



Employment Opportunity
Development Services Engineering Technologist - Building
(C.U.P.E. Local 1785-01)
Development Services

Job Rate: \$39.40 per hour (35 hours/ week)

Reporting to the Chief Building Official, the Development Engineering Technologist is responsible for reviewing and commenting on lot grading plans and site plans for building and pool permits and the enforcement thereof. Primary duties include, but are not limited to:

- Providing review and comment on lot grading plans for building and pool permits.
- Conducting site inspections to verify compliance with engineering standards and approved plans.
- Reviewing submissions with the applicant and consultant to identify and resolve outstanding design issues using standard engineering principles and practices.
- Reviewing and updating engineering design standards on a regular basis to keep standards up to date with best practices.
- Investigating, analyzing, reviewing, and addressing inquiries regarding engineering issues for residents, applicants, consultants and outside agencies.

QUALIFICATIONS:

- A three-year college diploma in Engineering Technology
- Certified Engineering Technology (CET) designation with The Ontario Association of Certified Engineering Technicians and Technologists (OACETT) or working towards a designation
- possess a minimum of one (1) year diversified experience in the municipal field with specific emphasis relating to land development design and construction;
- thorough knowledge and understanding of municipal design criteria and engineering requirements, surveys, computers, and Ministry processing;
- a comprehensive understanding and working knowledge of storm water management (SWM);
- equivalent combination of education and experience may be considered
- a valid Ontario Class G driver's license and access to a reliable vehicle for business purposes
- municipal experience is considered an asset

SKILLS AND COMPETENCIES REQUIRED:

- Advanced computer application skills in Excel, Word, PowerPoint, GIS, and AutoCAD
- Excellent research, analytical and mathematical skills
- Excellent communication skills, both written and verbal
- Capable of working under pressure and handling multiple concurrent projects, establishing priorities and meeting changing deadlines
- Ability to work independently with minimal supervision
- Flexibility to work beyond normal hours as required and when workload dictates
- Strong planning, time management and problem solving skills
- Proven knowledge of development engineering processes for review and approval of residential site plans and residential infill lots for building and pool permits

- Knowledge of Occupational Health and Safety Act and Regulations, Ontario Provincial Standard Specifications and Drawings, Ontario Traffic Manual, Accessibility for Ontarians with Disability Act, O.Reg. 588/17 other relevant regulations.

The successful candidate must provide, prior to commencing employment:

1. A satisfactory current drivers abstract
2. A satisfactory criminal reference check with vulnerable sector screening from a Canadian Police Information Centre

NOTE: We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

Please submit a cover letter and resume outlining current experience, background and education. The application must be received in writing, no later than 4:30 p.m. on **Friday, May 10, 2024**. Replies should be addressed to Valerie Ratchford, Human Resources at resumes@scugog.ca.

The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).