000
Information Technology	181	400	400									400
Repairs & Maintenance	3,753	7,500	7,500									7,500
Insurance	1,512	1,800	1,600	(200)	(11.11%)			(200)				1,600
Utilities	7,968	10,200	9,000	(1,200)	(11.76%)	(1,200)						9,000
Total Expenditures (Less Payroll)	36,425	39,700	38,300	(1,400)	(3.53%)	(1,200)		(200)				38,300
Total Expenditures	97,168	99,900	99,900			200		(200)				99,900

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Revenues	(31,595)	(34,000)	(33,000)	1,000	(2.94%)	1,000						(33,000)
Grants	(15,120)	(10,000)	(12,000)	(2,000)	20.00%	(2,000)						(12,000)
Total Revenues	(46,715)	(44,000)	(45,000)	(1,000)	2.27%	(1,000)						(45,000)
Total Pool	50,453	55,900	54,900	(1,000)	(1.79%)	(800)		(200)				54,900
DAYCAMP												
Payroll	152,135	150,600	167,700	17,100	11.35%	17,100						167,700
Administrative Expenditures	23,905	23,600	23,600									23,600
Information Technology		1,200		(1,200)		(1,200)						
Total Expenditures (Less Payroll)	23,905	24,800	23,600	(1,200)	(4.84%)	(1,200)						23,600
Total Expenditures	176,040	175,400	191,300	15,900	9.06%	15,900						191,300
Revenues	(201,423)	(218,000)	(212,000)	6,000	(2.75%)	6,000						(212,000)
Grants	(20,160)	(22,000)	(20,000)	2,000	(9.09%)	2,000						(20,000)
Total Revenues	(221,583)	(240,000)	(232,000)	8,000	(3.33%)	8,000						(232,000)
Total Daycamp	(45,543)	(64,600)	(40,700)	23,900	(37.00%)	23,900						(40,700)
SCUGOG RECREATION CENTRE												
Payroll	707,322	691,200	678,600	(12,600)	(1.82%)	(12,600)						678,600
Administrative Expenditures	18,116	20,900	20,700	(200)	(0.96%)	(200)						20,700
Professional Services	310											
Building Maintenance	155,822	122,200	122,200									122,200
Contracted Services	12,037	12,500	12,500									12,500
Vehicles & Equipment	17,781	34,400	47,000	12,600	36.63%	(5,000)	500				17,100	47,000
Information Technology	1,973	3,700	2,000	(1,700)	(45.95%)	(1,700)						2,000
Repairs & Maintenance	10,716	27,000	27,000			(6,000)	6,000					27,000
Insurance	24,511	27,300	25,900	(1,400)	(5.13%)	(1,400)						25,900
Utilities	317,798	292,400	323,600	31,200	10.67%	31,200						323,600
Total Expenditures (Less Payroll)	559,064	540,400	580,900	40,500	7.49%	16,900	6,500				17,100	580,900
Total Expenditures	1,266,386	1,231,600	1,259,500	27,900	2.27%	4,300	6,500				17,100	1,259,500

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Revenues	(167,405)	(113,700)	(119,900)	(6,200)	5.45%	(6,200)						(119,900)
User Fees	(434,606)	(652,500)	(671,700)	(19,200)	2.94%	(19,200)						(671,700)
Total Revenues	(602,011)	(766,200)	(791,600)	(25,400)	3.32%	(25,400)						(791,600)
Total Scugog Recreation Centre	664,375	465,400	467,900	2,500	0.54%	(21,100)	6,500				17,100	467,900
RECREATION PROGRAMS												
Payroll	215,719	166,000	216,000	50,000	30.12%	50,000						216,000
Administrative Expenditures	12,645	18,600	22,400	3,800	20.43%	(1,200)	5,000					22,400
Information Technology	9,711	14,500	10,500	(4,000)	(27.59%)		(4,000)					10,500
Total Expenditures (Less Payroll)	22,356	33,100	32,900	(200)	(0.60%)	(1,200)	1,000					32,900
Total Expenditures	238,075	199,100	248,900	49,800	25.01%	48,800	1,000					248,900
Revenues	(61,354)	(58,000)	(62,000)	(4,000)	6.90%	(4,000)						(62,000)
Total Revenues	(61,354)	(58,000)	(62,000)	(4,000)	6.90%	(4,000)						(62,000)
Total Recreation Programs	176,721	141,100	186,900	45,800	32.46%	44,800	1,000					186,900
BLACKSTOCK ARENA												
Payroll	106,071	125,000	119,300	(5,700)	(4.56%)	(5,700)						119,300
Administrative Expenditures	1,203	12,300	4,300	(8,000)	(65.04%)	(6,000)					(2,000)	4,300
Building Maintenance	38,938	53,200	48,300	(4,900)	(9.21%)	(4,900)						48,300
Contracted Services	2,301	3,700	3,700									3,700
Vehicles & Equipment	5,555	4,000	4,000									4,000
Information Technology	108	900	400	(500)	(55.56%)	(500)						400
Insurance	17,939	19,000	18,500	(500)	(2.63%)			(500)				18,500
Utilities	64,856	78,500	62,700	(15,800)	(20.13%)	(15,800)						62,700
Total Expenditures (Less Payroll)	130,900	171,600	141,900	(29,700)	(17.31%)	(27,200)		(500)			(2,000)	141,900
Total Expenditures	236,971	296,600	261,200	(35,400)	(11.94%)	(32,900)		(500)			(2,000)	261,200
Revenues	(25,303)	(25,500)	(25,500)									(25,500)
User Fees	(66,150)	(108,400)	(111,700)	(3,300)	3.04%	(3,300)						(111,700)
Total Revenues	(91,453)	(133,900)	(137,200)	(3,300)	2.46%	(3,300)						(137,200)
Total Blackstock Arena	145,518	162,700	124,000	(38,700)	(23.79%)	(36,200)		(500)			(2,000)	124,000

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
REC & CULTURE ADMIN												
Payroll	130,267	135,500	145,000	9,500	7.01%	9,500						145,000
Administrative Expenditures	10,632	12,500	11,500	(1,000)	(8.00%)	(1,000)						11,500
Total Expenditures (Less Payroll)	10,632	12,500	11,500	(1,000)	(8.00%)	(1,000)						11,500
Total Expenditures	140,899	148,000	156,500	8,500	5.74%	8,500						156,500
Revenues	(9,561)	(8,000)	(8,000)									(8,000)
Total Revenues	(9,561)	(8,000)	(8,000)									(8,000)
Total Rec & Culture Admin	131,338	140,000	148,500	8,500	6.07%	8,500						148,500
MARINA												
Building Maintenance	2,429	2,900	2,900									2,900
Materials	1,936	5,000	3,000	(2,000)	(40.00%)	(2,000)						3,000
Insurance	2,646	2,800	2,700	(100)	(3.57%)			(100)				2,700
Total Expenditures (Less Payroll)	7,011	10,700	8,600	(2,100)	(19.63%)	(2,000)		(100)				8,600
Total Expenditures	7,011	10,700	8,600	(2,100)	(19.63%)	(2,000)		(100)				8,600
Revenues	(25,269)	(24,800)	(25,300)	(500)	2.02%	(500)						(25,300)
Total Revenues	(25,269)	(24,800)	(25,300)	(500)	2.02%	(500)						(25,300)
Total Marina	(18,258)	(14,100)	(16,700)	(2,600)	18.44%	(2,500)		(100)				(16,700)
COMMUNITY HALL & FACILITIES												
Building Maintenance	28,067	37,100	33,100	(4,000)	(10.78%)	(6,000)	2,000					33,100
Insurance	4,913	11,300	5,200	(6,100)	(53.98%)	(6,100)						5,200
Total Expenditures (Less Payroll)	32,980	48,400	38,300	(10,100)	(20.87%)	(12,100)	2,000					38,300
Total Expenditures	32,980	48,400	38,300	(10,100)	(20.87%)	(12,100)	2,000					38,300
Total Revenues												
Total Community Hall & Facilities	32,980	48,400	38,300	(10,100)	(20.87%)	(12,100)	2,000					38,300

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
LATCHAM												
Building Maintenance	3,831	10,000	8,000	(2,000)	(20.00%)	(2,000)						8,000
Contracted Services	15,767	16,100	16,100									16,100
Information Technology	893	1,000	1,000									1,000
Insurance	2,185	2,400	2,300	(100)	(4.17%)			(100)				2,300
Utilities	7,457	6,500	8,500	2,000	30.77%	2,000						8,500
Total Expenditures (Less Payroll)	30,133	36,000	35,900	(100)	(0.28%)			(100)				35,900
Total Expenditures	30,133	36,000	35,900	(100)	(0.28%)			(100)				35,900
Revenues	(14,303)	(18,000)	(18,500)	(500)	2.78%	(500)						(18,500)
Total Revenues	(14,303)	(18,000)	(18,500)	(500)	2.78%	(500)						(18,500)
Total Latcham	15,830	18,000	17,400	(600)	(3.33%)	(500)		(100)				17,400
SCUGOG ISLAND												
Administrative Expenditures		350	400	50	14.29%	50						400
Building Maintenance	7,430	2,550	4,100	1,550	60.78%	1,550						4,100
Contracted Services	2,435	2,200	2,200									2,200
Insurance	1,852	2,000	1,900	(100)	(5.00%)			(100)				1,900
Utilities	6,264	7,500	7,000	(500)	(6.67%)	(500)						7,000
Total Expenditures (Less Payroll)	17,981	14,600	15,600	1,000	6.85%	1,100		(100)				15,600
Total Expenditures	17,981	14,600	15,600	1,000	6.85%	1,100		(100)				15,600
Revenues	(5,284)	(4,000)	(4,100)	(100)	2.50%	(100)						(4,100)
Total Revenues	(5,284)	(4,000)	(4,100)	(100)	2.50%	(100)						(4,100)
Total Scugog Island	12,697	10,600	11,500	900	8.49%	1,000		(100)				11,500

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
SEAGRAVE												
Grants	3,391	3,500	3,500									3,500
Total Expenditures (Less Payroll)	3,391	3,500	3,500									3,500
Total Expenditures	3,391	3,500	3,500									3,500
Revenues	(53)	(200)		200						200		
Total Revenues	(53)	(200)		200						200		
Total Seagrave	3,338	3,300	3,500	200	6.06%					200		3,500
NESTLETON												
Grants	3,500	3,500	3,500									3,500
Total Expenditures (Less Payroll)	3,500	3,500	3,500									3,500
Total Expenditures	3,500	3,500	3,500									3,500
Total Revenues												
Total Nestleton	3,500	3,500	3,500									3,500
PRINCE ALBERT												
Grants	3,900	3,900	3,900									3,900
Total Expenditures (Less Payroll)	3,900	3,900	3,900									3,900
Total Expenditures	3,900	3,900	3,900									3,900
Total Revenues												
Total Prince Albert	3,900	3,900	3,900									3,900
SCOUT HALL												
Grants	2,500	2,800	2,600	(200)	(7.14%)			(200)				2,600
Total Expenditures (Less Payroll)	2,500	2,800	2,600	(200)	(7.14%)			(200)				2,600
Total Expenditures	2,500	2,800	2,600	(200)	(7.14%)			(200)				2,600
Total Revenues												
Total Scout Hall	2,500	2,800	2,600	(200)	(7.14%)			(200)				2,600

TOWNSHIP OF SCUGOG
2019 Operating Budget - Community Services - Rec & Culture

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfer	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
GREENBANK												
Grants	11,660	8,200	8,200									8,200
Total Expenditures (Less Payroll)	11,660	8,200	8,200									8,200
Total Expenditures	11,660	8,200	8,200									8,200
Total Revenues												
Total Greenbank	11,660	8,200	8,200									8,200
CAESAREA												
Grants	3,500	3,500	3,500									3,500
Total Expenditures (Less Payroll)	3,500	3,500	3,500									3,500
Total Expenditures	3,500	3,500	3,500									3,500
Total Revenues												
Total Caesarea	3,500	3,500	3,500									3,500
TOWN HALL 1873												
Grants	5,056	7,500	5,400	(2,100)	(28.00%)			(2,100)				5,400
Total Expenditures (Less Payroll)	5,056	7,500	5,400	(2,100)	(28.00%)			(2,100)				5,400
Total Expenditures	5,056	7,500	5,400	(2,100)	(28.00%)			(2,100)				5,400
Total Revenues												
Total Town Hall 1873	5,056	7,500	5,400	(2,100)	(28.00%)			(2,100)				5,400
UTICA												
Grants	3,500	3,500	3,500									3,500
Total Expenditures (Less Payroll)	3,500	3,500	3,500									3,500
Total Expenditures	3,500	3,500	3,500									3,500
Total Revenues												
Total Utica	3,500	3,500	3,500									3,500
Total Community Services - Rec & Culture	1,342,299	1,131,700	1,161,100	29,400	2.60%	6,300	8,000	(4,200)		1,200	18,100	1,161,100

**2019 OPERATING BUDGET SUMMARY
DEVELOPMENT SERVICES**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	1,300,964	1,351,000	1,409,000	58,000
Revenues / Recoveries	(723,562)	(623,700)	(669,000)	(45,300)
Net Operating Budget	577,402	727,300	740,000	12,700

Budget Summary

Full Time Wages & Benefits

Salary / wage rate increase	12,300	
Progressions	10,600	
Statutory payroll costs / benefit premiums	5,300	
	<hr/>	28,200

Budget Neutral

Transfer of Engineering Technician from Public Works	88,300	
Tourism Committee	(3,000)	
EDAC Committee	(2,000)	
Heritage Committee	(3,600)	
Temporary Senior Building Inspector	(69,300)	
Statutory payroll costs / benefit premiums	(7,000)	
Offset by transfer from the Building Reserve	76,300	-
	<hr/>	79,700

Other Expenditures / Revenues

Increase in projected Planning revenue for 2019	(125,900)	
Decrease in lottery and business licence revenue based on prior year actuals	15,000	
Township tourism initiatives - Municipal portion of RED grant	15,000	
New rental income for Old Mill Lease	(12,000)	
Increase in caretaking costs for office to include G1 - new tender for 2019	10,300	
Implement painting of interior of Municipal Office - phased approach	5,000	
Lower dog and cat licence revenue with elimination of door to door sales	3,200	
Increase in Committee of Adjustment revenue due to increased applications	(3,000)	
Additional blinds for Council Chambers	3,000	
Replacement by-law vests not required until 2023	(2,400)	
Fewer courses and exams required by Building Officials	(2,200)	
Tourism signs on Hwy 12 and Hwy 401 offset by savings in advertising materials	1,700	
Other miscellaneous expenses and revenues	(2,900)	
	<hr/>	(95,200)

Net Increase in Development Services 2019 Operating Budget

12,700

TOWNSHIP OF SCUGOG
2019 Operating Budget Summary - Development Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Payroll	828,001	857,100	897,300	40,200	4.69%	40,200						897,300
Administrative Expenditures	194,292	227,400	220,800	(6,600)	(2.90%)	(3,200)	(1,000)			(2,400)		220,800
Professional Services	60,271	79,400	79,400									79,400
Building Maintenance	22,291	25,000	31,000	6,000	24.00%	(10,000)					16,000	31,000
Contracted Services	33,632	36,700	47,000	10,300	28.07%	7,300	3,000					47,000
Vehicles & Equipment	2,305	5,000	5,000									5,000
Information Technology	17,961	9,300	10,200	900	9.68%	900						10,200
Repairs & Maintenance	1,071	6,500	6,500									6,500
Insurance	4,010	5,000	4,000	(1,000)	(20.00%)	(1,000)						4,000
Utilities	59,098	58,000	58,800	800	1.38%	800						58,800
Committees	4,930	8,600		(8,600)				(8,600)				
Other Expenditures	23,102	33,000	49,000	16,000	48.48%	1,000					15,000	49,000
Transfers to / from Reserves	50,000											
Total Expenditures (Less Payroll)	472,963	493,900	511,700	17,800	3.60%	(4,200)	2,000	(8,600)		(2,400)	31,000	511,700
Total Expenditures	1,300,964	1,351,000	1,409,000	58,000	4.29%	36,000	2,000	(8,600)		(2,400)	31,000	1,409,000
Revenues	(723,562)	(547,400)	(669,000)	(121,600)	22.21%	(5,295)	16,400		(120,705)	(12,000)		(669,000)
Transfers from Reserve		(76,300)		76,300							76,300	
Total Revenues	(723,562)	(623,700)	(669,000)	(45,300)	7.26%	(5,295)	16,400		(120,705)	(12,000)	76,300	(669,000)
Total Development Services	577,402	727,300	740,000	12,700	1.75%	30,705	18,400	(8,600)	(120,705)	(14,400)	107,300	740,000

TOWNSHIP OF SCUGOG
2019 Operating Budget - Development Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
Development Services												
PLANNING												
Payroll	178,518	185,500	189,500	4,000	2.16%	4,000						189,500
Administrative Expenditures	2,392	8,300	7,100	(1,200)	(14.46%)	(1,200)						7,100
Professional Services	53,453	70,000	70,000									70,000
Transfers to / from Reserves	50,000											
Total Expenditures (Less Payroll)	105,845	78,300	77,100	(1,200)	(1.53%)	(1,200)						77,100
Total Expenditures	284,363	263,800	266,600	2,800	1.06%	2,800						266,600
Revenues	(337,184)	(144,400)	(271,900)	(127,500)	88.30%	(5,195)	(1,600)		(120,705)			(271,900)
Total Revenues	(337,184)	(144,400)	(271,900)	(127,500)	88.30%	(5,195)	(1,600)		(120,705)			(271,900)
Total Planning	(52,821)	119,400	(5,300)	(124,700)	(104.44%)	(2,395)	(1,600)		(120,705)			(5,300)
BUILDING												
Payroll	248,387	252,800	185,000	(67,800)	(26.82%)	(67,800)						185,000
Administrative Expenditures	17,324	22,900	20,100	(2,800)	(12.23%)	(1,800)	(1,000)					20,100
Professional Services	4,241	5,000	5,000									5,000
Building Maintenance	22,291	25,000	31,000	6,000	24.00%	(10,000)					16,000	31,000
Contracted Services	32,319	31,700	42,000	10,300	32.49%	7,300	3,000					42,000
Information Technology	17,961	8,800	9,700	900	10.23%	900						9,700
Insurance	3,296	4,200	3,300	(900)	(21.43%)	(900)						3,300
Utilities	59,098	58,000	58,800	800	1.38%	800						58,800
Other Expenditures		23,000		(23,000)				(23,000)				
Total Expenditures (Less Payroll)	156,530	178,600	169,900	(8,700)	(4.87%)	(3,700)	2,000	(23,000)			16,000	169,900
Total Expenditures	404,917	431,400	354,900	(76,500)	(17.73%)	(71,500)	2,000	(23,000)			16,000	354,900
Revenues	(312,659)	(301,500)	(301,800)	(300)	0.10%	(300)						(301,800)
Transfers from Reserve		(76,300)		76,300							76,300	
Total Revenues	(312,659)	(377,800)	(301,800)	76,000	(20.12%)	(300)					76,300	(301,800)
Total Building	92,258	53,600	53,100	(500)	(0.93%)	(71,800)	2,000	(23,000)			92,300	53,100

TOWNSHIP OF SCUGOG
2019 Operating Budget - Development Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
DEVELOPMENT SERVICES												
Payroll	283,826	251,400	352,700	101,300	40.29%	101,300						352,700
Administrative Expenditures	2,609	3,100	2,900	(200)	(6.45%)	(200)						2,900
Professional Services	1,189	400	400									400
Committees	4,930	8,600		(8,600)				(8,600)				
Other Expenditures	23,104	10,000	49,000	39,000	390.00%	1,000		23,000			15,000	49,000
Total Expenditures (Less Payroll)	31,832	22,100	52,300	30,200	136.65%	800		14,400			15,000	52,300
Total Expenditures	315,658	273,500	405,000	131,500	48.08%	102,100		14,400			15,000	405,000
Revenues	(5,000)		(12,000)	(12,000)	#DIV/0!					(12,000)		(12,000)
Total Revenues	(5,000)		(12,000)	(12,000)	#DIV/0!					(12,000)		(12,000)
Total Development Services	310,658	273,500	393,000	119,500	43.69%	102,100		14,400		(12,000)	15,000	393,000
BY-LAW												
Payroll	114,162	162,600	165,400	2,800	1.72%	2,800						165,400
Administrative Expenditures	8,253	12,900	10,500	(2,400)	(18.60%)					(2,400)		10,500
Professional Services	1,386	4,000	4,000									4,000
Vehicles & Equipment	2,305	5,000	5,000									5,000
Information Technology		500	500									500
Repairs & Maintenance	1,071	6,500	6,500									6,500
Insurance	714	800	700	(100)	(12.50%)	(100)						700
Total Expenditures (Less Payroll)	13,729	29,700	27,200	(2,500)	(8.42%)	(100)				(2,400)		27,200
Total Expenditures	127,891	192,300	192,600	300	0.16%	2,700				(2,400)		192,600
Revenues	(55,109)	(82,800)	(67,800)	15,000	(18.12%)		15,000					(67,800)
Total Revenues	(55,109)	(82,800)	(67,800)	15,000	(18.12%)		15,000					(67,800)
Total By-Law	72,782	109,500	124,800	15,300	13.97%	2,700	15,000			(2,400)		124,800

TOWNSHIP OF SCUGOG
2019 Operating Budget - Development Services

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
ANIMAL CONTROL												
Payroll	3,107	4,800	4,700	(100)	(2.08%)	(100)						4,700
Administrative Expenditures	163,715	180,200	180,200									180,200
Contracted Services	1,313	5,000	5,000									5,000
Total Expenditures (Less Payroll)	165,028	185,200	185,200									185,200
Total Expenditures	168,135	190,000	189,900	(100)	(0.05%)	(100)						189,900
Revenues	(13,610)	(18,700)	(15,500)	3,200	(17.11%)	200	3,000					(15,500)
Total Revenues	(13,610)	(18,700)	(15,500)	3,200	(17.11%)	200	3,000					(15,500)
Total Animal Control	154,525	171,300	174,400	3,100	1.81%	100	3,000					174,400
Total Development Services	577,402	727,300	740,000	12,700	1.75%	30,705	18,400	(8,600)	(120,705)	(14,400)	107,300	740,000

**2019 OPERATING BUDGET SUMMARY
LIBRARY SERVICES**

	2018 Estimated Actuals	2018 Budget	2019 Budget	Increase / (Decrease)
Operating Expenditures	647,997	648,000	677,400	29,400
Revenues / Recoveries				-
Net Operating Budget	647,997	648,000	677,400	29,400

Budget Summary

Full Time & Part Time (PT) Wages & Benefits

Salary / wage rate increase / statutory payroll costs 21,300

Other Expenditures / Revenues

Increase in Building expenses (caretaking) 9,900

Decrease in Utility expenses (1,000)

Increase in Programmes (1,200)

Other Miscellaneous Expenses and Revenues 400

Net Increase in Library 2019 Operating Budget 29,400

TOWNSHIP OF SCUGOG
2019 Operating Budget - Library

	2018 Estimated Actuals	Approved 2018 Budget	2019 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	One Time Adjustment	2019 Budget Request
LIBRARY												
Payroll	564,199	564,063	587,832	23,769	4.21%	23,769						587,832
Administrative Expenditures	86,195	87,521	86,521	(1,000)	-1.14%	(1,000)						86,521
Information Technology	40,117	39,925	39,925	-								39,925
Building Maintenance	33,745	28,800	38,700	9,900	34.38%	4,900	5,000					38,700
Utilities	36,846	41,998	40,998	(1,000)	-2.38%	(1,000)						40,998
Total Expenditures (Less Payroll)	196,903	198,244	206,144	(7,900)	-3.98%	2,900						206,144
Total Expenditures	761,102	762,307	793,976	(31,669)	-4.15%	26,669	5,000	-	-	-	-	793,976
Revenues	(51,279)	(52,550)	(54,750)	(2,200)	4.19%	(2,200)						(54,750)
Grants	(61,826)	(61,757)	(61,826)	(69)	0.11%	(69)						(61,826)
Total Revenues	(113,105)	(114,307)	(116,576)	(2,269)	1.99%	(2,269.0)	-	-	-	-	-	(116,576)
Total Library	647,997	648,000	677,400	29,400	4.54%	24,400	5,000	-	-	-	-	677,400