

Schedule C - Development Services Department 2026 Fees and Charges

Fee Title	Tax Treatment	Fee Basis	Fee
Pool Enclosure Permit – Non-refundable Application Fee	HST Exempt	Per Permit	\$350 + cost of grading plan review if required
Building/installation of pool without a permit	HST Exempt	Per Occurrence	Double all applicable fees
Fence Variance – Non-refundable Application Fee	HST Exempt	Per Variance	\$323.00
Line fence Administration	HST Exempt	Per Application	\$264.00
Noise Exemption – Non-refundable Application Fee	HST Exempt	Per Application	\$323.00
Item Impound	HST Exempt	Per Item	100% of cost to Township + 25% Admin Fee
Item Impound Storage	HST Exempt	Per Day	\$10.00

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Adult Entertainment Parlours:			
Owner/Operator – Non-refundable Application Fee	HST Exempt	Per Licence	\$3,804.00
Attendant – Non-refundable Application Fee	HST Exempt	Per Licence	\$317.00

Carnivals, Midways and Special Events:			
Hawker and Peddler	HST Exempt	Per Event	\$121.00
Refreshment Vehicle	HST Exempt	Per Event	\$121.00
Note: A licence for a carnival, midway or special event is valid for a maximum period of five (5) days and is not transferable between events.			

Fireworks:			
Seller – Non-refundable Application Fee	HST Exempt	Per Licence	\$202.00

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General:			
Late Application Fee	HST Included	Per Licence	\$212.00
Operating without business licence	HST Exempt	Per Occurrence	Double the application fee
Hawker and Peddler – Non-refundable Application Fee	HST Exempt	Per Licence	\$283.00
Hawker and Peddler – Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$283.00
Refreshment Vehicle – Non-refundable Application Fee	HST Exempt	Per Licence	\$323.00
Refreshment Vehicle Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$323.00
Salvage Yard and Second Hand Shop – Non-refundable Application Fee	HST Exempt	Per Licence	\$244.00
Salvage Yard and Second Hand Shop Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$244.00
Clothing Donation Box	HST Exempt	Per Year	\$244.00
Group Home Type 1 and Type 2 (and renewal) – Non-refundable Application Fee	HST Exempt	Per Year	\$244.00

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Kennel Licensing Fee:			
Boarding Kennel – Non-refundable Application Fee	HST Exempt	Per Licence	\$264.00
Boarding Kennel - Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$169.00
Breeding Kennel – Non-refundable Application Fee	HST Exempt	Per Licence	\$264.00
Breeding Kennel - Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$169.00
Private Kennel – Non-refundable Application Fee	HST Exempt	Per Licence	\$264.00
Private Kennel - Renewal – Non-refundable Application Fee	HST Exempt	Per Licence	\$169.00

Adoption Fee:			
Dogs/puppies	HST Included	Per Adoption	\$239.00
Cats/kittens	HST Included	Per Adoption	\$119.00
Other Domestic Animal	HST Included	Per Adoption	\$66.00
Cat - optional	HST Included	Per Licence	\$23.00
Dog - altered	HST Included	Per Licence	\$29.00
Dog - unaltered	HST Included	Per Licence	\$42.00

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Impoundment Administration Fee:			
Dog - licensed	HST Included	Per Occurrence	\$36.00
Dog - not licensed	HST Included	Per Occurrence	\$60.00
Second or subsequent occurrence	HST Included	Per Occurrence	\$89.00
Daily Care Fee (every Dog or Cat impounded is subject to an additional charge for every day or part of a day after the Animal is brought into the Shelter)	HST Included	Per Day	\$18.00
In addition to the fees detailed above, every Owner of a Dog not licensed for the current year, who is a resident of the Municipality is also required to pay the licence fees in addition to any and all impoundment fees.			Varies in accordance with Scugog's licensing fees
Tag Replacement Fee	HST Included	Per Licence	\$7.00

Other Agency Boarding Fees:			
Daily Boarding Fee	HST Included	Per Day	\$18.00
Nursing Canine Boarding Fee	HST Included	Per Day	\$23 plus additional \$6 per puppy
Specialized Care Boarding Fee	HST Included	Per Day	\$29.00
The Agency for which boarding services are provided is responsible for all additional incidental fees including, but not limited to veterinary fees, medications, grooming, and specialty dietary requirements			

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Transfer Fees:

Animal Control can only accept surrendered animals if they can reasonably be expected to be placed in a new home.

Transfer of ownership of dog or litter brought into the Animal Shelter	HST Included	Per Transfer	\$77.00
Transfer of ownership of Cat or litter brought into the Animal Shelter	HST Included	Per Transfer	\$48.00

Municipal Law Enforcement Service Fee:

Fee to be invoiced to the property owner when an inspection of the property confirms that the property does not comply with a Township Notice/Order

Inspection Fee for Property Found in Contravention of Notice and/or Order	HST Included	Per Inspection	\$173.00
Certificate of Compliance (Order)	HST Included	Per Certificate	\$128.00
Administration Fee for Services and Materials Expended by the Township in Carrying Out the Requirements of an Order, in Whole or in Part	HST Included	Per Clean-Up	100% of cost to Township + 25% Admin fee
File Management Fee when Order is Registered on Title	HST Included	Per File	\$621.00
Issuance of Summons and Associated Legal Fees	HST Included	Per Summons	\$886 + legal fees + 25%

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Taxicabs:			
Owner	HST Exempt	Per Licence	\$441.00
Owner Renewal	HST Exempt	Per Licence	\$211.00
Broker	HST Exempt	Per Licence	\$441.00
Broker Renewal	HST Exempt	Per Licence	\$211.00
Driver	HST Exempt	Per Licence	\$131.00
Driver Renewal	HST Exempt	Per Licence	\$106.00

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Site Alteration Permit:			
Small Site Alteration Permit (for quantities of fill or site alteration less than or equal to 500 cubic metres)			
Non-Refundable Application Fee	HST Exempt	Each	\$650.00
Non-Refundable Application Fee for Permit Extension (more than 1 year)	HST Exempt	Each	\$324.00
Fee for each cubic metre of fill or site alteration	HST Exempt	Per Cubic Metre	\$2.00
Site Alteration Pre-consultation Fee	HST Exempt	Per Occurrence	Cost of Peer Engineer
Large Site Alteration Permit (for quantities of fill or site alteration greater than 500 cubic metres up to 10,000 cubic metres)			
Non-Refundable Application Fee	HST Exempt	Each	\$3,249.00
Non-Refundable Application Fee for Permit Extension	HST Exempt	Each	\$1,622.00
Fee for each cubic metre of fill or site alteration	HST Exempt	Per Cubic Metre	\$4.00
Security for default of agreement to carry out work or other breach of Site Alteration By-Law or fill permit conditions	HST Exempt	Per Application	To be Determined by Director
Site Alteration Pre-consultation Fee	HST Exempt	Per Occurrence	Cost of Peer Engineer

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Agricultural Site Alteration Permit (Up to 10,000 M3 of Topsoil)			
Non-Refundable Application Fee	HST Exempt	Per Application	\$555.00
Non-Refundable Application Fee for Permit Extension	HST Exempt	Per Application	\$222.00
Site Alteration Pre-consultation Fee	HST Exempt	Per Occurrence	Cost of Peer Engineer

Fees Applicable to All Site Alteration Permits			
Fill Quality Testing	HST Exempt	Each	Actual Costs +25% Admin
Resubmission Fee for incomplete application submissions (to be used at the discretion of the Director of Development Services)	HST Exempt	Per Application	\$160.00 for first resubmission + an additional \$106.00 for each resubmission after
Security for default of agreement to carry out work or other breach of Site Alteration By-Law or fill permit conditions	HST Exempt	Per Application	To be Determined by Director
Security for maintenance of public highways used by trucks delivering or removing fill	HST Exempt	Per Application	To be Determined by Director
Other security deemed necessary by the Director of Development Services	HST Exempt	Per Application	To be Determined by Director
Application Fee - Penalty if Permit not obtained	HST Exempt	Per Application	Double Permit Fee

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Penalty Fee for Overfilling More Than Approved or Any Site Alteration Without a Permit Where a Permit was Required	HST Exempt	Per Cubic Metre	\$32.00
Removal of Unapproved Material	HST Exempt	Per Removal	Actual Costs +25% Admin
Additional Inspection and/or reviews (including, but not limited to, incomplete application submissions)	HST Exempt	Each	\$264.00
<p>All fees do not include the costs of legal or external consulting costs which may be charged to the applicant, and which will be determined on a case by case basis. All costs borne by the Township of Scugog shall be reimbursed by the Property Owner and/or Applicant, including but not limited to consulting, legal and contractor fees.</p>			