



**Student Employment Opportunity
2025 March Break Camp Counsellor**

March Break: Monday, March 10 to Friday March 14, 2025 (Schedules may vary)
COMMUNITY SERVICES DEPARTMENT

Reporting to the Recreation and Culture Coordinator and Recreation Programmer, the March Break Camp Counsellor will be responsible for planning and facilitating our March Break Camp programs.

The responsibilities of this position are as follows:

- Plan, implement and deliver age-appropriate activities for children ages 4-13 years
- Lead various games and crafts to small and large groups of children
- Lead small and large group games, sports, and/or activities
- Supervise campers always
- Communicate with parents/guardians daily
- Assist with camp emergency procedures, complete paperwork, and communicate accidents and/or incidents to the Recreation Coordinator or designate
- Perform some administrative duties
- Understand and adhere to the Township of Scugog policies and procedures
- Be available between the hours of 7:15 a.m. to 6:15 p.m.
- Have transportation to the Scugog Community Recreation Centre

Qualifications and Skills:

- Candidates must be at least 15 years old and be enrolled in high-school, or post-secondary education
- Possess and keep current Standard First Aid/CPR 'C'
- High Five Principles of Healthy Childhood Development or willing to obtain
- Experience working or volunteering with children between 4 to 13 years of age
- Provide a current Criminal Information Request prior to employment start date (applicants 18 years and older)
- Must be available to attend two days of paid training on:
 - **Thursday, February 27** and **Saturday, March 1**

Please submit a covering letter and resume no later than 4:30 PM on Friday, November 29, 2024 to Valerie Ratchford, Human Resources resumes@scugog.ca.

NOTE: We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), please contact Human Resources.