

POLICIES AND PROCEDURES



FLAG RAISING

EFFECTIVE: March 26, 2018

APPROVED BY COUNCIL: March 26, 2018

1. Purpose

To provide criteria related to flag raising requests that the Township of Scugog receives.

2. Policy

- a. The flagpole that will be used for flag raising requests will be the flagpole that normally hosts the Region of Durham Flag at the Municipal Office.
- b. Request for flag raisings may be approved by the Mayor for:
 - Art, community and cultural events and celebrations
 - Non-profit or charitable organizations
 - Public awareness campaigns
- c. Request for flag raisings shall not be approved for:
 - Political parties or political organizations
 - Religious organizations or the celebration of religious events
 - Promotion of private / profit-making business
 - Matters designed to incite hatred or disorder
 - If the intent is to defame the integrity of the Township of Scugog Council
 - If the event or organization has no direct relationship with the Township of Scugog

3. Procedure

The Township of Scugog suggest that Flag raising requests are submitted in writing to the Mayor's Office, when possible, at least three (3) weeks prior to the flag raising date. Note the timeline is suggested to allow for appropriate advertising and recognition.