

Schedule A

Classes of Permits and Fees Payable

Part A – Fees Payable for Specific Classes of Permits

Class of Permit	By-Law Reference	Fee Payable
Building Permit	4.7	See Part C plus Security Deposit for Lot Grading (if required)
Demolition Permit	4.9	\$153.48 – Residential \$228.80 Non-Residential
Conditional Building Permit	4.12	10% of Applicable Building Permit Fee Payable to a maximum of. \$3,223.38
Change of Use Permit	4.14	\$146.69 Flat Fee

Part B – Other Fees Payable

Type of Fee	By-Law Reference	Fee Payable
Partial Permit	4.9	Applicable Building Permit Fee Payable plus 10% additional - min. \$167.04 - max. \$710.54
Site Servicing Permit for Plumbing	4.15	26.22 per m2
Alternative Solution Examination Fee	6 Schedule A – 1.4	\$176.22 per hour and \$500 or 10% of Permit Fee
Resubmission of Application found to be Incomplete	7.1	25% of Applicable Building Permit Fee
Renewal of Permit (from Deficient permit)	7.2	12% of Applicable Building Permit Fee
Transfer of Permit	9	\$284.22 Flat Fee
Request for Deferral of Permit Revocation	10.2	\$284.22 Flat Fee
Re-examination of Plans with significant change	Schedule A - 3	\$185.98 per hour
Certification of Model Homes	Schedule A - 4	\$3623.74
Additional Inspection	Schedule A - 5	\$146.37 Flat Fee
Building without first obtaining a valid Permit	Schedule A - 6.1	<ul style="list-style-type: none"> • Building Permit Fee Increased by \$1,500 or 150% of the Applicable Building Permit Fee for first offence. • Building Permit Fee Increased by \$2,500 or 200% of the Applicable Building Permit Fee after first offence
Unsafe Order Investigation	Schedule A - 6.2	\$386.26
Unsafe Order Respecting Occupancy	Schedule A - 6.2	\$386.26
Changes to Model Homes	Schedule A - 6.6	Applicable Building Permit Fee Payable plus \$613.91
Application Made by Registered Code Agency	Schedule A - 6.7	Applicable Building Permit Fee Reduced by 20%
Lot Grading Security	Schedule - A 7.7	\$10,000

Part C – Fees Payable for Building Permits

New Construction and Additions (for each m2 of GFA or part thereof)

Building Type	Fee Payable (Effective July 1, 2024)
Group A – Assembly Occupancies	\$27.50
Group B – Institutional Occupancies	\$27.50
Group C – Residential Occupancies	
• Porches, Carport/Garages, and Storage Sheds	\$6.87
• Other Residential Buildings	\$19.99
Group D – Business and Personal Service Occupancy	\$19.99
Group E – Mercantile Occupancy	\$19.99
Group F – Industrial Occupancy	
• Farm Buildings and Pole Barns not exceeding 600m ²	\$3.83 to a maximum of \$2,000
• Riding Arena and agricultural structures exceeding 600 m ²	\$4.44
• Other Industrial Building types	\$12.20

Alterations, Renovations, Repairs and Other Structures

Building Type	Fee Payable (Effective July 1, 2024)
Minor Residential Structures, including:	
<ul style="list-style-type: none"> • Decks • Outdoor wood furnace/wood boiler Water and/or Sewer service Connection(s) • Other Similar Minor Projects and Structures 	<p>\$142.00 Flat Fee</p>
Minor Non-Residential Structures, including:	
<ul style="list-style-type: none"> • School Portables (each) • Temporary Prefabricated Trailers (each) • Temporary Tent (each); monthly fee • Other Similar Minor Projects and Structures 	<p>\$471.80 Flat Fee</p>
Designated Structures	
<ul style="list-style-type: none"> • Retaining Walls 	\$14.85/Linear Metre
<ul style="list-style-type: none"> • Telecommunications Towers 	\$764.54 Flat Fee
<ul style="list-style-type: none"> • Solar for Family Dwelling 	\$183.81 Flat Fee
<ul style="list-style-type: none"> • Solar for Other Occupancies: 	\$183.81 Flat Fee
<ul style="list-style-type: none"> • Each Panel 	\$15.63 / Panel
Other Alterations and Renovations to Existing Buildings Not Provided for in Items 7 to 9	\$8.07 / m2
Plumbing	\$221.92 Flat Fee
Records Search & Release of Building Permit Information to Property Owner or Authorized Agent	<ul style="list-style-type: none"> • \$7.50 to request information • \$7.50/15 min for records search • \$0.65/page up to 11x17 copying costs; \$1.29/page for large scale drawing, \$10 to provide files on thumb drive

Notes:

1. All fees shall be adjusted annually on January 1st, without amendment to this By-law to account for the Consumer Price Index for the prior year.
2. All fees set out in Schedule A to this By-law shall come into effect on July 1, 2024
3. All fees set out in Schedule A to this by-law, that come into effect on July 1, 2024 shall not be adjusted to account for the Consumer Price Index until January 1, 2026.
4. Minimum Fees
 - a. Except where a flat fee applies, the minimum permit fee for any permit application for work proposed in Group C residential occupancies in Schedule A shall be \$176.22.

- b. Except where a flat fee applies, the minimum permit fee for any permit application for work proposed in Group A, B, D, E and F occupancies in Schedule A shall be \$359.53.